

**INVITATION TO BID
AND SPECIFICATIONS
FOR**

**2008-09 Grounds Maintenance and Mowing of
City of Victoria Properties**



MAYOR

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LYNN SHORT

PREPARED BY:

THE CITY OF VICTORIA, TEXAS

DEPARTMENT OF PUBLIC WORKS

OCTOBER 2008

ADVERTISEMENT FOR BIDS

Sealed bids addressed to the City of Victoria, Purchasing Department, will be received at the Purchasing Department, 1201 E. Pine Street, Victoria, Texas until 1:30p.m. on Wednesday, September 24, 2008. After 1:30 p.m., bidders will have to deliver their bids to 700 Main Center, 702 N. Main Street, Suite 204, Victoria, Texas 77901. All bids will be publicly opened and read aloud at 2:00p.m. on Wednesday, September 24, 2008 for furnishing all labor, material and equipment, and performing all work required for the **2008-09 Grounds Maintenance and Mowing of City of Victoria Properties**.

Any bid received after 2:00p.m. will be returned unopened. The envelope containing the bid shall be clearly marked "**Bid for 2008-09 Grounds Maintenance and Mowing of City of Victoria Properties**".

The instructions for Bidders, Bid forms, Plans, Specifications and other Contract Documents may be secured from the City Purchasing Office, 1201 E. Pine Street, Victoria, Texas 77901 or www.victoriatx.org/purchasing/bids.asp. Plans and Specifications will be available for inspection at the above office and at the Utility Billing Office at 700 Main Center, Suite 106, Victoria, Texas 77901.

The City reserves the right to reject any and/or all bids, to waive any and/or all formalities and to accept the bid deemed most advantageous to the City.

No bidder may withdraw its bid within 30 days after the actual date of the opening thereof.

A pre-bid conference will begin at **9:00 a.m. on September 17, 2008** in the Conference Room of the City of Victoria, Department of Utilities, 700 Main Center, Suite #108, Victoria, Texas.

All Bidders will pay particular attention to **Section 5 – Insurance and Indemnity**.

Steve Kennedy
Purchasing Agent

INSTRUCTIONS TO BIDDERS:

Contents of Bid Forms:

Prospective bidders will be furnished with a bid form which will state the location and description of the work to be performed or materials to be furnished, a schedule of items for which unit prices are requested and the time within which the work is to be completed.

Examination of Plans, Specifications, Special Provisions and Site of Work:

Before submitting a bid, the bidder shall examine carefully the bid package, specifications, special provisions and the form of contract to be entered into for the work contemplated. The bidder should examine the sites of work and satisfy him/herself as to the conditions which will be encountered relating to the character, quality and quantity of work to be performed. The submission of a bid by bidder shall be conclusive evidence that he has complied with these requirements.

Preparation of Bid:

The bidder shall submit his bid on the form furnished by the City. The blank spaces for the UNIT PRICE PER PROPERTY, EXTENDED PRICE PER PROPERTY, SUB-TOTAL PER PROPERTY and TOTAL BID, as required in the bid package, shall be filled in by the bidder. The bid shall be executed with ink, preferably blue ink, in the complete and correct name of the individual, firm, corporation or combination thereof making the bid and be signed by the person or persons authorized to bind the individual, firm, corporation or combination thereof.

Rejection of Bids Containing Alterations, Erasures or Irregularities:

Bids may be rejected if they show any alteration of words or figures, additions not called for, conditional or uncalled for alternate bids, incomplete bid items, any alterations of words or figures or erasures not initialed by the person or persons signing the bid, or irregularities of any kind. The City is not required to reject any bid and may waive minor bid irregularities.

Withdrawal of Bid:

A bidder may withdraw his bid provided the withdrawal is requested in writing and is in the hands of the City Purchasing Agent by the time set for the opening of bids. A request by telephone, telegraph or faxed request for withdrawal of a bid will not be considered.

Public Opening of Bids

Bids will be opened and publicly read at the time and place indicated in the Notice to Contractors.

AWARD AND EXECUTION OF THE CONTRACT:

Scope of Work and Consideration of Bids:

The Scope of Work and conditions under which the work shall be performed are contained in the attached Contract for the 2008-09 Grounds Maintenance and Mowing of City of Victoria Properties. The City reserves the right to reject any or all bids and to waive such technicalities as may be considered in the best interest of the City.

Award of the Contract:

The award of the contract, if awarded, will be to the bidder submitting the most advantageous bid. The City reserves the right to reject any or all bids.

Execution of Contract and Insurance:

Within 15 calendar days after written notification of award of the contract, the bidder shall execute the attached Contract for the 2008-09 Grounds Maintenance and Mowing of City of Victoria Properties with such modifications as are requested in bidder's bid and accepted by the City, and provide the executed contract and such certificates of insurance as are required in that contract to the City.

Failure to Execute the Contract:

Should the bidder to whom the contract is awarded refuse or neglect to execute and file the contract within the required 15 calendar day period, the City's authorized representative may terminate the award of the contract to the winning bidder and execute a contract with that next lowest bidder for the work.

Beginning of Work:

The Contractor shall not begin work until a Notice to Proceed is issued by the City's authorized representative.

Contract for 2008-09 Grounds Maintenance and Mowing of City of Victoria Properties

This contract is entered into by and between the City of Victoria, a Municipal Corporation in the County of Victoria, Texas, hereinafter referred to as the "City" or "COV" and _____, hereinafter referred to as "Contractor". The City and Contractor agree as follows:

1. Activity

Contractor agrees to provide 2008-09 Grounds Maintenance and Mowing of City of Victoria Properties in accordance with the provisions of the Contract Documents, which includes the following:

- a. Bid Specifications
- b. Bid Sheet
- c. Contract for the 2008-09 Grounds Maintenance and Mowing of City of Victoria Properties
- d. Property Location Maps

The City's representative under this contract shall be the Director of the Department who is in charge of each specific property.

2. Payment

The City shall pay contractor for the work requested by the City that is properly completed by the contractor, invoiced, inspected, and accepted on a per property basis, in the amounts shown on the attached Bid Sheet at a total estimated annual amount of \$ _____. Contractor shall only be entitled to payment for work actually requested by the City's authorized representative and performed by the Contractor, and Contractor shall have no right to payment or damages of any kind for work that is not specifically requested by the City's authorized representative.

Once each month, unless otherwise specified in the specifications, Contractor shall prepare a City supplied invoice and submit it to the City's authorized representative certifying that the estimate of the amount of work performed and the value thereof at the contract unit bid price is true, correct, and unpaid. The City's authorized representative shall request payment to be made to the Contractor for work done and/or notify the Contractor of deficiencies in the work. The City will make a payment in accordance with the part of the invoiced work that is accepted within 30 days after acceptance.

Should the Contractor be delayed in the completion of any work by any act or neglect of the City, or by other contractors employed by the City, or by changes ordered in the work, or by strikes, lockouts, fires, unusual delays by common carriers, or unavoidable cause or causes beyond the City's control, then the Contractor may present a written request to the City for an extension of time for completing the work. If the basis for and the amount of the extension are determined by the City to be justified, the City shall issue a written extension to the Contractor. The Contractor shall make no claims for damages resulting from hindrances or delays from any cause. The sole remedy for any hindrance or delay shall be an extension of time for completion of the work.

The Contractor shall accept the compensation, as provided in the contract, in full payment for furnishing all materials, supplies, labor, tools and equipment necessary to complete the work under the contract; for any loss or damage which may arise from the nature of the work, from the action of the elements, or from any unforeseen difficulties which may be encountered during the prosecution of the work; for all risks of every description connected with the prosecution of the work; for all expenses and damages which might accrue to the Contractor by reason of delay in the initiation and prosecution of the work for any cause whatsoever; for any infringement of patent, trademark or copyright; and for completing the work according to the specifications.

The payment of any amounts shall in no way affect the obligation of the Contractor at his own cost to re-perform any deficient portions of the work and to be responsible for all expenses due to such deficiencies.

3. Term of Contract

This contract shall be effective **November 1, 2008** and initially expire on **October 31, 2009**, but may be annually extended up to three times with the consent of both the City and the Contractor. The City may terminate this contract within its term at any time, without cause or liability for damages, but upon such early termination, the City shall owe Contractor payment for all work requested by the City and completed by the Contractor in accordance with this contract prior to the effective date of the termination.

4. Description of Work

a. Contractor shall provide all labor, materials, equipment and other incidentals necessary or convenient to the successful completion of the activity and the carrying out of all the duties and obligations imposed by this contract to perform 2008-09 Grounds Maintenance and Mowing of City of Victoria Properties, as described in these Contract Documents as requested by the City's authorized representative. Contractor shall only perform work pursuant to this contract when requested by the City's authorized representative, who shall be under no obligation to direct the Contractor to do any mandated minimum amount of work.

b. Rotary mowers will normally be required in all mowing of COV Properties. Hand trimming equipment may be used to trim around structures, fences, existing landscaping, etc., as directed by the City's authorized representative. Other types of grass-cutting equipment may be used provided they have been approved by the City's authorized representative prior to use. All rotary mowers must be equipped with safety chains to prevent damage to property by flying debris from under the mower. Chains shall be a minimum of 3/8" in size and links spaced side by side around the mower's front and sides and long enough to drag the ground at all times. On the rear of the mower, the length of the chains shall be as directed by the City's authorized representative. Maximum cutting widths for rigid frame rotary mowers shall be 108". Hinged or batwing mower cutting widths shall be as approved by the City's authorized representative. All mowers shall be kept in good operating condition and shall be maintained to provide a clean sharp cut of vegetation at all times. All equipment shall be approved by the City's authorized representative.

c. Prior to beginning operations, a conference between representatives of the City and the Contractor will be arranged by the City. In this meeting, the Contractor will outline its proposed mowing procedures and give its plans for performing the work while providing for safety at all times. All safety materials or devices necessary to perform the work in the Contract in a safe and orderly manner shall be furnished by the Contractor. Plans, specifications, unusual conditions, methods for marking non-mow areas and other pertinent items regarding the work will also be discussed. The City shall determine all non-mow and vegetative management areas. Once all contract documents have been executed and all final details have been worked out, the contractor(s) will be allowed to place their padlock on the City chain to facilitate ingress and egress to the properties that they were awarded.

d. Mowers shall be adjusted for a rough cutting height of 4" and a fine cutting height of 2". Mowing will not be permitted when, in the opinion of the City's authorized representative, soil and weather conditions prohibit access to COV Properties.

e. Equipment shall not be left within the right-of-way of any street during non-working hours.

f. Types of Work -- Work shall be performed under the following Types:

Type I (Rough Mowing) shall be accomplished in all COV Properties where delineated on the attached maps, and includes open field and fence line mowing.

Type II (Fine Mowing) shall be accomplished in all COV Department Properties where delineated on the attached maps, and shall include mowing around structures and areas that require the grass to be kept at a shorter level than rough mowing will allow.

Type III (Edging / Trimming) shall be accomplished in all COV Properties where delineated on the attached maps, and shall include trimming around structures, fences, sidewalks and existing landscaping. This type of mowing / trimming may include trimming of trees, shrubs and other existing landscaping. Trimming of shrubs, hedges and oleanders will be performed in order to create a uniform height that is no higher than the top rail of the adjacent intruder resistant fence and so that the hedges, shrubs and oleanders do not protrude through the fence and so that they have even of level appearance.

Type IV (Herbicide) shall be accomplished in all COV Properties where delineated on the attached maps, and shall include spraying of fence lines, around building and any other areas where deemed necessary. Round Up is the only pre-approved herbicide allowed by the City. If the contractor wished to use a herbicide other than Round Up, he/she must submit a written request to do so to the City's authorized representative. The representative will then review the request and make a final determination.

All types of work are to include removal of trash, rubbish, limbs and any other debris before mowing commences. All types of work are to include cleanup and removal of cut grass from all roadways and sidewalks, cleanup and removal of debris due to trimming and any other cleanup items as designated.

g. Prosecution of Work -- The Contractor shall begin each mowing within **7 calendar days** after the date of written notice to begin work and shall continuously prosecute same with such diligence as will enable him to complete the work in a satisfactory manner. Notice to begin work will be in the form of City of Victoria Work Order and Work Order Acknowledgement Form. The Contractor shall notify the City's authorized representative at least 24 hours before beginning work on any property. The

Contractor shall take before and after photographs of the work at each location, and shall provide such photos to the City's authorized representative if requested. Within 48 hours after completing any work at any location, the Contractor shall notify the City's authorized representative of the completion of the work at each location.

h. Quantity of Work -- The City's authorized representative shall have the right to increase or decrease the quantities of the work, as may be considered necessary or desirable. Such increases or decreases shall not be considered as a waiver of any condition of the contract, nor shall they invalidate any of the provisions thereof. The Contractor shall perform the work as so increased or decreased.

i. Quality of Work -- The work will be inspected by the City's authorized representative and performed to his satisfaction in accordance with the contract and specifications. The City's authorized representative will decide all questions which may arise as to the quality of acceptability of the work performed and the acceptable interpretations of the specifications and the acceptable fulfillment of the contract on the part of the Contractor. His decisions will be final, and he will have executive authority to enforce and make effective such decisions and orders as the Contractor fails to carry out promptly.

j. Protection of Property -- The Contractor shall mow as close as practicable to all fixed objects. In performing work pursuant to this contract, the Contractor shall exercise extreme care not to damage trees, cultivated plants, pipes, wires, conduits, poles, street surfaces, sidewalks, curbs, gutters or other fixtures. Contractor shall report all property damage to private or public property to the City's authorized representative. After reporting any such damage, the Contractor shall be responsible for the cost of repairing any damage caused by Contractor to City property or private property including pavement, sidewalks and/or parkway strips, caused by Contractor's employees or equipment. Any such damaged property shall be put in the same condition it was in prior to beginning the work. All repairs shall be inspected by the City's authorized representative regardless of whether the damage was on City or private property. In no event shall such inspection make any City employee an agent of a private landowner or absolve the Contractor of any liability to a private landowner.

k. Proper Supervision -- Any person employed by the Contractor or a subcontractor who, in the opinion of the City's authorized representative, does not perform their work in a proper and skillful manner, or who is disrespectful, intemperate, disorderly or otherwise objectionable, shall at the written request of the City's authorized representative be forthwith discharged and shall not be employed again on any portion of the work without the written consent of the City's authorized representative. The Contractor shall furnish such suitable machinery, equipment and forces as may be necessary, in the opinion of the City's authorized representative, for the proper prosecution of the work.

l. Contractors' Non-performance or Misfeasance -- If the Contractor fails to begin the work within the time specified; or fails to perform the work with sufficient workmen and equipment; or has insufficient materials to insure the completion of the work within a time satisfactory to the City's authorized representative; or shall fail to continuously perform the work with sufficient diligence to complete the work in a manner satisfactory to the City's authorized representative; or shall perform work unsuitably; or shall perform the work unsuitable; or shall neglect or refuse to remove materials or perform anew such work as may have been rejected as being defective or unsuitable; or shall discontinue the prosecution of the work without authority; or shall become insolvent or be declared bankrupt; or shall fail to pay his workers or subcontractors (if any) in a timely manner; or shall commit any act of bankruptcy or insolvency; or shall make an unauthorized assignment for the benefit of any creditor; or from any other cause whatsoever shall not carry on the work in an acceptable manner, the City's authorized representative shall give notice in writing to the Contractor of such delay, neglect or default, specifying the same. If the Contractor within a period of 7 calendar days after such notice shall not proceed in accordance therewith, then the City shall, upon written certificate from the City's authorized representative of the fact of such delay, neglect or default and the Contractor's failure to comply with such notice, have full power and prosecution of the work out of the hands of the Contractor and enter into an agreement for the completion of the contract according to the terms and provisions hereof or use such other methods as to the City's authorized representative opinion any be required for the completion of the contract in an acceptable manner. All costs and charges incurred by the City, together with the costs of completing the work under contract, shall be deducted from any money due, or which may become due, the Contractor. In case such cost shall exceed the amount which would have been payable under the contract, then the Contractor shall be liable and shall pay to the City the amount of such excess. In addition, upon the occurrence of any of the Contractor's acts or omissions of non-performance or misfeasance described in the paragraph, the City may, at the discretion of the City's authorized representative, terminate this contract.

m. Obstructions -- Before beginning work, the Contractor shall view all pipes, wires, conduits, poles or other structures within or adjacent to the work which may affect operations. When obstructions are determined to so that work cannot be accomplished without danger to personnel or public utilities, the Contractor shall notify the utility involved at least 5 days before anticipated work is to begin.

n. Hours of Work -- Contractor shall limit its hours of operation to the daytime hours between 8:00 a.m. and 8:00 p.m. without

prior authorization from the City's authorized representative. Contractor may not work on weekends or the following City holidays, unless notified otherwise by the City's authorized representative. Notification may be oral or written.

Good Friday	Veterans Day
Memorial Day	Thanksgiving Day
Independence Day	Day after Thanksgiving
Labor Day	Christmas Eve
Christmas Day	

o. Additional Specifications for Individual Properties -- In addition to the specifications mentioned above, the following properties have additional requirements. These requirements are detailed below for each property.

p. Provisions applicable to operations in **Evergreen Cemetery**:

Contractor shall maintain grounds of the Cemetery, including, but not limited to, gravesites, walkways, grass, shrubs, and trees. Contractor shall maintain grass between two and four inches in height. Seed head height shall not exceed 12" above the ground.

