

# VICTORIA MAIN STREET PROGRAM



## 2020-2021 Market on Main Guidelines

### Event Dates

March 20

April 17

May 15

October 16

November 20

December 3

Partnered with Christmas on the  
Square

### Booth Reservation Process:

- Reservations will begin 30 days prior to each scheduled Market on Main event.
- The booth layout will be available to view one month prior to the scheduled event.
- Booth spaces are reserved on a first-come, first-serve basis.
- Reservations can be made with our office in person or over the phone Monday – Friday, 8:00 a.m.-5:00 p.m. by calling (361) 485-3060.
- Applications are available online at [www.victoriamainstreet.org](http://www.victoriamainstreet.org). Payment must be obtained to secure the reservation.

### Booth Space:

- All booth spaces will be measured, marked off and numbered prior to the event day.
- Vendors or their designee shall be on-site and available at all times during the event.
- Vendors can only occupy the designated booth space.
- Soliciting outside of the assigned booth space will not be tolerated.

### Payment & Fees:

- Market on Main is a rain or shine event.
- The booth fee is non-refundable but payments can be transferred to future events on a case by case scenario.
- There will be a \$30.00 charge on all returned checks.
- We accept Checks, Cash, Money Order, MasterCard, Discover and Visa credit cards.
- Artisan Vendor booth space is \$20.00 (10'x10').
- A \$3.00 card processing fee will be applied to payments made over the phone/online with debit or credit cards.
- The sale, assignment, sublease or offer to sell, assign or sublease booth spaces is prohibited.
- Vendors are required to have a Texas Sales Tax Permit. Call the Texas Comptroller at (800) 252-5555 or local at (361) 575-2874. You may also go to [www.window.state.tx.us](http://www.window.state.tx.us) to obtain the permit.

### Set-Up & Tear Down:

- Set-Up and tear down times, as well as layout details for each Market on Main will be available one (1) week before for each Market.

- Vendors must provide their own tents, chairs, tables, extension cords, power strips & lighting.
- No alcohol may be consumed by vendors, workers, volunteers, or employees on site during scheduled event hours.

### **Products:**

- Allowed vendors and products:
  - Artisans – Individuals who create and produce a finished product such as ceramics, painting, photography, sculpture, jewelry, glass, furniture, clothing, wooden toys, etc.
  - Producers (plants, edible produce, and food) – Individuals who offer for sale a product that is grown, processed, or prepared such as edible grains, fruits, vegetables; live plants, trees, shrubs and cut flowers; apiary products; maple syrup and sugar; prepared food such as baked goods, jams, and jellies. (All prepared food items must be prepared in a commercial kitchen approved by the Health Department)
  - Service Providers – Individuals who sell a service such as shoe mending/cleaning, knife sharpening, or face painting.

NOTE: Specific types of products, the number of producers, or number of service providers may be limited when necessary to maintain market balance.

- The sale or exhibit of animals is prohibited.
- No explosive devices or devices with offensive odors (i.e., stink bombs, smoke bombs, snaps, etc.)
- Canned drinks, bottled water and snack foods may only be sold by food vendors.
- NO GLASS beverages or food containers.
- NO OPEN bottles of wine can be sold.
- No vendor shall sell any illegal items or items that infringe on registered trademarks.
- The City of Victoria reserves the right to remove any product judged to be unacceptable or a danger to the public.

### **Electricity:**

- There is no public access to electricity.
- The use of generators is prohibited.

### **Food Vendor Permits:**

- All food vendors' trailers/vehicles must meet the State of Texas Health Department standards.
- A food service permit from the Victoria County Health Department is required for each food vendor. All food vendors are subject to inspection by the Victoria County Health Department. For more information please call the Victoria County Health Department at (361)578-6281 or visit their website:  
<https://www.vcphd.org/index.php/divisions/environmental/food-establishment-program/mobile-food-units/>.

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**Clean-up:**

- All vendors are responsible for their own trash and keeping their booth space clean.
- In accordance with State Law, wastewater of any type may not be discarded into a public place, gutter, street, creek, etc.
- Trash containers will be provided on site. Grey water containers will not be provided.
- Do not pour coals or grease on ground or asphalt.
- Any and all spills must be cleaned up immediately and may result in an additional charge if damages to property are incurred.