

**CITY BOARDS AND COMMISSIONS TO WHICH THE CITY COUNCIL APPOINTS
ALL MEMBERS**

(All Boards/Commissions meet as needed, unless noted below)

Board of Adjustments and Appeals – three-year terms

(Eleven members to consist of the following:)

1. *An architect licensed in the State of Texas*
2. *An engineer registered in the State of Texas*
3. *A residential builder licensed in the City of Victoria*
4. *A commercial building contractor licensed in the City of Victoria*
5. *A master electrician licensed in the State of Texas*
6. *A master plumber licensed in the State of Texas*
7. *A member of the mechanical trade licensed in the State of Texas*
8. *Four members not from the building industry, to be selected one from each of the City's four electoral districts*

Function: To hear appeals concerning decisions and code interpretations that the Building Official makes concerning building, electric, gas, mechanical, and plumbing codes and make recommendations to City Council on variance requests and on new code adoptions.

Building and Standards Commission – two-year terms

(Seven member panel)

Function: To hold public hearings as requested by the Director of the Development Services Department to determine whether a structure is an unsafe building. If the Commission determines that a building is unsafe, it shall proceed to determine whether the building should be vacated, repaired, secured, demolished and/or the occupants relocated. If a building is determined to be unsafe, the Commission shall issue an order requiring the owner of the building to vacate, repair, secure, demolish and/or relocate the occupants of the building.

Food Establishment Board of Appeals – two-year terms

(Five members to consist of one medical doctor, one food service establishment owner/manager, one consumer, one actively involved in the building trade, and one licensed attorney)

Function: For hearing appeals from the denial, suspension or revocation of a food establishment permit.

Parks Commission - three-year terms - *Meets quarterly in Council Chambers, 107 W. Juan Linn. (Nine members)*

Function: To make recommendations to the City Council on issues related to parks and recreation in the community.

Planning Commission – three-year terms - *Meets on the third Thursday of every month at 5:15 p.m. in Council Chambers, 107 W. Juan Linn. (Nine members)*

Function: To act as an advisory body to the City Council relating to public and civic improvements, city planning, widening, changing and closing of streets, highways and alleys, routing and extending public utilities and controlling and regulating of traffic upon the public streets. Exercise control over platting and subdividing land within the corporate limits of the city and within an area extending 3½ miles beyond the city limits. Create a master (comprehensive) plan for the physical development of the city and, when created, such plan shall contain recommendations of the commission for the orderly growth, development

and improvement of the city. Confer with and advise private property owners pertaining to location and erection of private structures with the view of having the same conform to the master (comprehensive) plan. Aid and assist the city manager and the City Council, at the request of either, in the preparation of the city budget and determination of sources of funds and in the procuring of financial and other aid and assistance for the city from the state and federal government and their agencies. Act with and assist all other municipal and governmental agencies, especially the City Council in formulating and executing proper plans for municipal development. Review and recommend to the City Council approval or disapproval of variances of such off-street parking requirements, which involve the construction of commercial buildings and structures as are referred to it by the city administration. Review and recommend to the City Council approval or disapproval of variances of such requirements of the city codes are referred to it by the city administration in matters where the provisions of the city code would cause an unnecessary and extraordinary hardship on the property owners.

Victoria Sales Tax Development Corporation – three-year terms

(Seven members to consist of the Mayor, two Council members, and four citizens)

Function: The Victoria Sales Tax Development Corporation is a nonprofit corporation organized under Article 5190.6 V.T.C.S., the Development Act of 1979, and governed by Sec. 4B of the Act.

The Corporation acts on behalf of the City of Victoria, Texas, to administer and budget the revenues produced by the 1/2¢ on the dollar sales tax, which was approved by the voters in an election, held November 7, 1995. The State law that creates the optional 1/2¢ would allow the City to fund the construction, replacement, and maintenance of major infrastructure in the City.

BOARDS AND COMMISSIONS TO WHICH THE CITY COUNCIL AND VICTORIA COUNTY APPOINT MEMBERS

City-County Board of Health - three-year terms – *Meets quarterly on third Friday at 12:00 noon at the Health Department, 2805 N. Navarro.*

(Nine members to consist of three physicians, one dentist, and at least one nurse)- (Five appointed by Council and four by County)

Function: To advise the Director on the overall operation of the City-County Health Department, on matters of public health and on policies of the department.

Library Board – three-year terms – *Meets quarterly at 12:00 noon in the Bronte Room of the Victoria Public Library, 302 N. Main Street.*

(Ten members to consist of four appointed by City Council, four appointed by the County and one jointly appointed by the City/County)

Function: To develop and establish immediate and long-range policies for the Library within the overall policies of the City and County. Review budgets proposed by the Library Administration and recommend to the City and Council adjustments, changes, and final adoption of said budgets by the City and County. Act as liaison between the City and County governing bodies. Perform such other duties and functions as delegated by the City and County.