Contractor shall remove cut grass on gravestones, edging, and all walkways, by mechanical or manual means.

Contractor shall remove all vegetation on fences, including any trees, such as, vines, weeds, ivies, etc. Contractor shall keep all fences free of vegetation by mechanical, manual or chemical means.

Contractor shall post on a 2' x 3' sign the Contractor's Name and Telephone Number by which a visitor may report a maintenance need during those times employees are not on site. Sign shall be posted no later than 14 calendar days after a Notice to Proceed has been issued by the Director of Parks & Recreation or designee.

Contractor shall notify funeral companies to remove excess grave soil to a location designated by the City.

Contractor shall remove and dispose of flowers and pot plants two weeks after placement. Litter in trash receptacles shall be removed by the contractor weekly. Silk flowers may be left in place until they become faded. Contractor shall not remove vases, ornaments or other permanent objects.

Contractor shall report damaged grave markers, unusual hazards, and other situations as soon as possible after they are observed, to the City.

Contractor shall perform grass edging by mechanical, manual or chemical means. All applicable Federal and State laws must be followed. Contractor shall use a herbicide that is similar to Roundup. Restricted use or state limited use pesticide shall not be used.

Contractor shall mow by small push mowers, self-propelled mowers, riding mowers, and/or tractors with appropriate mower attached. Contractor shall ensure all equipment has the manufacturer's recommended safety equipment installed and is in proper working condition at all times while equipment is in use. Contractor shall stay at least 100 feet from any member of the public while operating bladed motorized equipment.

Mowing/trimming frequency will depend upon seasonal weather variations. The contractor shall mow and trim according to the following schedule

MONTH: FREQUENCY: (# of Times during month)

January	2
February	2
March	3
April	3
May	3
June	3
July	3
August	2
September	3
October	3
November	3

December	<u>2</u>
TOTAL	32

Contractor shall not exceed **32** trimming/mowing cycles during the contract period unless approved by the Director of Parks and Recreation or designee. Contractor shall notify the Parks and Recreation Director or designee of the start date and end date of each Cycle. Notification may be performed via the telephone or in person at the Parks and Recreation Department Office at 476 McCright Drive. Contractor shall call Director or designee when a cycle is completed for inspection.

Trash/Debris shall be collected on Mondays and on the day preceding the Holidays listed in (unless the holiday falls on a Monday such as Memorial Day). Total number of times trash shall be picked up is **58**. Contractor shall remove trash/debris from the site and disposed of properly. Contractor shall place new trash liner in each barrel each week.

Contractor shall invoice the City on a monthly basis at the end of each month for all work completed in that month. Invoice will be submitted to the Director of Parks and Recreation.

In using herbicide, Contractor shall not cause any dead area of grass more than 3 inches from any object. The Parks and Recreation Director or designee shall be notified of the type herbicide used.

The cemetery grounds must be mowed and trimmed and have trash removed from them immediately prior to the following holidays. **This is the scheduling criteria for mowing and trimming, not an additional mowing/trimming.**

Easter Good Friday	Veteran's Day
Memorial Day	Thanksgiving
Mother's and Father's Day	Christmas

q. Provisions applicable to operations in **Swan Crossing Subdivision:**

The City currently owns 50 lots in the Swan Crossing Subdivision, which is depicted in **Map #43**, but is in the process of selling lots in said subdivision for low-income housing. Pursuant to this contract, the Contractor shall mow, weed-eat, and edge the parts of the Swan Crossing Subdivision that are still owned by the City at the time of maintenance, as requested by the **City's Representative**. The parts of the Swan Crossing Subdivision that are owned by the City will be specified by the City's Representative at the time maintenance is requested. The City anticipates 21 mowing cycles per year based on the following schedule. This schedule is subject to change depending on weather conditions.

December - February	1 mowing per month
March – November	2 mowing per month

Contractor shall mow, weed-eat, and edge the parts of the Swan Crossing Subdivision owned by the City of Victoria as requested by the City's Representative. Contractor shall provide all labor, materials, equipment and other incidentals necessary or convenient to the successful completion of the activity and the carrying out of all the duties and obligations imposed by this contract, as described in these Contract Documents.

Contractor shall mow by small push mowers, self-propelled mowers, riding mowers, and/or tractors with appropriate mower attached. Other types of grass-cutting equipment may be used provided they have been approved by the City's Representative prior to use. Contractor shall fine cut grass **uniformly** to a height of less than **3"**. All litter will be picked up prior to mowing. Contractor is to ensure that the grass, weeds or turf that exceeds the aforementioned 3" maximum height after the initial cutting is re-cut to the desired height. Mowing will not be permitted when, in the opinion of the City's Representative, soil and weather conditions prohibit access to the areas to be mowed. Mowed areas shall be free of clumped grass and tire tracks or ruts from the mowing equipment. Turf shall be cut in a professional manner as not to scalp turf or leave areas of uncut grass.

Contractor shall keep all fences surrounding the subdivision free of vegetation.

Contractor shall edge the boundaries of any streets or sidewalks in the subdivision, (other than streets & sidewalks next to lots that have been sold), to ensure the boundaries are uniformly free of encroaching vegetation and are clean and straight. Contractor may perform edging by mechanical, manual or herbicide means.

Prior to using any herbicide, Contractor shall notify the City's Representative of the type of herbicide to be used. Herbicide used for edging must be similar to Roundup. Restricted use or state limited use herbicide shall not be used. If using herbicide, Contractor shall not cause any dead area of grass more than 3" from any object. When using herbicide, Contractor shall follow all applicable federal and state laws and regulations.

Contractor shall attempt to avoid discharge of grass clippings or other debris onto any paved surface such as, streets, parking lots, sidewalks or driveways and onto any adjacent properties. Any material so discharged shall be removed immediately prior to proceeding with mowing of other areas.

Contractor shall stay at least 100 feet from any member of the public while operating bladed motorized equipment and take such steps as are necessary to protect persons and property in the subdivision from injury caused by any equipment. Equipment shall not be left within 30 feet of any roadway during non working hours. Contractor shall ensure all equipment has the manufacturer's recommended safety equipment installed and is in proper working condition at all times while equipment is in use. All mowers shall be kept in good operating condition and shall be maintained to provide a clean sharp cut of vegetation at all times. All rotary mowers must meet or exceed the manufacturer's recommendations in regards to equipment chutes, guards, and other safety apparatuses, etc. In the absence of approved manufacturers recommended safety appliances, all mowers shall be equipped with safety chains, guards, chutes or the appropriate safety device to prevent damage to property by flying debris from the mower. Chains shall meet or exceed the manufacturer's recommendations and/or be sufficient size and links spaced side by side around the mower's front and sides and long enough to drag the ground at all times. On the rear of the mower, the length of the chains shall meet or exceed the manufacturer's recommendations.

Contractor shall invoice the City on a monthly basis at the end of each month for all work completed in that month. Invoice will be submitted to the Director of Parks and Recreation.

r. Provisions applicable to operations in **Lone Tree Business Park:**

The mowing will be performed to maintain a turf grass height of 2" to 3 1/2" without removing more than one-third of the total leaf blade. All litter will be picked up prior to mowing. All obstacles will be trimmed over, all areas around turf and bed areas will be air swept. All bed areas will be weeded and inspected at each mowing. All curb areas will be edged. All equipment is under regular scheduled maintenance to ensure excellent working condition and quality cutting.

Bed maintenance will begin in early spring with re-edging of all beds. At this time, all debris, leaves, litter, and weeds will be removed. All trees will be inspected for deadwood and inspected for signs of disease, insects, or stress and proper recommendations will be made if necessary. A new layer of mulch may be added to all bed areas in March. Bed areas will be weeded or sprayed when necessary.

The property will be visited every other week during the dormant season to pick up litter, fallen limbs and air sweep all areas surrounding the turf and bed areas. Turf areas will be maintained as needed.

Contractor shall invoice the City on a monthly basis at the end of each month for all work completed in that month. Invoice will be submitted to the Director of Parks and Recreation.

5. Insurance and Indemnity

a. The Contractor, before starting work on the contract, must furnish to the City certificates of insurance or other acceptable evidence from a reputable insurance company or companies (such companies to be acceptable to the City) licensed in Texas to write insurance in the State of Texas showing that the Contractor is covered by the insurance as follows and maintaining such insurance in force during the entire term of the contract:

1. Workers' Comp & Employer's Liability: (may be omitted if contractor agrees that contractor will have no employees performing work) [box must be checked on subsection 6.h. of contract]

a. Policy Limits --- "Statutory Limits" box should be checked on certificate.

b. Waiver of Subrogation against the City of Victoria and its officers, agents, and employees shall be included.

c. If any of the Contractor's employees engaged in hazardous work on the project under this contract are not protected under the Worker's Compensation Statute, then the Contractor shall provide adequate employer's general liability insurance for the protection of this class of employees.

2. General Public Liability Insurance as follows:

\$250,000 for injuries per occurrence and \$100,000 for property damage per occurrence

OR

\$250,000 combined single limit per occurrence

The policy shall name the City of Victoria as an additional insured, be on the commercial general liability form, and include a waiver of subrogation against the City and its officers, agents, and employees.

3. Comprehensive Motor Vehicle Liability Insurance on all motor vehicles (other than off-road equipment) used in connection with the contract. Contractor shall comply with the insurance requirements of the State of Texas for operating a motor vehicle used to commute to the worksite; however, if the work on the worksite will be performed with a motor vehicle registered with the State of Texas, then the requirements shall be as follows:

\$250,000 for injuries per occurrence and \$100,000 for property damage per occurrence

OR

\$250,000 combined single limit per occurrence

The policy shall name the City of Victoria as an additional insured and include a waiver of subrogation against the City and its officers, agents, and employees.

4. The certificates of insurance furnished to the City of Victoria shall contain a provision that coverage under such policies shall not be canceled or materially changed unless at least **10** days prior written notice has been given to the City. All policies shall be issued by an insurer authorized by Texas Department of Insurance to issue the applicable policies in the State of Texas.

5. The Contractor will require all subcontractors who provide services on the project to adhere to these requirements.

b. The Contractor shall defend indemnify, hold harmless, and release the City of Victoria, its officers, agents and employees from all suits, actions, or claims of any character, name and description brought for any injuries to persons or damages to property in connection with this contract or any work performed hereunder. This indemnity shall include an obligation to defend any claims, or lawsuit including the payment of attorney's fees, court costs, and other expenses necessitated by the handling of such a claim of lawsuit. Without limiting any other legal remedies in enforcement of this agreement, much of the money due the Contractor under this Contract as shall be considered necessary by the City may be retained for the use of the City. The Contractor expressly agrees to defend, indemnify and hold harmless the City, its officers, agents, and employees in accordance with this clause regardless of whether the injury or damages is caused in whole or in part by any condition of the premises or any act, omission or negligence of the City or its officers, agents, or employees. Termination of this contract shall not cut off the indemnity obligation established hereunder for activities of the Contractor performed prior to termination.

6. General Conditions

a. The Contractor shall at all times observe and comply with all federal, state, and local laws, ordinances, and regulations which in any manner affect the Contract or the work performed thereunder, and shall hold harmless, defend and indemnify the City and the City against any claims arising from the violation of any such laws, ordinances and regulations, whether by the Contractor or its employees, except where the violations are called for by the provisions of the Contract Documents.

b. This is a contract to provide services to the City of Victoria and is not a public works contract.

c. Contractor shall perform this contract with its own crews. Contractor shall not assign or subcontract any part of this contract or duties, rights, compensation or work to be performed hereunder without the approval of the City's authorized representative, which may be withheld for any reason or issued subject to additional conditions as established by the City's authorized representative. No sub-contract will, in any case, relieve the Contractor of his responsibility under the contract. The Contractor shall perform with his own organization and with the assistance of workmen under his immediate superintendence, work of value not less than 50 percent of the value of all work embraced in the contract. Written consent to sublet, assign or otherwise dispose of any portion of the contract shall not be construed to relieve the Contractor of any responsibility for the fulfillment of the contract. If the Contractor subcontracts the work under this contract, the Contractor shall make prompt payments to all subcontractors for said work. If requested by the City, the Contractor shall furnish an affidavit that all subcontractors have been fully paid for all work under this contract. If the Contractor fails to do so, then the Owner may at its option pay directly any unpaid bills, of which the Owner has written notice, or may refuse to make any further payments to the Contractor.

d. This agreement is performable and is to be governed by the law applicable in Victoria County, Texas. Venue for any action arising under this Agreement shall be in Victoria County, Texas.

e. In performing services under this Agreement, the relationship between the City and Contractor is that of independent contractor, and the execution of this Agreement does not change the independent contractor status of Contractor. No term or provision of this Agreement or act of Contractor in the performance of this Agreement shall be construed as making Contractor

or any agent, servant or employee of Contractor an agent, servant or employee of the City.

f. Any notices or invoices issued pursuant to this contract shall be personally delivered or sent certified mail to the following:

City of Victoria
P.O. Box 1758
Victoria, TX. 77902

Contractor

g. This contract shall be for a period of **one year** with option for renewal for an additional **three one-year** periods if agreeable with both the successful bidder and the City of Victoria.

h. _____ check if applicable --- Contractor is an individual, and will have no employees, subcontractors, or other persons (including family members or volunteers) performing any work pursuant to this contract. If checked, Contractor will provide all services pursuant to this contract himself/herself. If checked, Contractor agrees to obtain workers compensation insurance and providing a certificate evidencing said workers compensation coverage to the City's Representative prior to allowing any employees or subcontractors perform any services in performance of this contract.

EXECUTED in duplicate original copies, this the _____ day _____ of 2008.

CITY: City of Victoria, Texas

CONTRACTOR:

Charles Windwehen, City Manager

(Type or print name & title)

(seal)

(seal)

ATTEST:

ATTEST:

Scarlet Swoboda, City Secretary

FORM APPROVED:

Miles Risley, City Attorney

**City of Victoria
Department of Public Works
Work Order Form**

Location: _____ Preparation Date: _____
Completion Deadline: _____

The following work is to be performed at the above described location (all applicable work to be circled):

- Fine mowing.
- Weed-eat / trimming around building(s), fences, curbs, sidewalks, etc.
- Rough mowing.
- Trim hedges and landscaping.
- Herbicide.
- Before and after photographs are required to be submitted with invoice. Photographs must be taken on the same day job is started/completed from the same angle. Place the data/time/address on each photo. No payment will be made for work on this project until the photographs are submitted.
- The following special instructions also apply to this project:

Value of work to be performed is \$_____.

By signing this document, contractor agrees to fulfill the obligations set forth in the contract documents to fully accomplish the work delineated herein within the specified time frame. No payment shall be made to contractor for this work until the work is satisfactorily completed and all documents and supporting photos are submitted to the City as set forth in the attached bid specifications.

Signature of Department of Public Works Representative

Signature of Contractor's Representative

**Department of Public Works
Mowing Contractor Invoice**

Billed to: Department of Public Works
City of Victoria
P.O. 1758
Victoria TX 77901

Dear Public Works Department Representative,

This is a request for payment in full for clean-up work performed according to the work order described herein:

Location: _____

Date Work Order Acknowledgement was signed: _____ Completion Date: _____

Please make payment in full to:

Contractor: _____

Mailing Address: (Street Number or P.O. Box) _____

City: _____, State: _____ Zip Code: _____

My Social Security / Tax Identification Number is: _____

Please make payment in the amount of:

Work Order agreed price: _____.

For Public Works Department Use Only.

Inspected by: _____ Date inspected: _____

Check one: Okay to pay. Not okay to pay. (If work is not accepted explain why below.)

This invoice is approved for payment when signed by an authorized Department of Public Works Representative and forwarded through Departmental procedures.

