



## MEETING MINUTES

Date and Time: April 19, 2018 at 5:15pm

### MEMBERS PRESENT:

Greg Spears  
James Johnson  
John Hyak  
Jill Trevino  
Gail Hoad  
Mary Ann Wyatt

### Member Absent:

Michael Atkinson  
Julia Welder

### STAFF PRESENT:

#### Development Services:

Julie Fulgham, Director Development Services  
Rick Madrid, Assistant Director  
Alina Phillips, Planning Manager  
Celeste Menchaca - Planner  
Lila Foster, Planning Technician

#### City Manager's Office

#### City Attorney's Office:

#### A: CALL TO ORDER

April 19, 2018 – Regular Meeting 5:15pm

#### B: APPROVAL OF MEETING MINUTES

February 15, 2018 – Regular Meeting

Motion to accept the minutes was made by Ms. Wyatt, second by Ms. Trevino; Motion passed unanimously

#### C: CITIZEN COMMUNICATION - NONE

#### D: DEVELOPMENT REVIEWS/FORMAL ACTION

1. **Terra Vista Subdivision - Phase IX** – Final Plat, Lots 1-10 Block 21, Lots 1-10 Block 22, Lots 1-3 Block 23 on a 6.321 tract of land in the Terra Vista Project. 23 Single Family Residential Lots (R-1); Landmark Residential Development, LTD (Owner); Urban Engineering (Agent).

- a. Staff Report – Celeste Menchaca, Planner

Terra Vista Subdivision – Phase IX is a proposed final plat of 6.321 acres. The subject property is located along the north side of Ball Airport Road between Mallette Drive and Glasgow Street. The property is undeveloped and is being platted into

twenty-three (23) Single Family Residential lots (R-1) contained within blocks 21, 22, and 23.

The proposed plat will dedicate 60' of right-of-way (ROW) required for the construction and extension of two local streets: Brushy Creek and Buckskin Trail. Access to the subdivision will be provided via internal streets to Ball Airport Road. The extension of Brushy Creek between Phases VIII and IX will connect both portions to the Terra Vista project that currently take access off of Ball Airport Road. The extension of Buckskin Trail between VI and IX will both portions to the Terra Vista project that currently take access off of Ball Airport Road.

The Subdivision & Development Ordinance requires construction plans when public improvements are proposed. These plans have been submitted. The construction plans for the proposed public improvements have been reviewed by the Public Works Department and have been approved as of April 17, 2018.

The proposed final plat is in compliance with the minimum requirements for single-family residential development contained within the Subdivision and Development Regulations. Staff recommends approval of the final plat for Terra Vista Subdivision - Phase IX finding it meets all applicable ordinances and regulations.

b. Planning Commission Deliberations/Action

Motion to approve the final plat was made by Ms. Wyatt and second by Ms. Hoad; Motion passed unanimously.

**E: OTHER BUSINESS**

1. Development Services Monthly Development Report presented by Celeste Menchaca, Planner.
2. Introduction of Maggie Bergeron Transportation Planner / MPO Coordinator by Julie Fulgham, Director of Development Services.

**F: ITEMS FROM PLANNING COMMISSIONERS - NONE**

**G: ADJOURNMENT**

Time 5:21pm

**APPROVED:** \_\_\_\_\_  
Greg Spears, Chairperson  
Victoria Planning Commission

**APPROVED:** \_\_\_\_\_  
James Johnson, Secretary  
Victoria Planning Commission