

PERMITTING INFORMATION:

- Permits are required for re-roofs, other than minor shingle repairs.
- Permits are required for sheetrock replacement.
- Structures in the floodplain require additional review and a floodplain permit.
- Permits are not required to replace a sign face; permits are required for sign structures.
- Permits are not required for wooden privacy fences; but rules on the placement of fences should be followed. Contractors repairing fences must remove old fence debris.
- The City does not require permits for tree removal. Please follow debris removal notices.
- Permits are not required to repair window glass.
- Permits are not required for flooring and other cosmetic repairs.
- Permits are not required for minor exterior repairs such as replacing siding when less than 25% of the structure is being repaired.

Permits do not need to be obtained prior to the start of emergency repairs; however, a permit *must* be acquired eventually for all repairs, including any emergency repairs.

Inspections will be performed for all work requiring a permit. Please be patient when scheduling an inspection. Inspections may be scheduled by calling 361-485-3333.

All permit fees remain in effect except electrical permit fees to repair damage related to Hurricane Harvey as well as any permit to repair damage related to Hurricane Harvey when the permit is obtained by and the work performed by the *homestead* homeowner.

For questions not answered in this handout regarding permitting and inspections, please call the Development Center at 361-485-3320.

CONTRACTOR INFORMATION:

All contractors must hold a valid contractor's license *with the City of Victoria* to perform *any* work within the City which requires a building permit, including emergency repairs. These can be obtained at the Development Center. Unlicensed contractors will incur a \$100 penalty at a minimum. Unlicensed work will not be tolerated. Contractor's soliciting work door-to-door or vendors selling goods outside of a store must obtain an itinerant vendors/solicitor's permit from the City Secretary's Office. Additionally, off-premise signs are prohibited and signs should not be placed on utility poles or in the right-of-way; these signs will be removed.

A license is not required for tree and fence contractors or for contractors that perform work not required to be permitted.

The following is required when applying for a contractor's license:

- name of business,
- individual responsible,
- all contact info (physical/ mailing address, email, phone numbers),
- driver's license,
- state issued license (if applicable), and
- \$200 fee (The fee is not applicable for contractor's holding a state issued license – MEP contractors).

CONSTRUCTION DEBRIS INFORMATION:

Construction debris removal is the responsibility of the property owner and/or contractor. Construction debris shall be hauled to the landfill or compost facility or removed by an approved waste hauler (Waste Management).