Department of Public Works Representative Signature

Date

City of Victoria
 Bid Sheet for Grounds Maintenance and Mowing of City of Victoria Properties
 Fiscal Year 2008-09

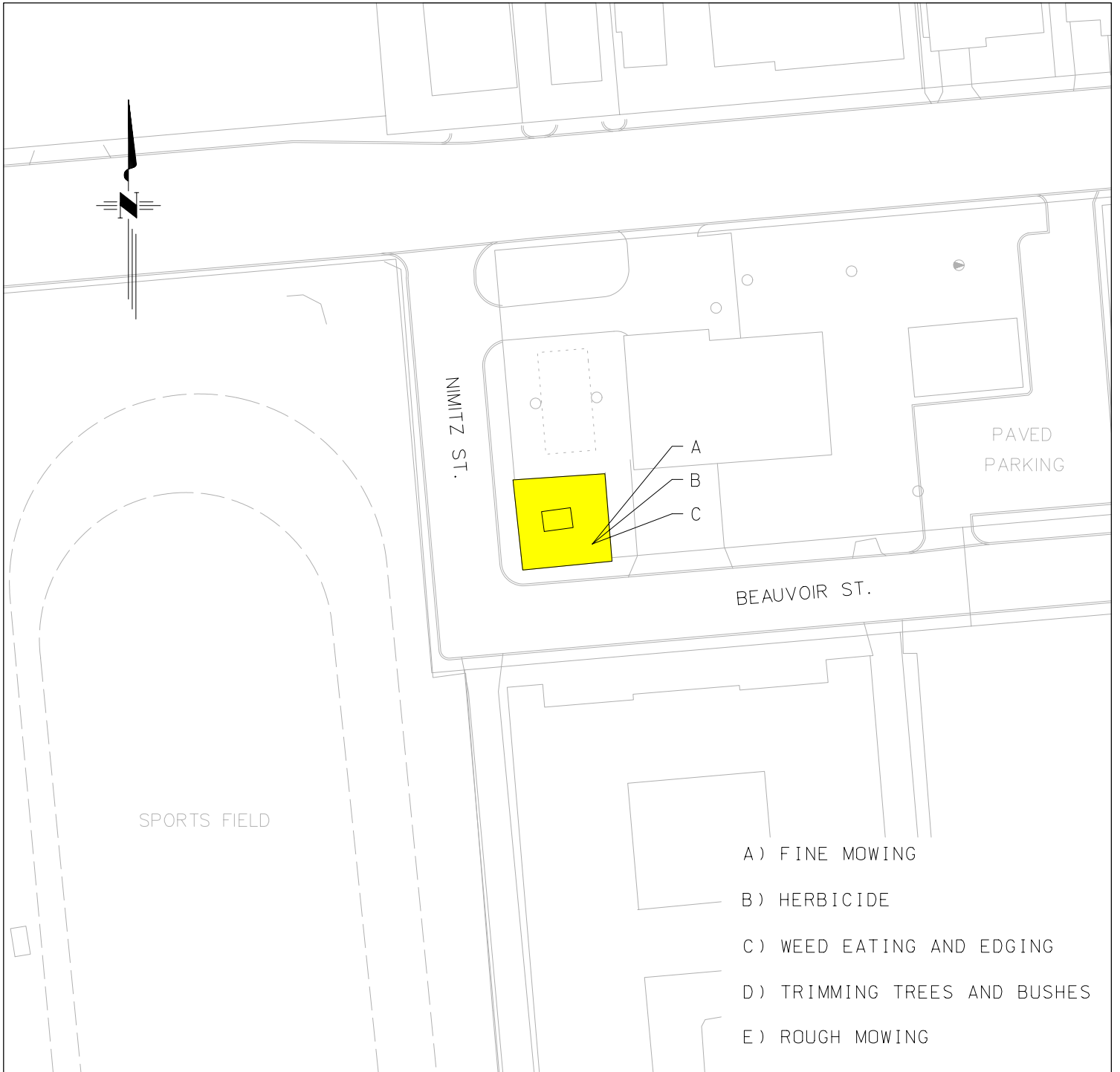
Bid Item	Property Name	Property Address	Work to be Performed on Each Property	Unit Price per Service Event per Property	Estimated Annual Number of Service Events per Property	Estimated Annual Cost
1	Water Well #15	1701 E. Airline - Behind Fire Station Includes fine mowing inside of fence, herbicide of fence line and building and weed eating / edging where necessary.	A.) Fine Mowing	\$ _____	12	\$ _____
			B.) Herbicide	\$ _____	6	\$ _____
			C.) Weed Eating / Edging	\$ _____	12	\$ _____
			Sub-Total			\$ _____
2	Water Well #16	2506 E. Airline Includes fine mowing inside and outside of fence, herbicide and weed eating of fence line and sidewalks and trimming trees and bushes	A.) Fine Mowing	\$ _____	12	\$ _____
			B.) Herbicide	\$ _____	6	\$ _____
			C.) Weed Eating / Edging	\$ _____	12	\$ _____
			D.) Trimming Trees & Bushes	\$ _____	1	\$ _____
Sub-Total			\$ _____			
3	Water Well #17	902 Sam Houston Includes fine mowing inside and outside of fence, herbicide of fence line, weed eating where necessary and trimming of hedges.	A.) Fine Mowing	\$ _____	12	\$ _____
			B.) Herbicide	\$ _____	6	\$ _____
			C.) Weed Eating / Edging	\$ _____	12	\$ _____
			D.) Trimming Hedges	\$ _____	1	\$ _____
Sub-Total			\$ _____			
4	Water Well #19	409 Young Includes mowing inside of fence, herbicide of fence line and weed eating / edging where necessary.	A.) Fine Mowing	\$ _____	12	\$ _____
			B.) Herbicide	\$ _____	6	\$ _____
			C.) Weed Eating and Edging	\$ _____	12	\$ _____
			Sub-Total			\$ _____
5	Water Well #20	2505 E. Red River Includes fine mowing inside and outside of fence herbicide fence line and around buildings and weed eat as needed.	A.) Fine Mowing	\$ _____	12	\$ _____
			B.) Herbicide	\$ _____	6	\$ _____
			C.) Weed Eating / Edging	\$ _____	12	\$ _____
			Sub-Total			\$ _____
6	Water Well #21	602 W. Red River Includes mowing inside of fence, herbicide of fence line and weed eating / edging where necessary.	A.) Fine Mowing	\$ _____	12	\$ _____
			B.) Herbicide	\$ _____	6	\$ _____
			C.) Weed Eating and Edging	\$ _____	12	\$ _____
			Sub-Total			\$ _____
7	Water Well #22	901 N. George Includes mowing inside of fence, herbicide of fence line and weed eating / edging where necessary.	A.) Fine Mowing	\$ _____	12	\$ _____
			B.) Herbicide	\$ _____	6	\$ _____
			C.) Weed Eating and Edging	\$ _____	12	\$ _____
			Sub-Total			\$ _____
8	Water Well #23	4008 Nimitz Includes mowing inside of fence, herbicide of fence line and weed eating / edging where necessary.	A.) Fine Mowing	\$ _____	12	\$ _____
			B.) Herbicide	\$ _____	6	\$ _____
			C.) Weed Eating and Edging	\$ _____	12	\$ _____
			Sub-Total			\$ _____

9	Water Well #25	2300 Louis Includes fine mowing, herbicide and cleaning of fence, and weed eating / edging where necessary	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming Trees	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
10	Water Well #26	1902 N DeLeon Includes fine mowing of both sides of well lot, herbicide inside fence and weed eating / edging where necessary	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming Trees	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
11	Loop 463 Lift Station	700 Loop 463 Includes fine mowing outside of fence, herbicide on the inside of fence and weed eating / edging where necessary	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging	\$ _____ \$ _____ \$ _____	12 6 12	\$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
12	Mesa Verda Lift Station	9000 Nursery Dr. Includes mowing inside of fence, herbicide of fence line and weed eating / edging where necessary.	A.) Fine Mowing B.) Herbicide C.) Weed Eating and Edging	\$ _____ \$ _____ \$ _____	12 6 12	\$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
13	Highway 77 Lift Station	6505 Hallettsville Hwy. Includes fine mowing inside and out of fence, herbicide around fence, bushes and concrete, weed eating / edging where necessary and trimming of oleanders.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming Trees & Oleanders	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
14	Loop 175 Lift Station	6600 Hwy. 59 Includes fine mowing inside & outside of fence, herbicide fence line & around concrete structures & weed eating / edging where necessary.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging	\$ _____ \$ _____ \$ _____	12 6 12	\$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
15	Mercado Lift Station	US Hwy. 59 (Loop 175) Includes fine mowing outside of fence, herbicide inside of fence and weed eating / edging where necessary.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming Trees	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
16	Green's Lift Station	1008 SW Moody Includes fine mowing around station, herbicide and weed eating / edging around concrete structures and as necessary.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming Trees	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____

17	Anthony Lift Station	4501 Lone Tree Rd. Includes fine mowing outside of fence, herbicide inside of fence and weed eating / edging where necessary.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming Trees	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
18	Ben Wilson Lift Station	3303 E. North St. Includes fine mowing outside of fence, herbicide inside of fence, weed eating & trimming around fence & poles and trimming of trees.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming Trees	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
19	Airline Lift Station	2205 E. Airline Includes fine mowing inside and outside of fence, herbicide inside of fence and around structures, weed eating / edging where necessary and trimming of trees and bushes.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming Oleanders	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
20	City Park Lift Station	1604 W. Red River Includes fine mowing around stations to natural ground, herbicide and weed eating / edging where necessary.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging	\$ _____ \$ _____ \$ _____	12 6 12	\$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
21	59 Lift Station	4104 Houston Hwy. Includes fine mowing inside of fence, herbicide, weed eating / edging where necessary and trimming of oleanders.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming of Oleanders	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
22	Juan Linn Lift Station	3608 E. Juan Linn Includes fine mowing outside of fence and herbicide inside of fence and around structures, weed eating / edging where necessary and trimming of trees & bushes.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming of Trees/Bushes	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
23	Magruder Lift Station	202 W. Lingo Lane Includes fine mowing inside of fence, herbicide, weed eating / edging where necessary and trimming of trees & bushes	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming of Trees/Bushes	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
24	Country Club Lift Station	5500 N. Navarro Includes fine mowing inside of fence, herbicide, weed eating / edging where necessary and trimming of trees & bushes	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging	\$ _____ \$ _____ \$ _____	12 6 12	\$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____

25	Hiller Lift Station	910 E. Hiller Includes mowing of lot, herbicide around structures and weed eating / edging where necessary and trimming of trees and bushes.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming of Trees/Bushes	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
26	Church Lift Station	507 W. Church Includes fine mowing, herbicide around trees and weed eating / edging where necessary.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Tree Trimming	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
27	Water Tower #1	405 N. West St. Includes fine mowing around tower, herbicide around structures and weed eating / edging where necessary.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Tree Trimming	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
28	Water Tower #3	100 E. Mockingbird Includes fine mowing inside fence and strip around outside, herbicide fence and around structures and weed eating / edging where necessary.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging	\$ _____ \$ _____ \$ _____	12 6 12	\$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
29	Water Tower #4	8700 N. Navarro Includes fine mowing, herbicide, weed eating / edging where necessary and trimming of oleanders.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming Oleanders	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
30	Water Tower #5	3800 E. Mockingbird Includes fine mowing, herbicide, weed eating / edging where necessary and trimming of oleanders.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming Oleanders	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
31	Water Tower #6	8292 Nursery Dr. Includes fine mowing, herbicide of fence and around structures and weed eating / edging where necessary.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging	\$ _____ \$ _____ \$ _____	12 6 12	\$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
32	Water Plant #1	1201 W. Stayton Includes fine mowing, herbicide, weed eating / edging where necessary and trimming of trees.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming Trees	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____

33	Water Plant #2	1109 Pine Includes fine mowing around large tank and plant, herbicide around structures and fence, weed eating / edging where necessary and trimming of trees and bushes.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) trimming of Trees/Bushes	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 12	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
34	Water Plant #3	3209 N. Ben Jordan Includes fine mowing inside and outside of along Airline, herbicide around structures, weed eating sidewalks and trimming of hedges.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming Trees & Hedges	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
35	Water Plant #4	6301 Dairy Rd. Includes fine mowing around large tank and plant, herbicide around structures and fence and weed eating / edging where necessary.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming Trees & Hedges	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
36	Surface Water Treatment Plant	2902 Bluff St. Includes fine mowing to back of large lagoon, rough mowing back of lagoon, slope mowing of all slopes, herbicide fence and structures and weed eat around edges of lagoons.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming Trees & Bushes E.) Rough Mowing	\$ _____ \$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1 4	\$ _____ \$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
37	Off Channel Reservoirs	Lower Mission Valley Road - Includes fine / rough mowing of river pump station and herbicide of roadways and fence lines. Includes fine mowing of raw water pump station, weed eating / edging and herbicide of fence line. Also includes rough mowing and herbicide of approximately 52,400 linear feet of barbed wire fence line. Inside of fence to be mowed a minimum of 10 feet from fence and outside to be mowed a minimum of 5 feet from fence.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming Trees / Hedges E.) Rough Mowing	\$ _____ \$ _____ \$ _____ \$ _____ \$ _____	12 2 12 1 4	\$ _____ \$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
38	Airport Lift Station	Regional Airport Includes fine mowing inside and outside of fence and along road. Also includes herbicide inside fence and weed eating / edging where necessary.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging	\$ _____ \$ _____ \$ _____	12 6 12	\$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____
39	Conti Lane Lift Station	Conti Lane Includes fine mowing and weed eating outside of fence, herbicide and trimming of oleanders.	A.) Fine Mowing B.) Herbicide C.) Weed Eating / Edging D.) Trimming Trees & Bushes	\$ _____ \$ _____ \$ _____ \$ _____	12 6 12 1	\$ _____ \$ _____ \$ _____ \$ _____
			Sub-Total			\$ _____



MAP 01

1701 E. AIRLINE ROAD

WATER WELL NO. 15



MAP 02

2506 E. AIRLINE ROAD

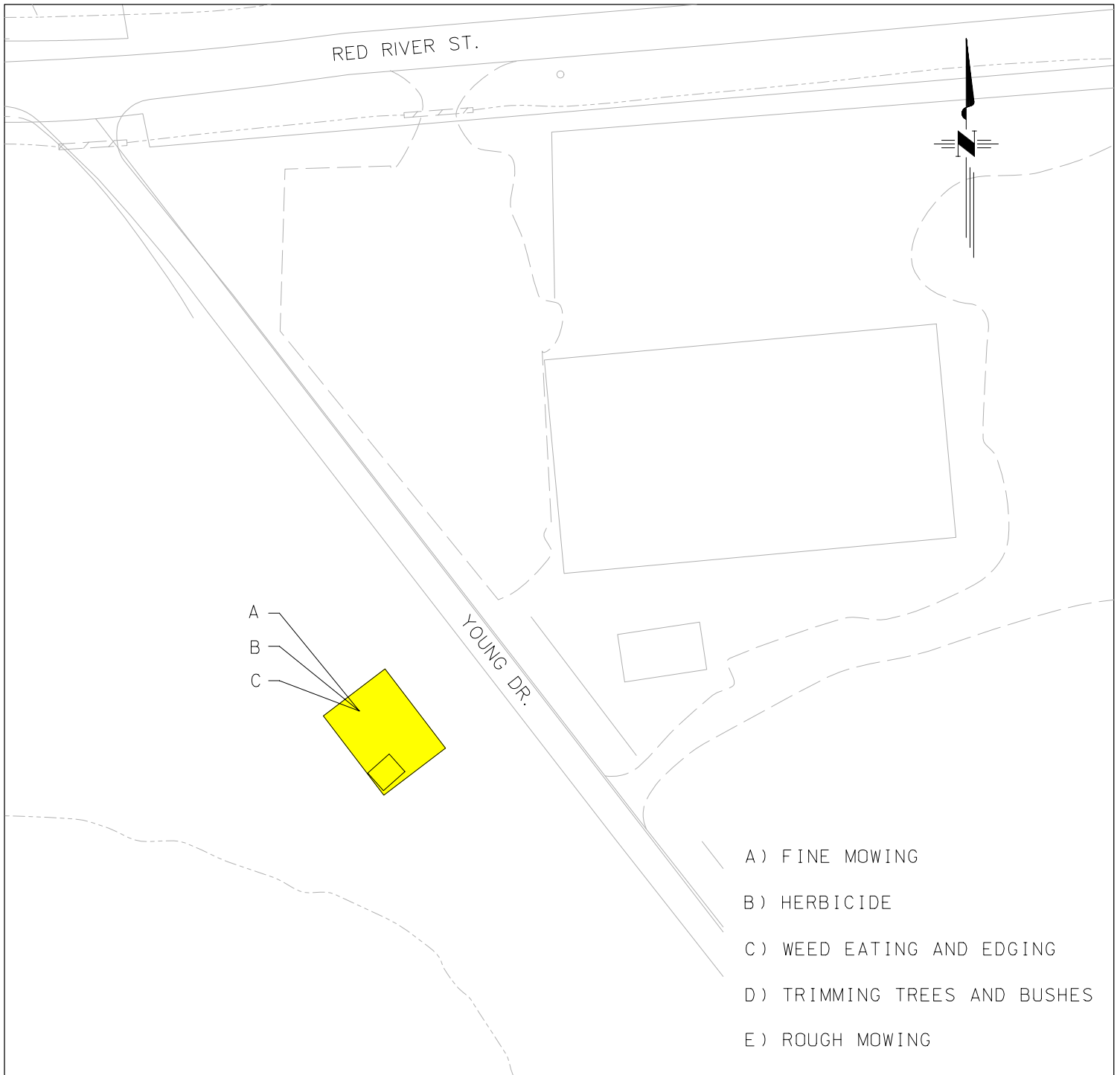
WATER WELL NO. 16



MAP 03

902 SAM HOUSTON DRIVE

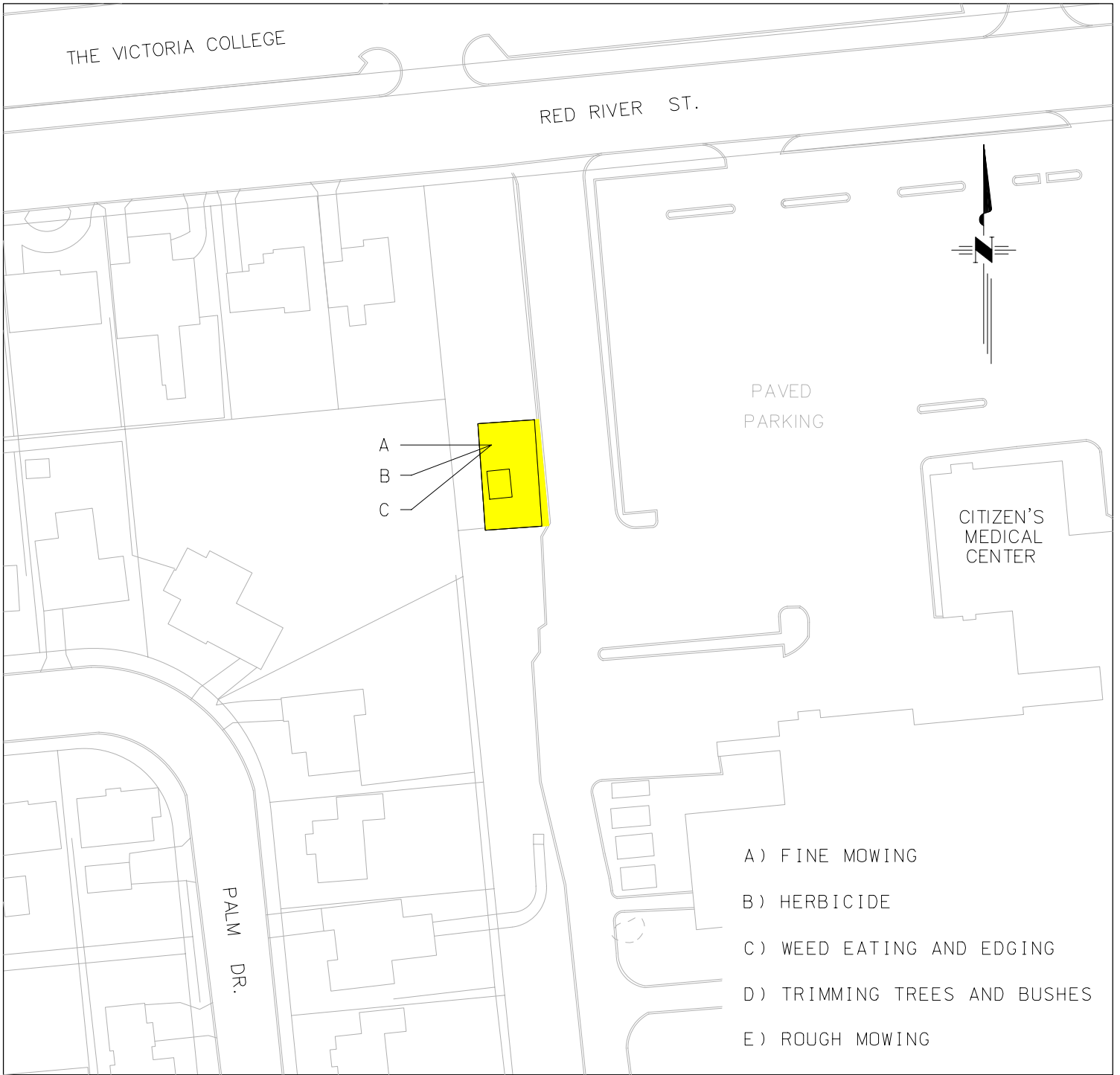
WATER WELL NO. 17



MAP 04

409 YOUNG DRIVE

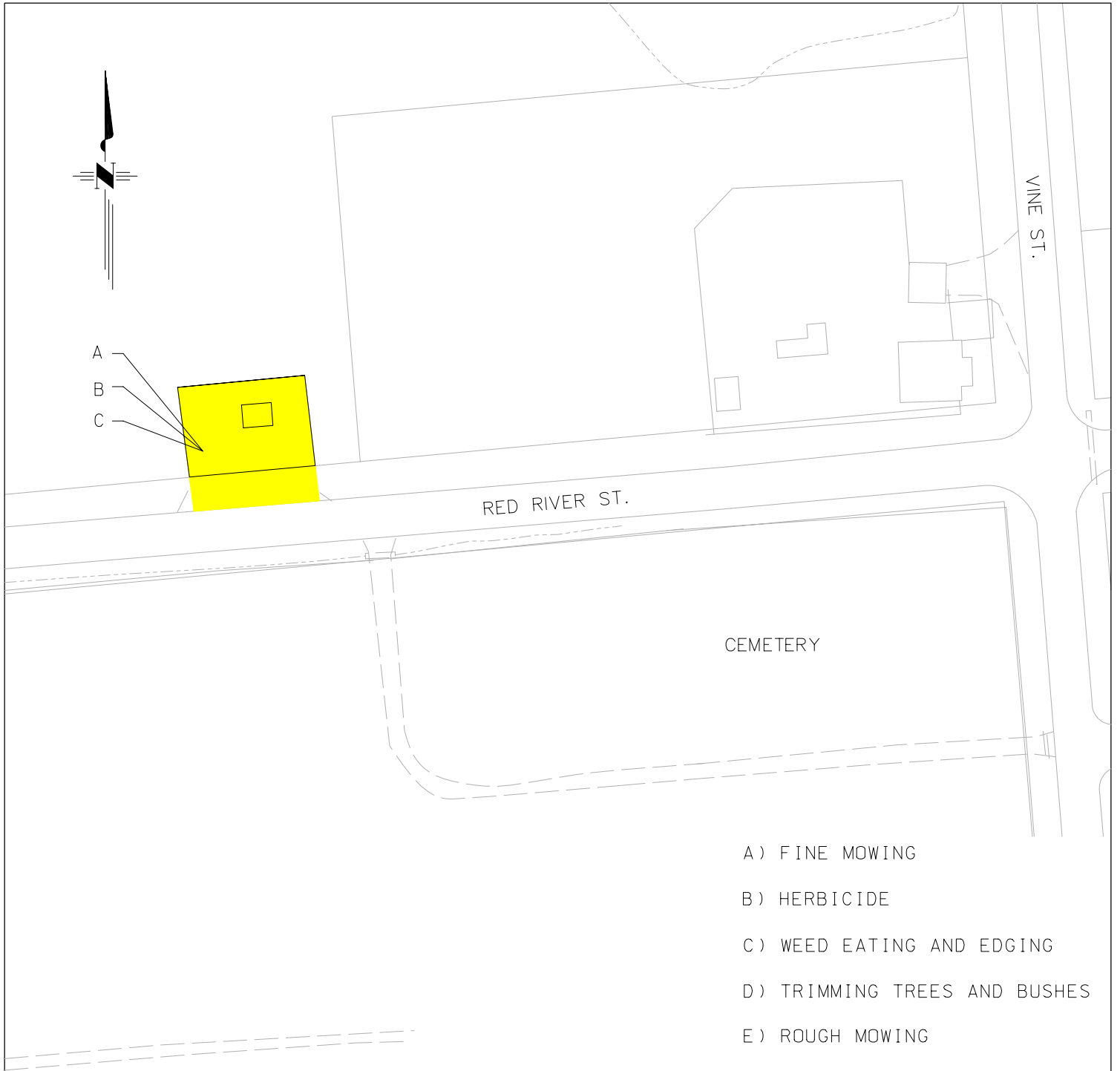
WATER WELL NO. 19



MAP 05

2505 E. RED RIVER STREET

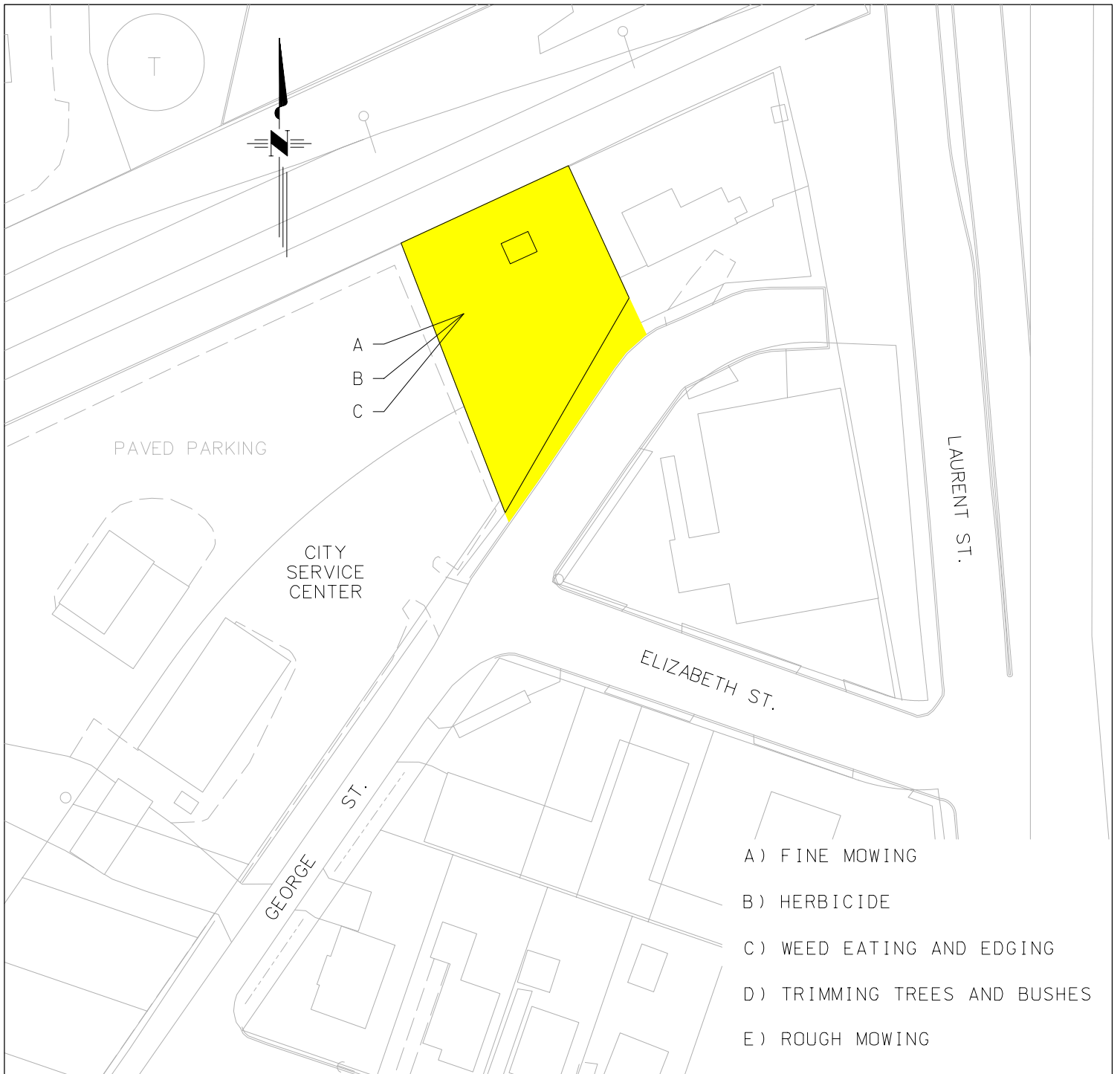
WATER WELL NO. 20



MAP 06

602 W. RED RIVER STREET

WATER WELL NO. 21



MAP 07

901 N. GEORGE STREET

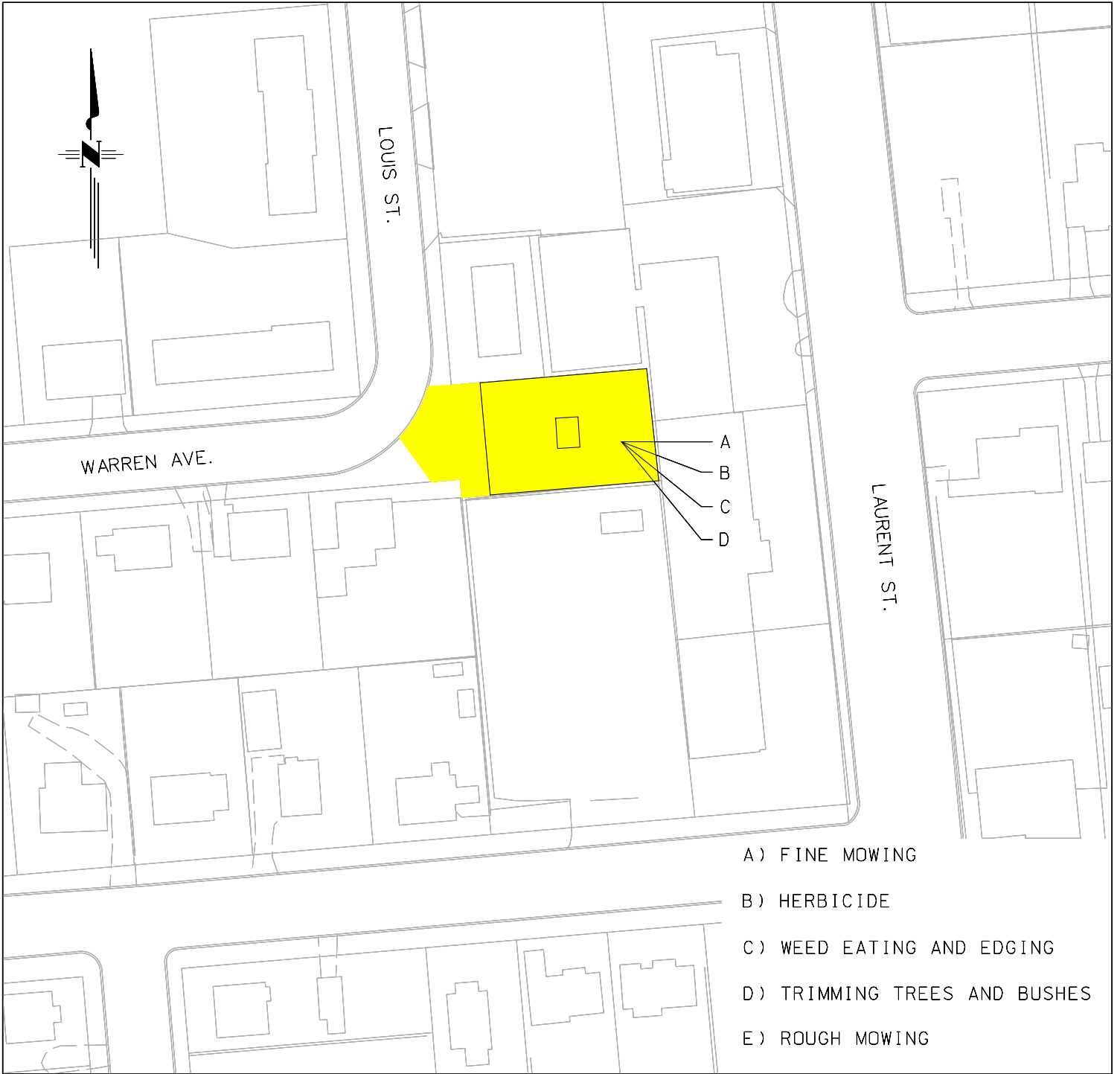
WATER WELL NO. 22



MAP 08

4008 NIMITZ STREET

WATER WELL NO. 23



MAP 09

2300 BLK. LOUIS STREET

WATER WELL NO. 25



MAP 10

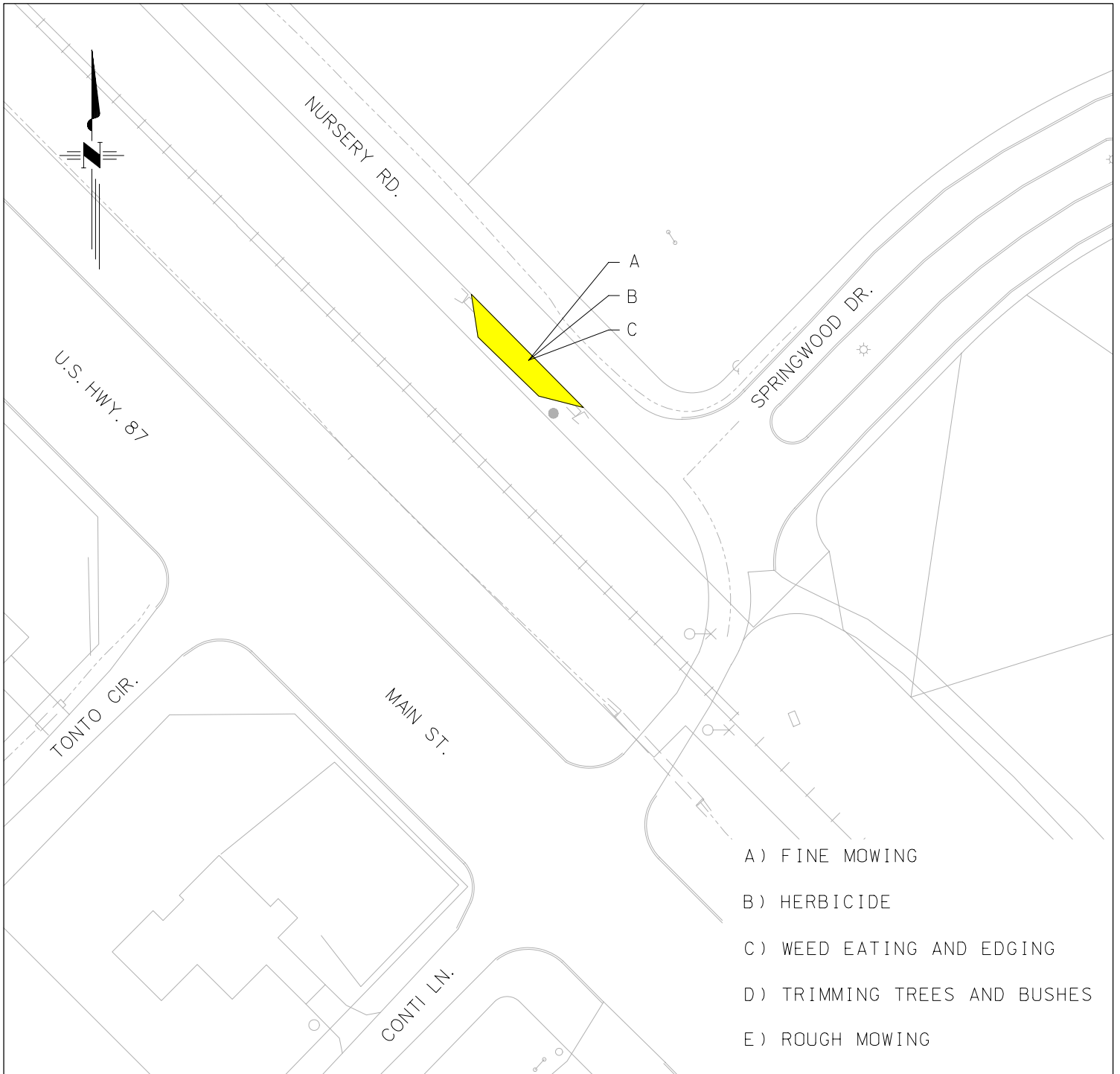
1902 N. DE LEON STREET

WATER WELL NO. 26



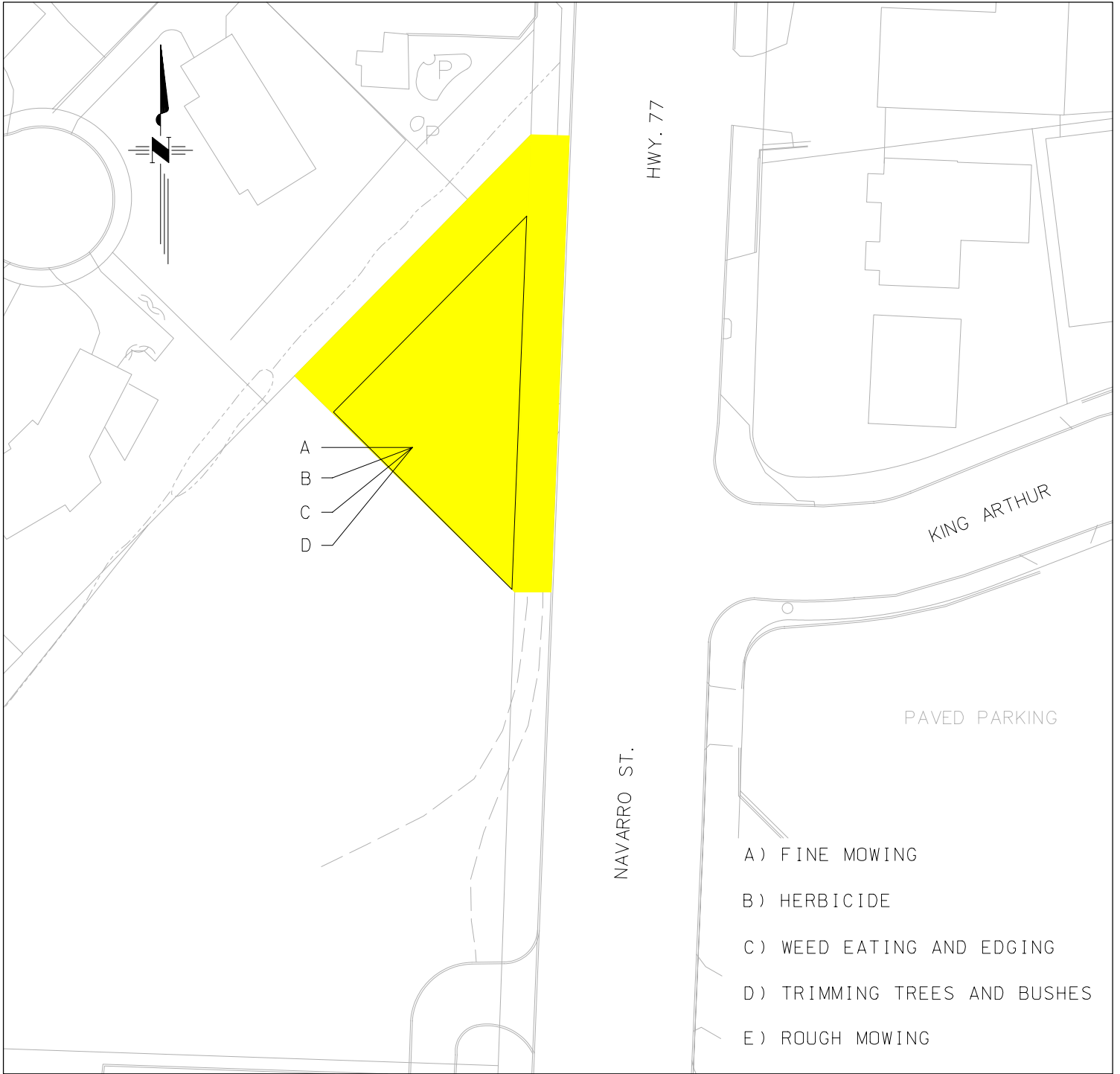
MAP 11

N.E. ZAC LENTZ PARKWAY
 LOOP 463 LIFT STATION



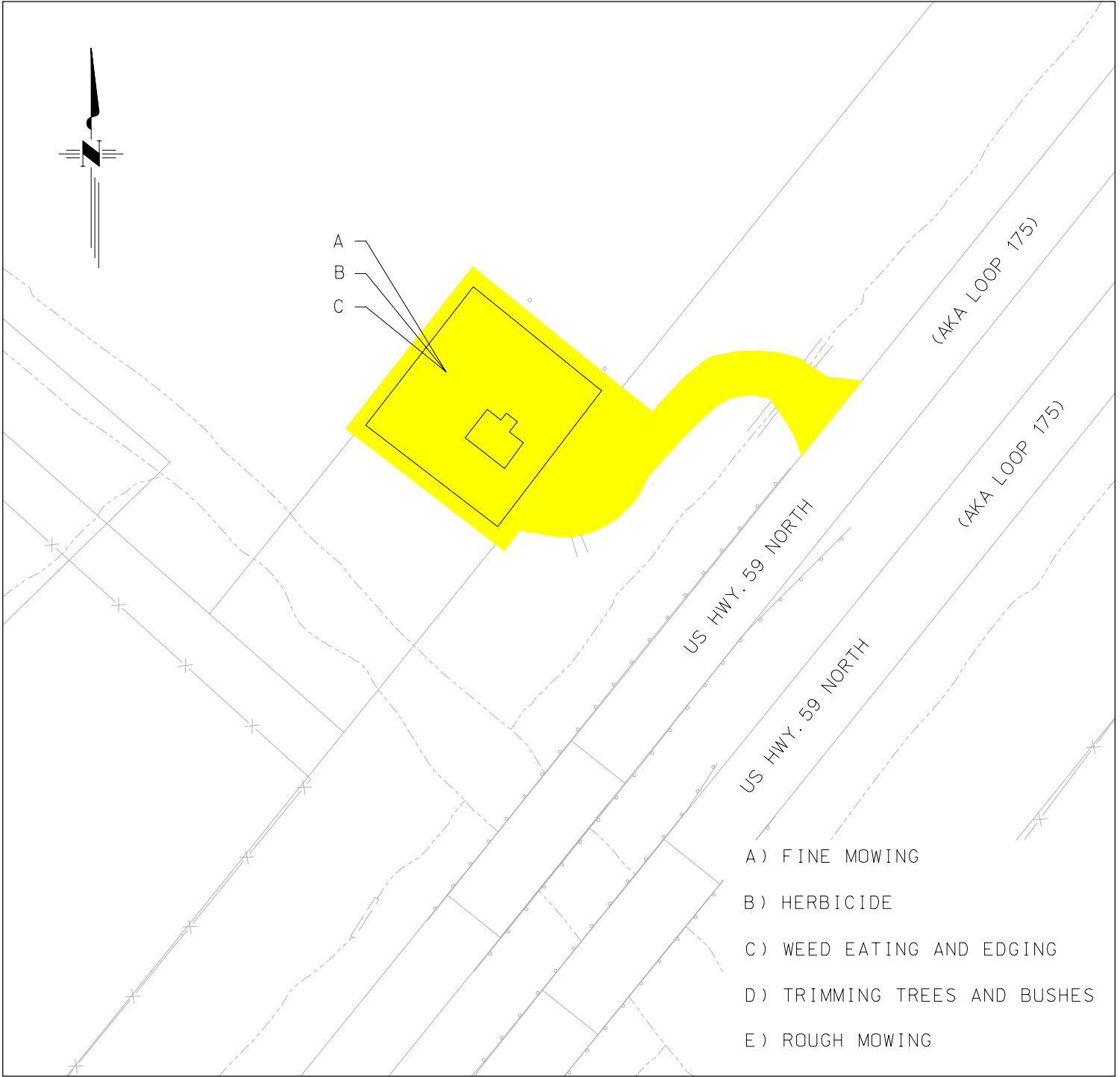
MAP 12

9000 BLK. NURSERY DRIVE
MESA VERDE LIFT STATION



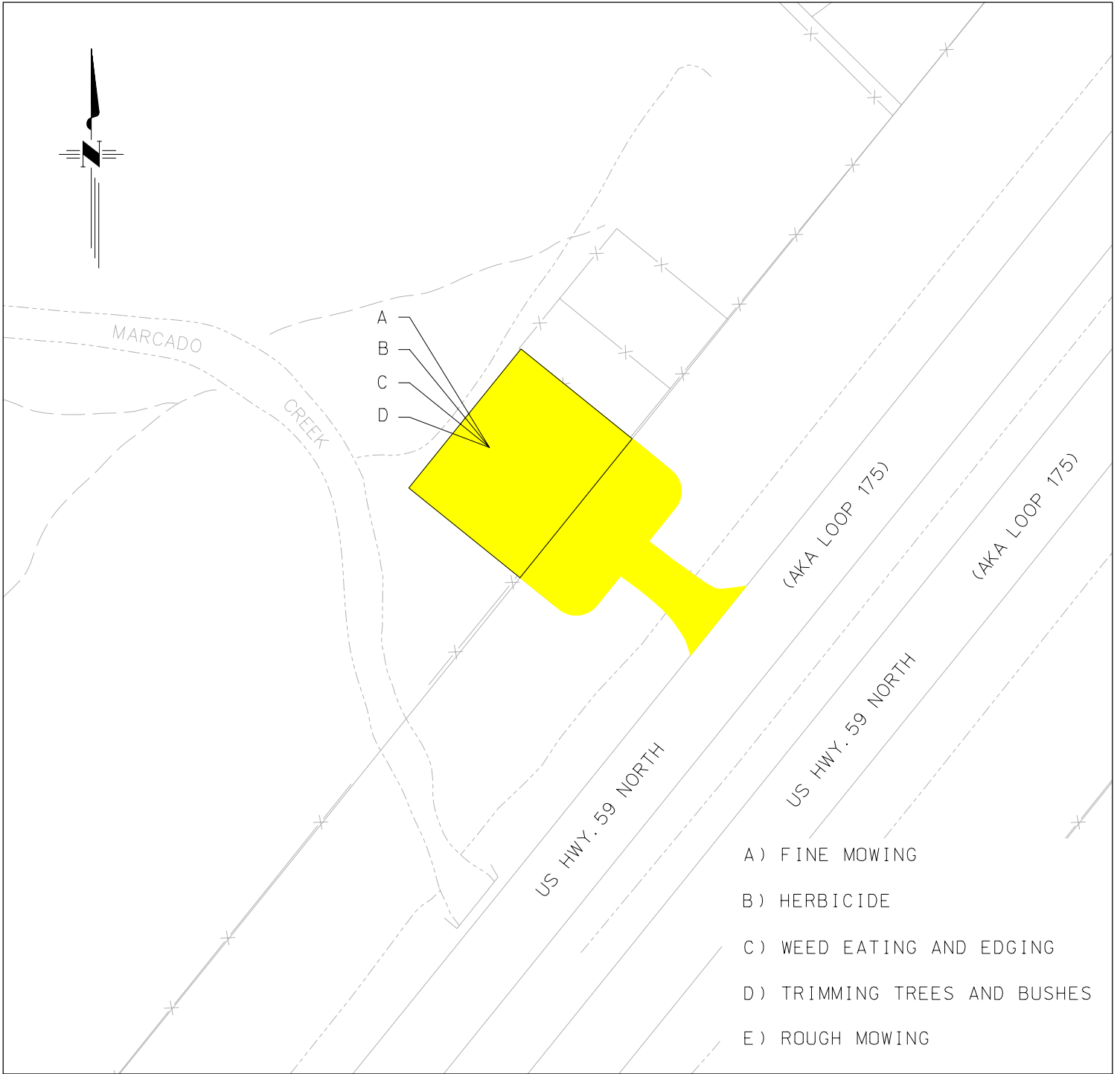
MAP 13

6505 N. NAVARRO STREET
 HIGHWAY 77 LIFT STATION



MAP 14

6600 BLK. US HIGHWAY 59 NORTH
 LOOP 175 LIFT STATION



MAP 15

US HIGHWAY 59 NORTH

MERCADO LIFT STATION



MAP 16

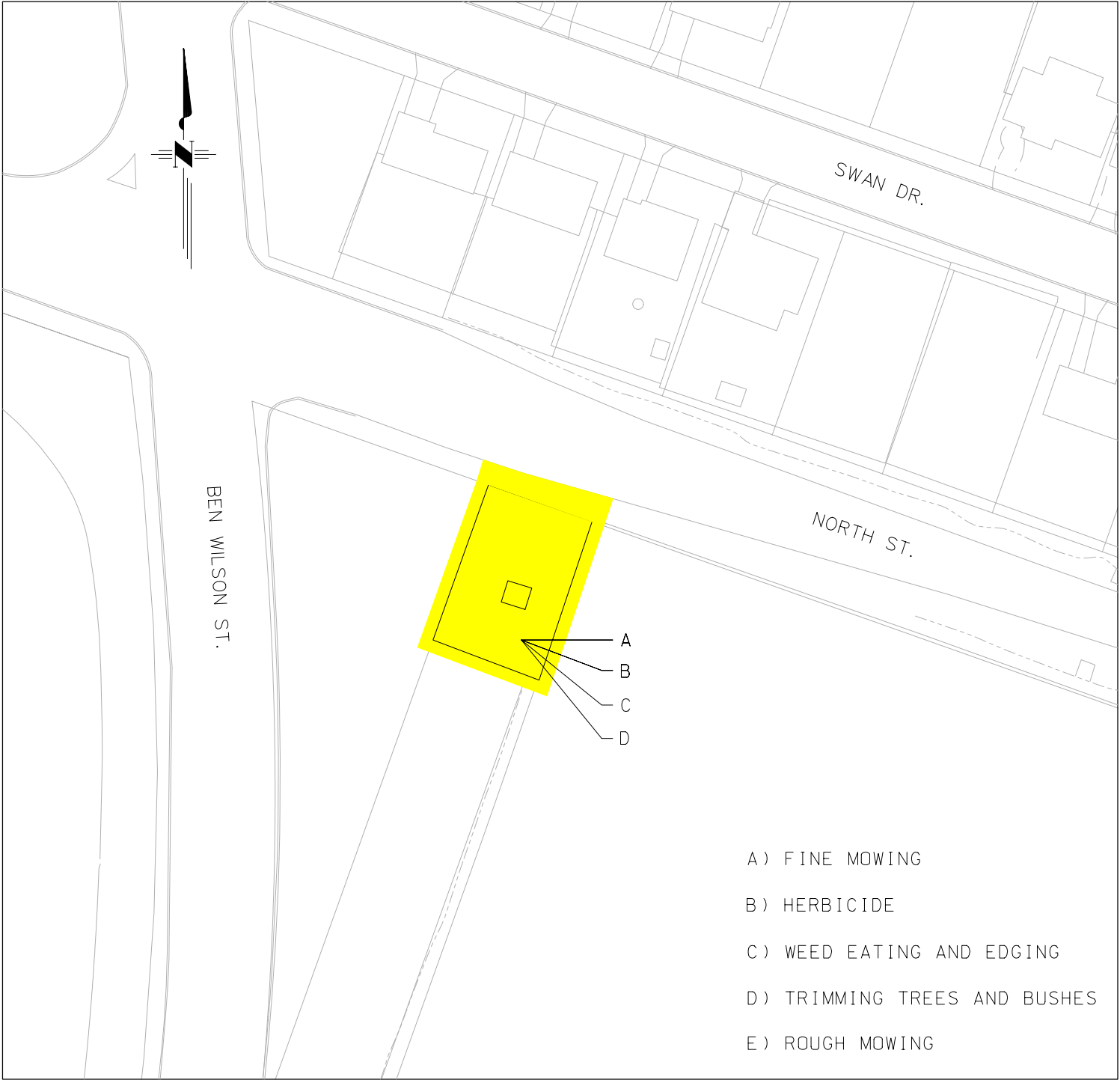
1008 SW MOODY STREET
GREEN'S LIFT STATION



MAP 17

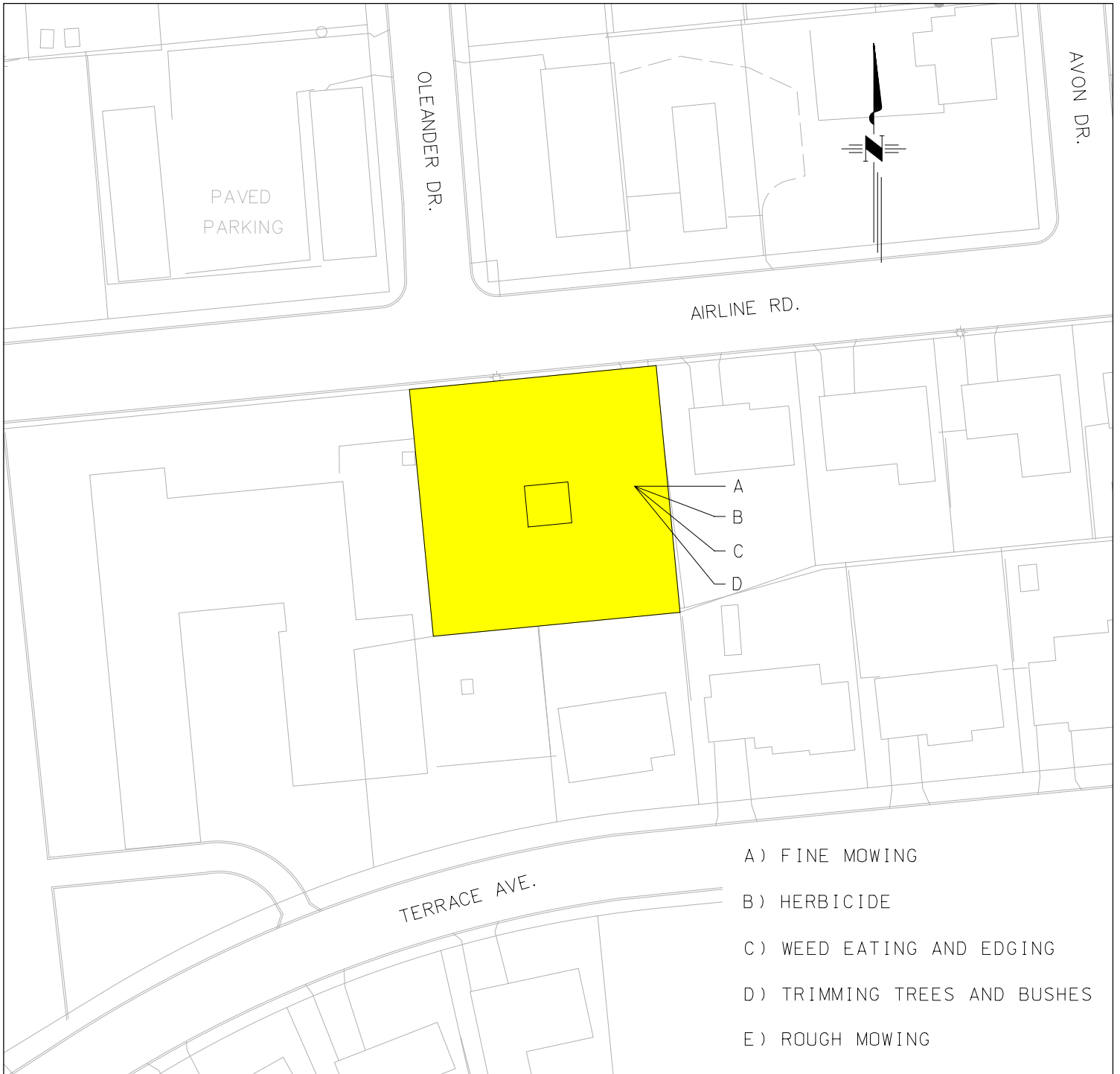
4501 LONE TREE ROAD

ANTHONY LIFT STATION



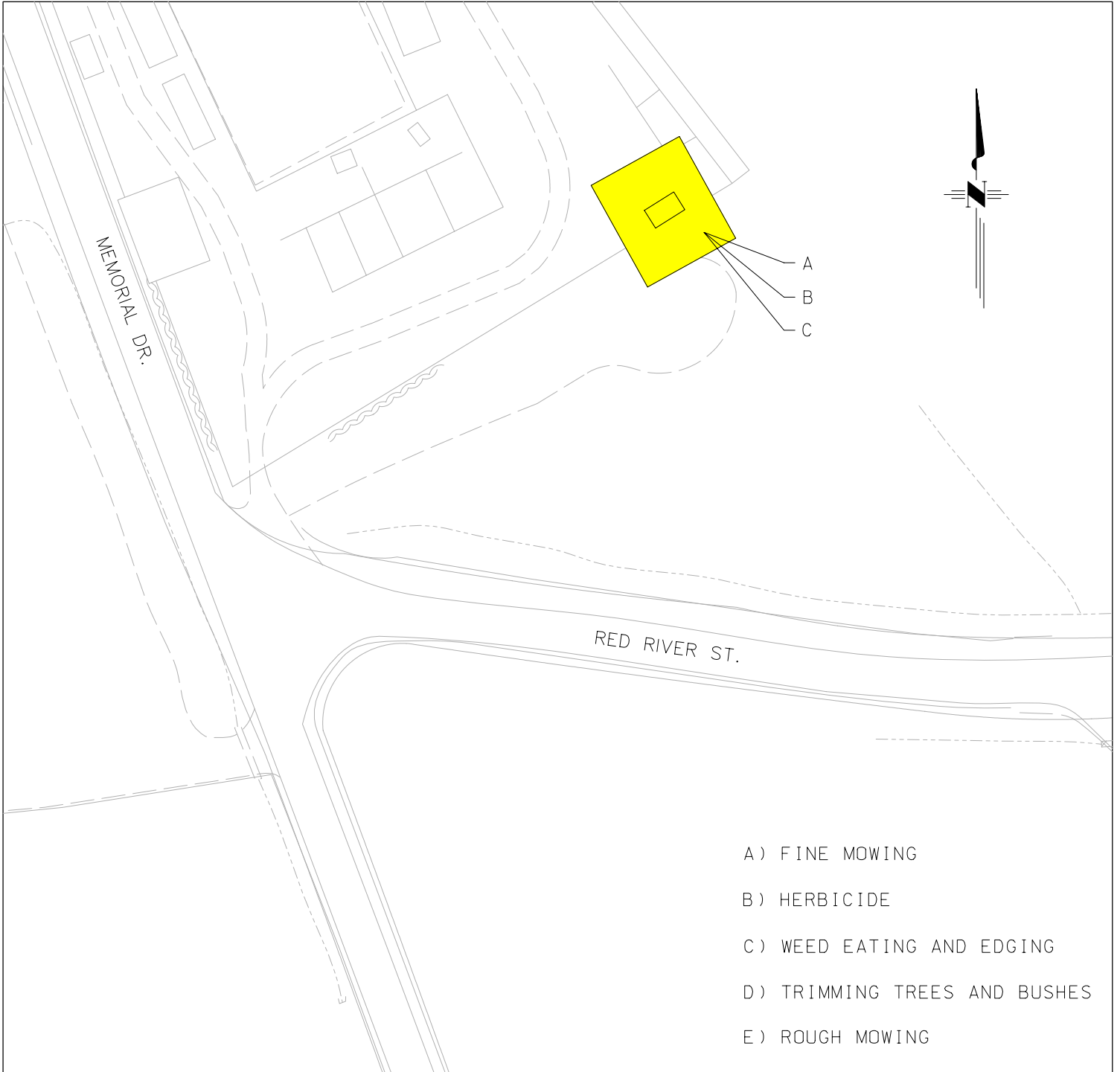
MAP 18

3303 E. NORTH STREET
BEN WILSON LIFT STATION



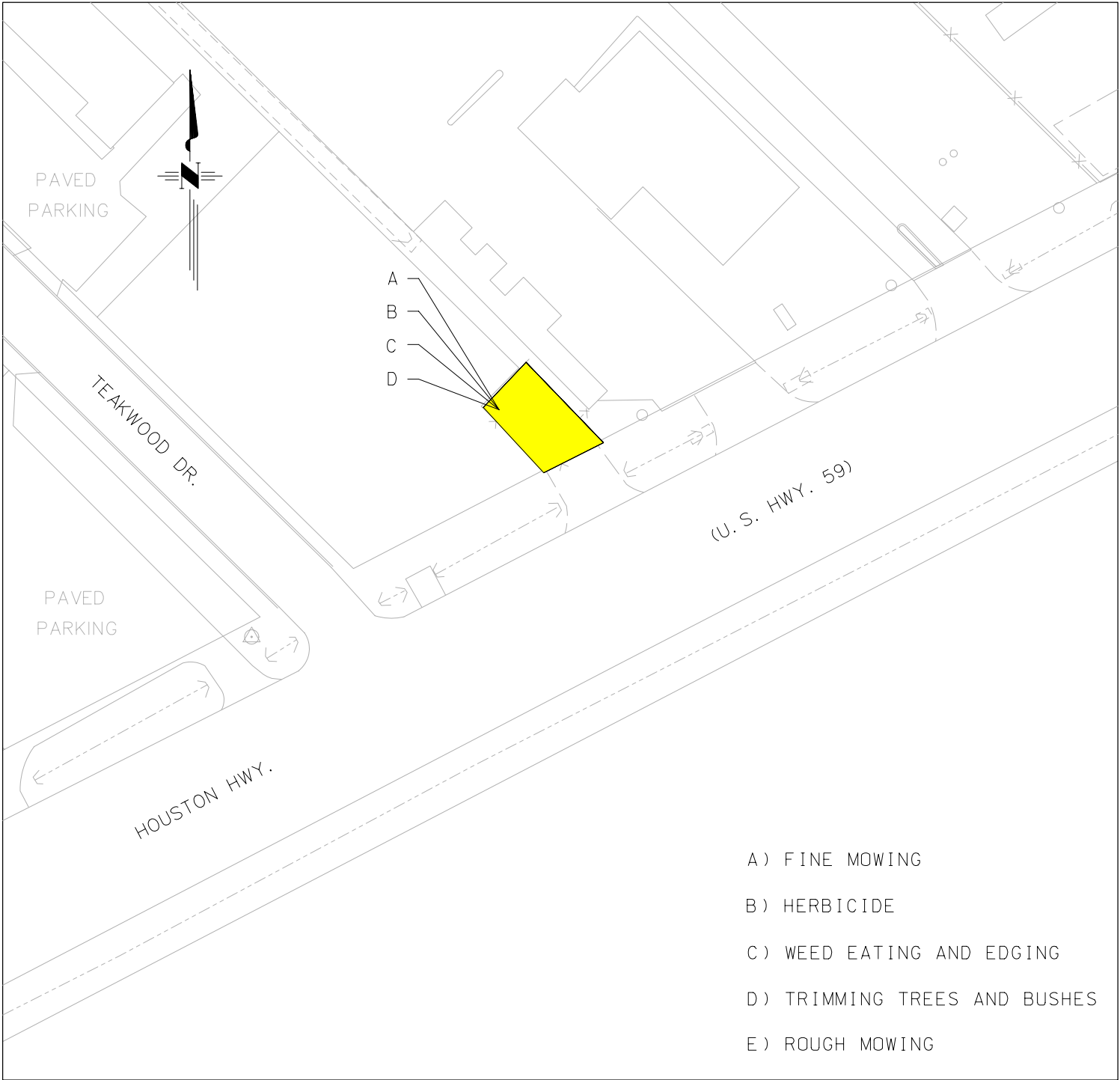
MAP 19

2205 E. AIRLINE ROAD
AIRLINE LIFT STATION



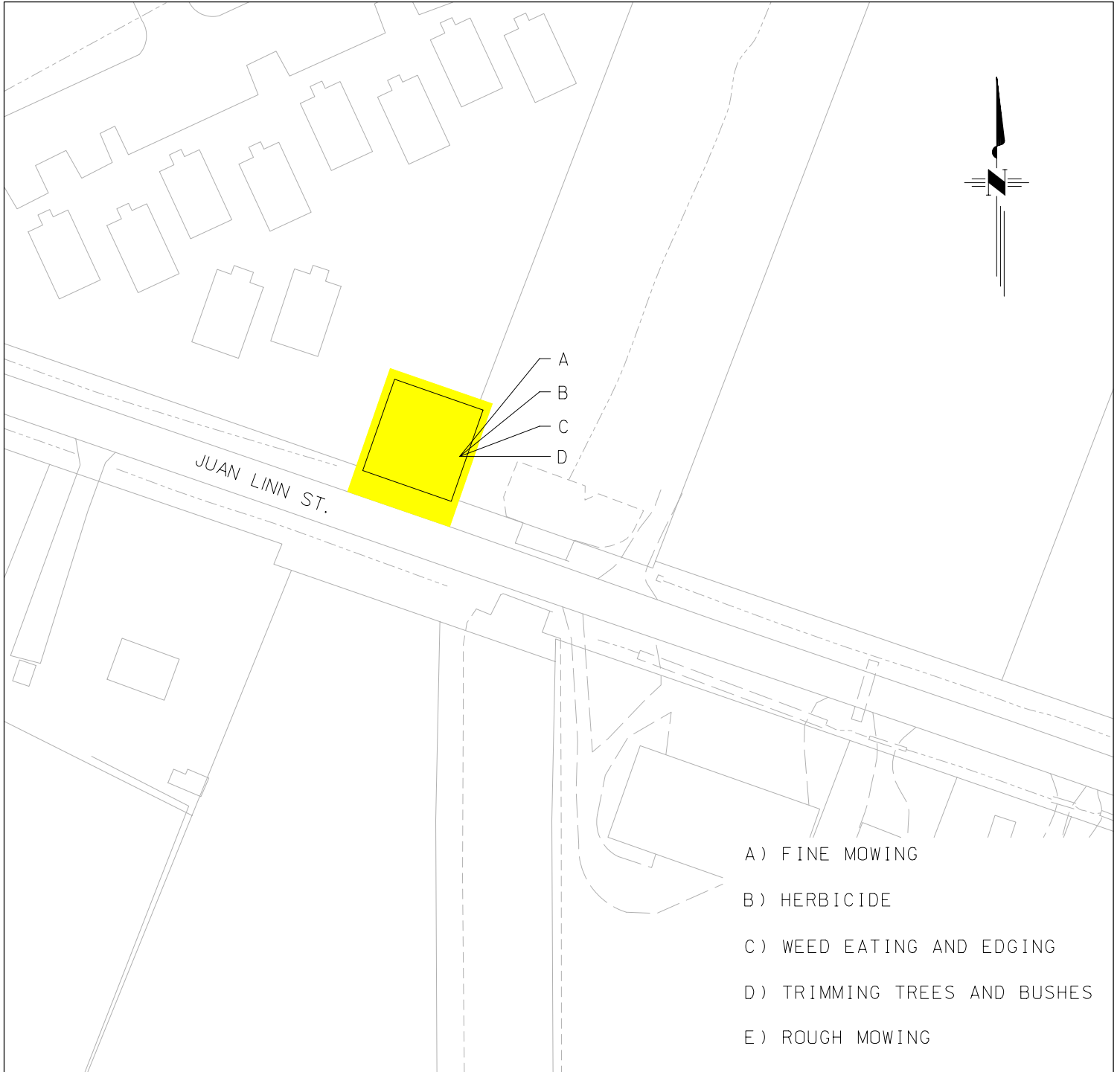
MAP 20

1604 W. RED RIVER STREET
CITY PARK LIFT STATION



MAP 21

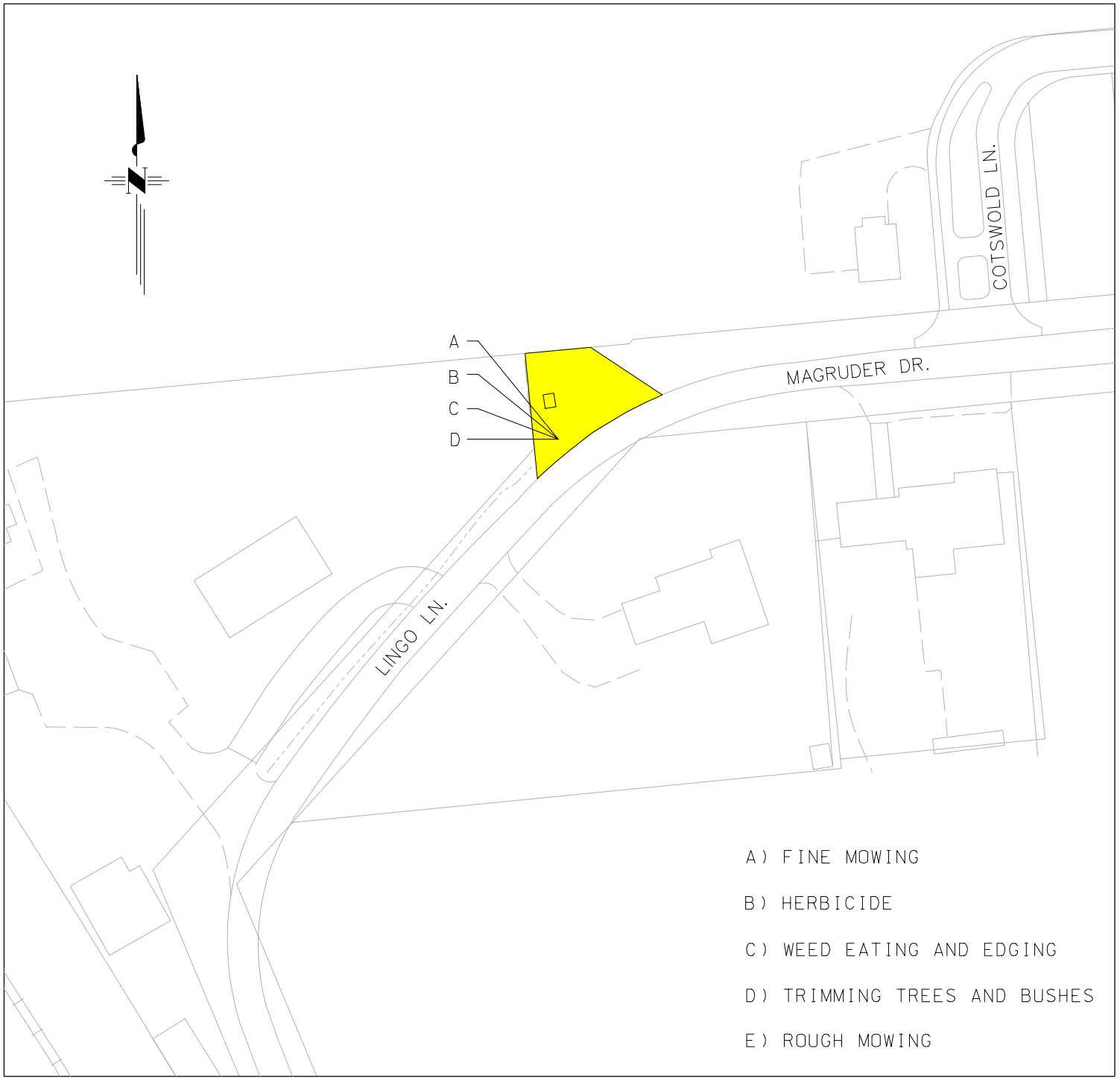
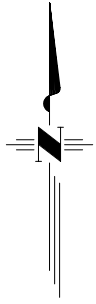
4104 HOUSTON HIGHWAY
59 LIFT STATION



MAP 22

3608 E. JUAN LINN STREET

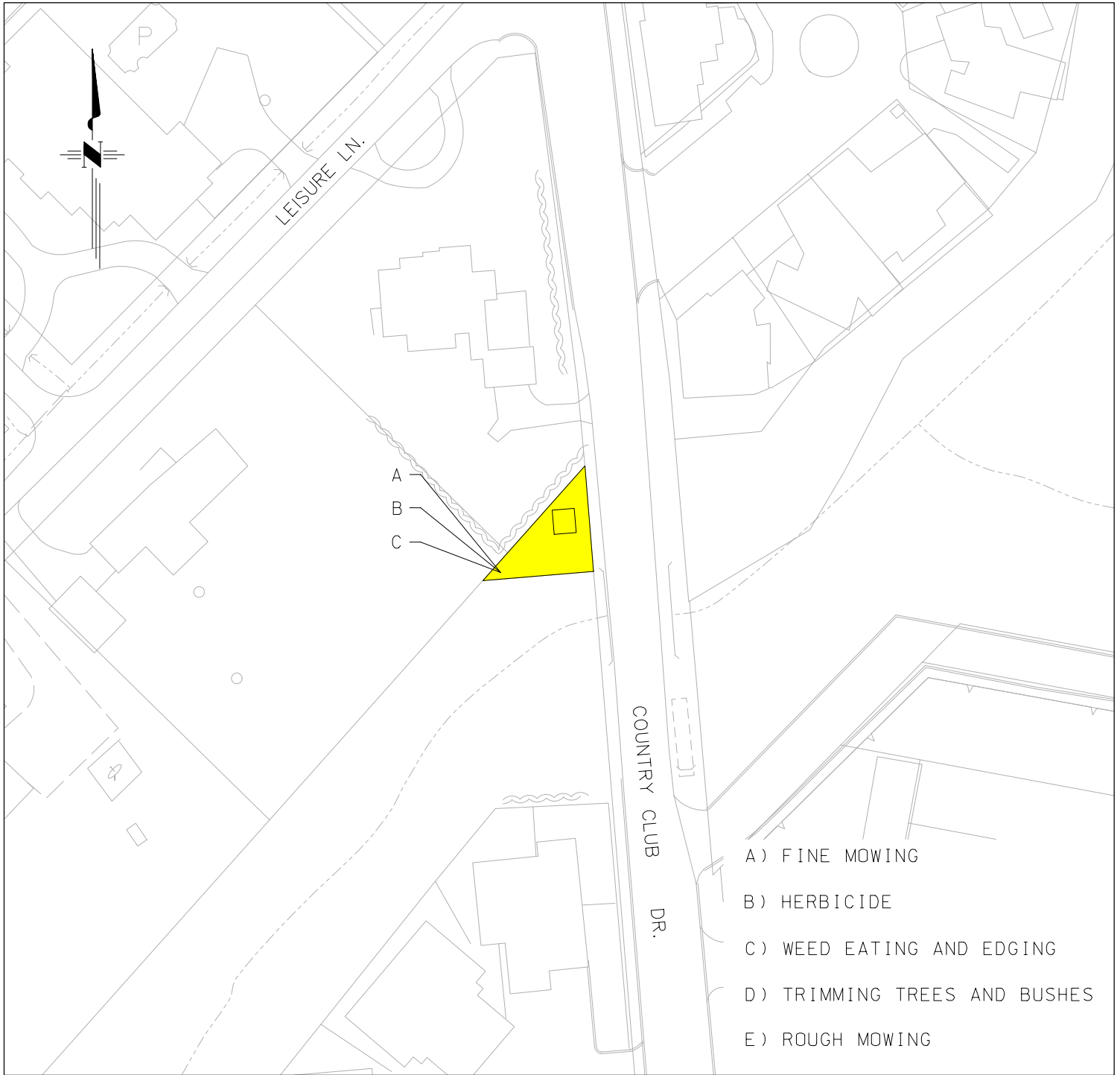
JUAN LINN LIFT STATION



MAP 23

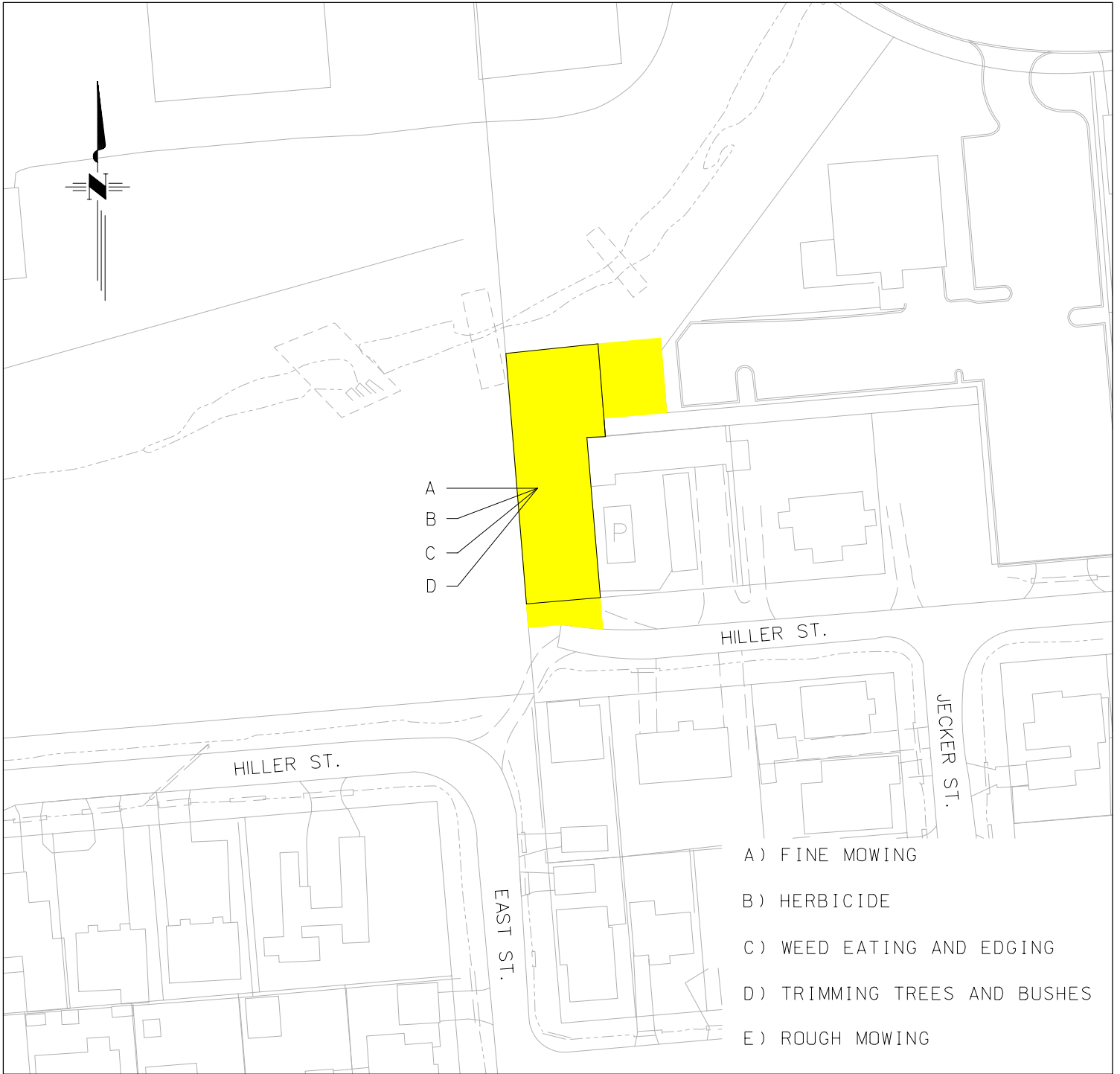
202 W. LINGO LANE

MAGRUDER LIFT STATION



MAP 24

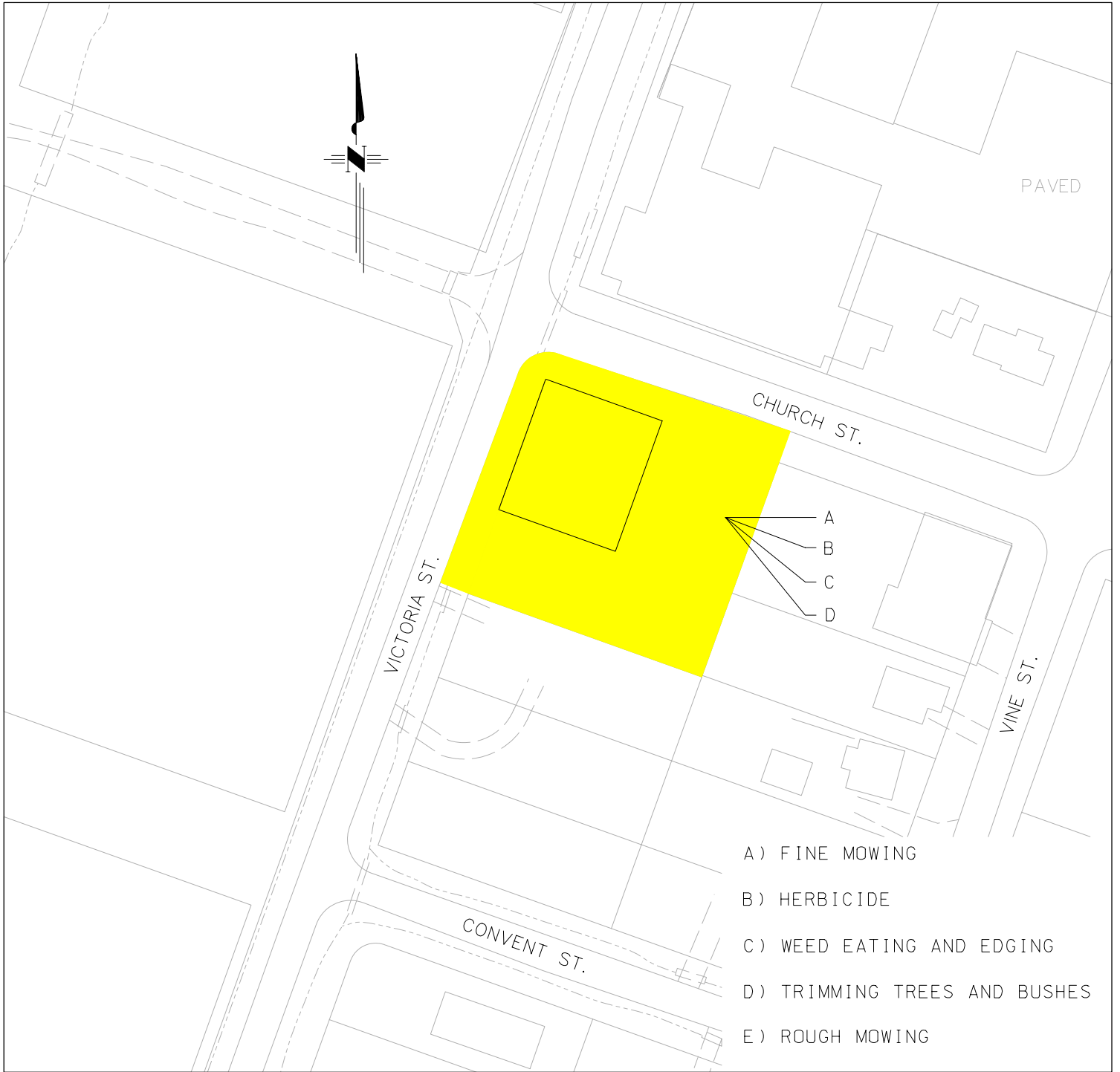
5500 BLK. COUNTRY CLUB DRIVE
COUNTRY CLUB LIFT STATION



MAP 25

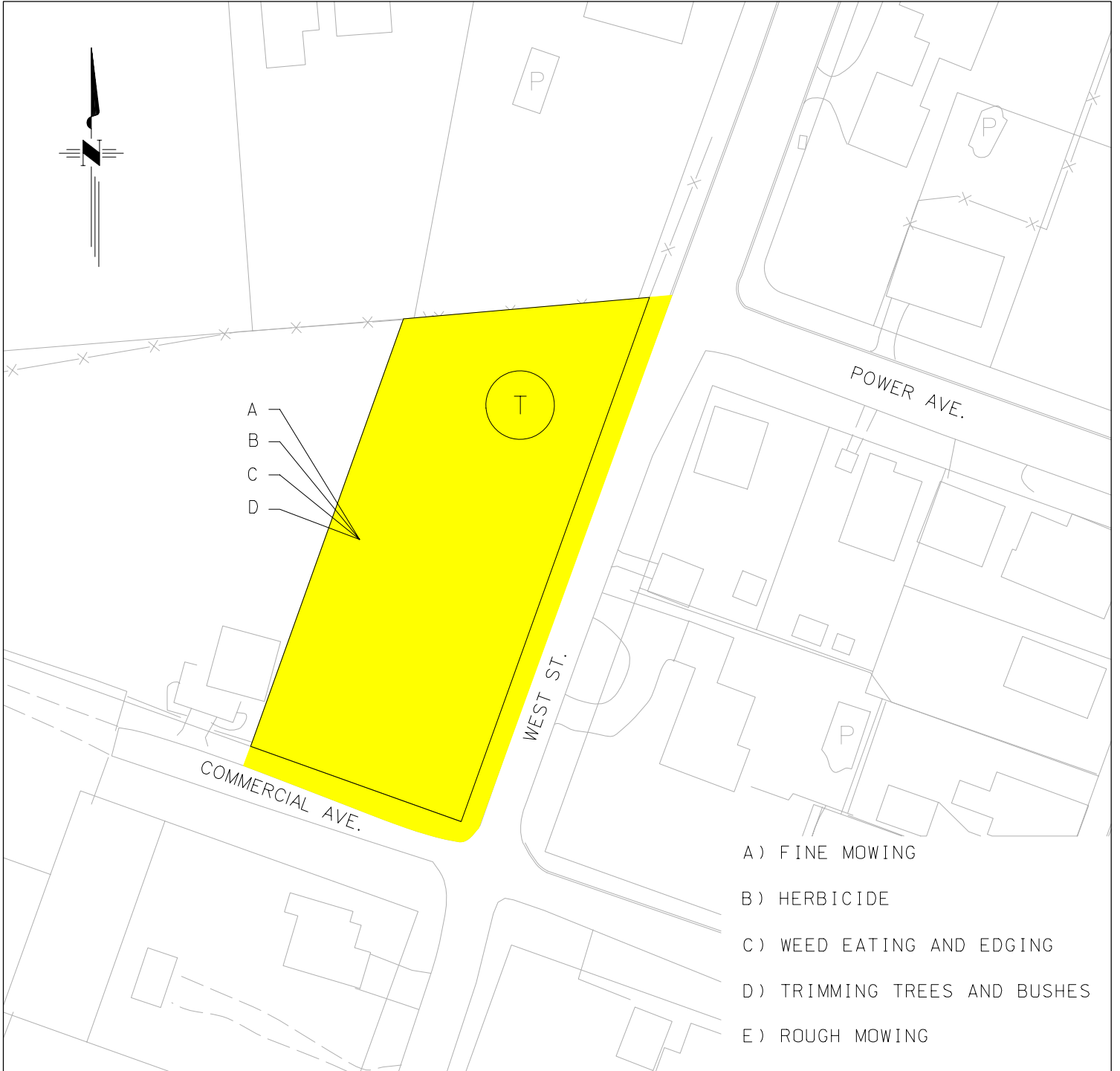
910 E. HILLER STREET

HILLER LIFT STATION



MAP 26

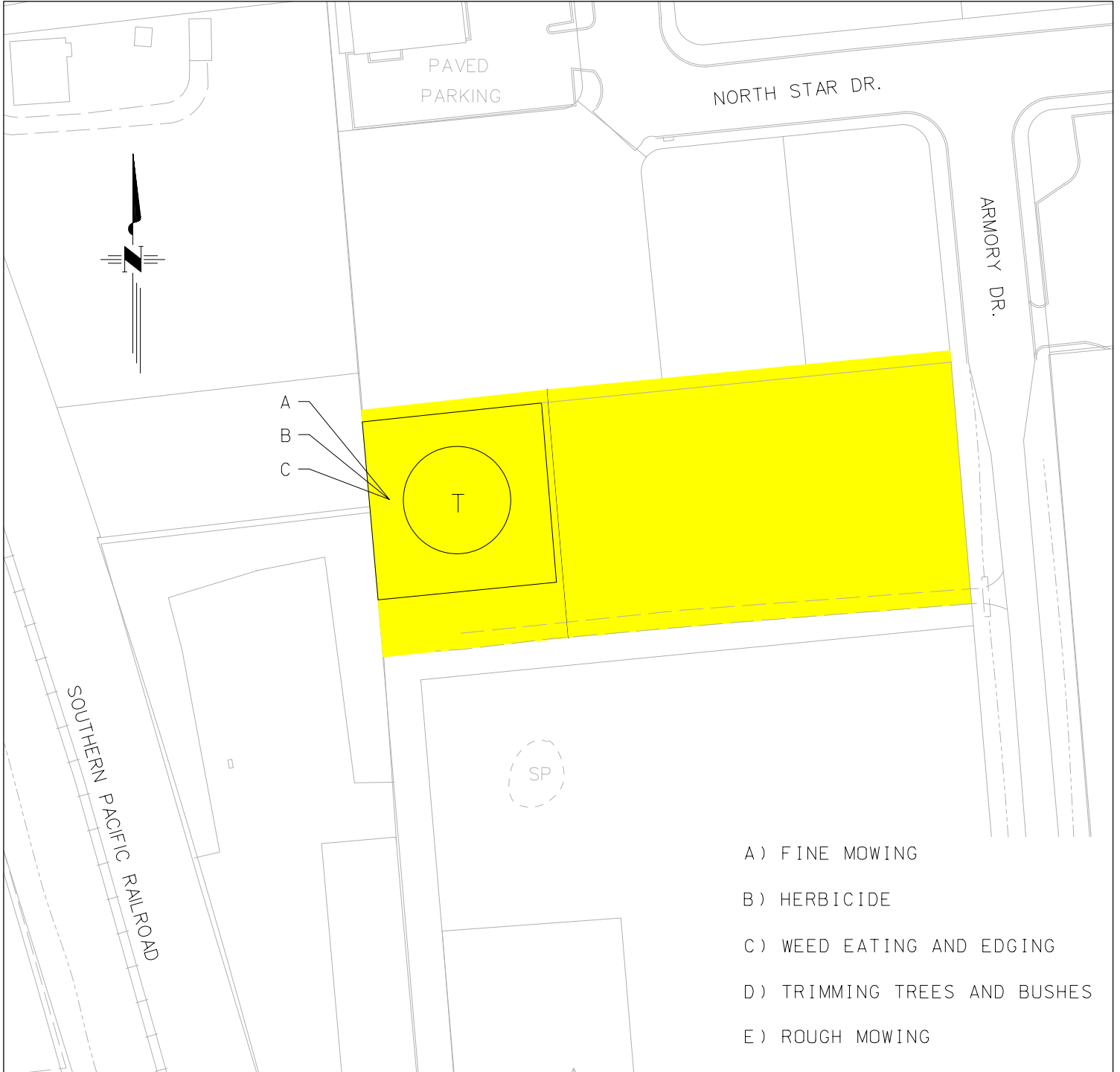
507 W. CHURCH STREET
CHURCH LIFT STATION



MAP 27

405 N. WEST STREET

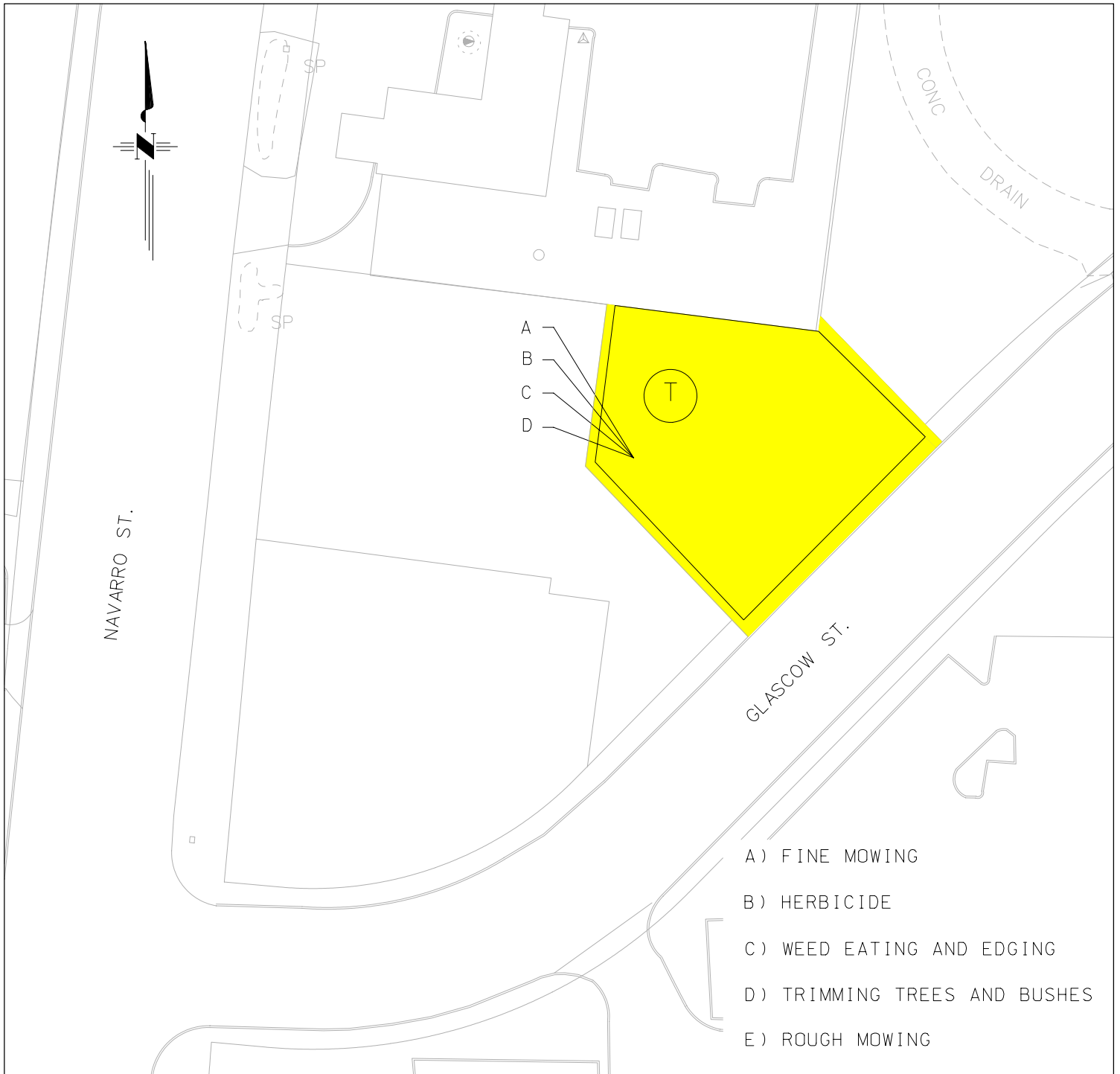
WATER TOWER NO. 1



MAP 28

100 BLK. E. MOCKINGBIRD LANE

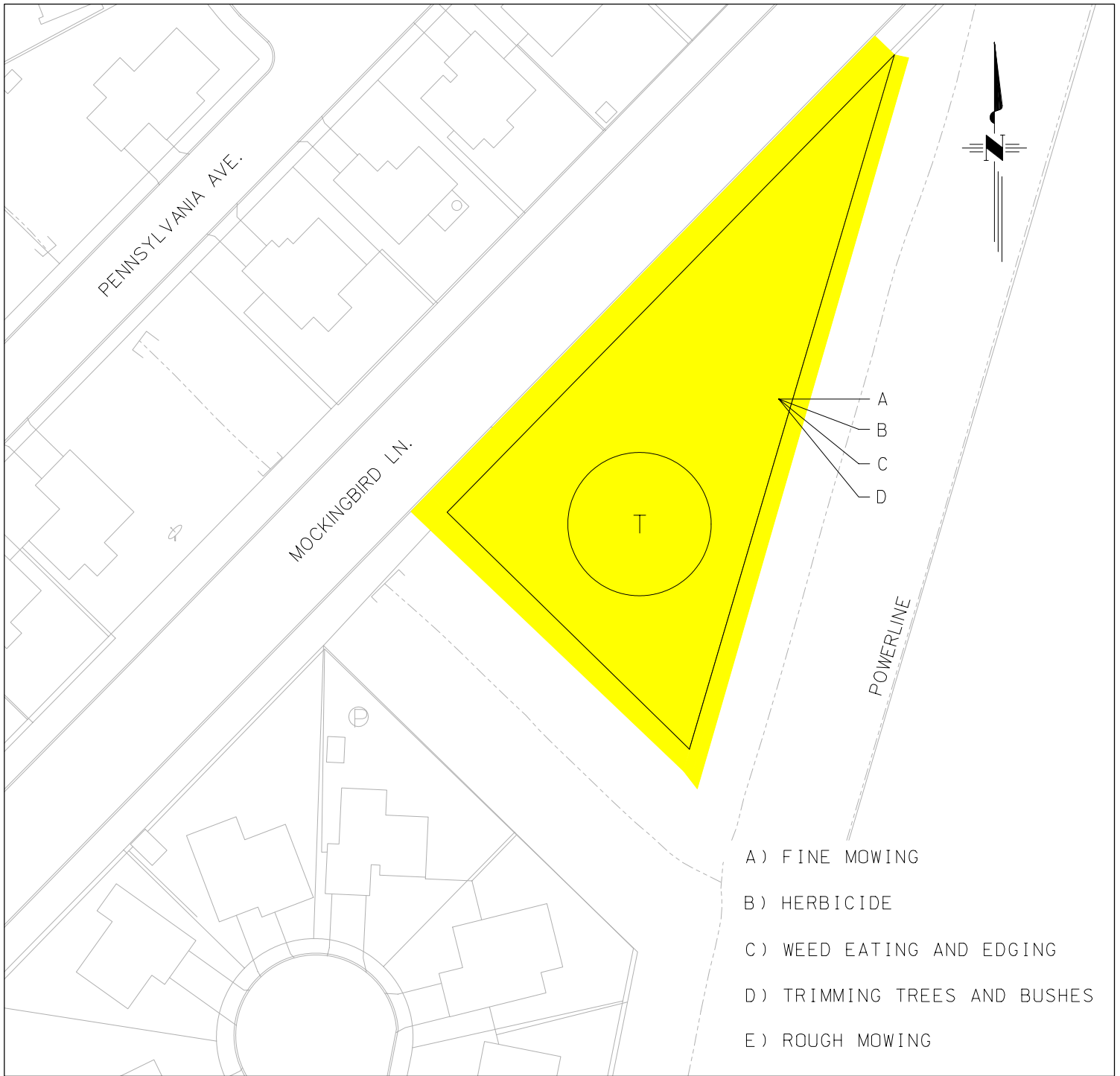
WATER TOWER NO. 3



MAP 29

8700 BLK. N. NAVARRO STREET

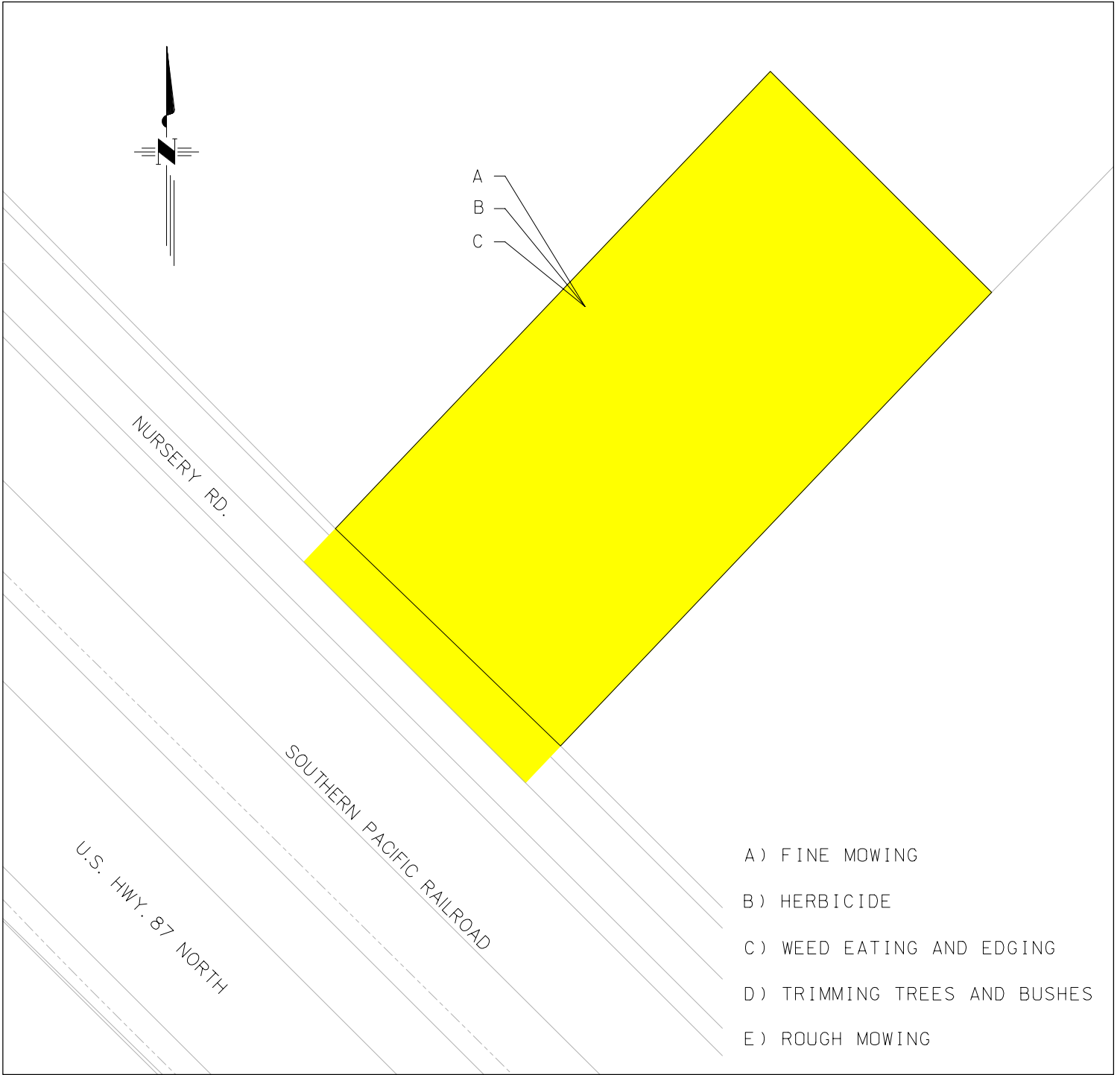
WATER TOWER NO. 4



MAP 30

3800 BLK. E. MOCKINGBIRD LANE

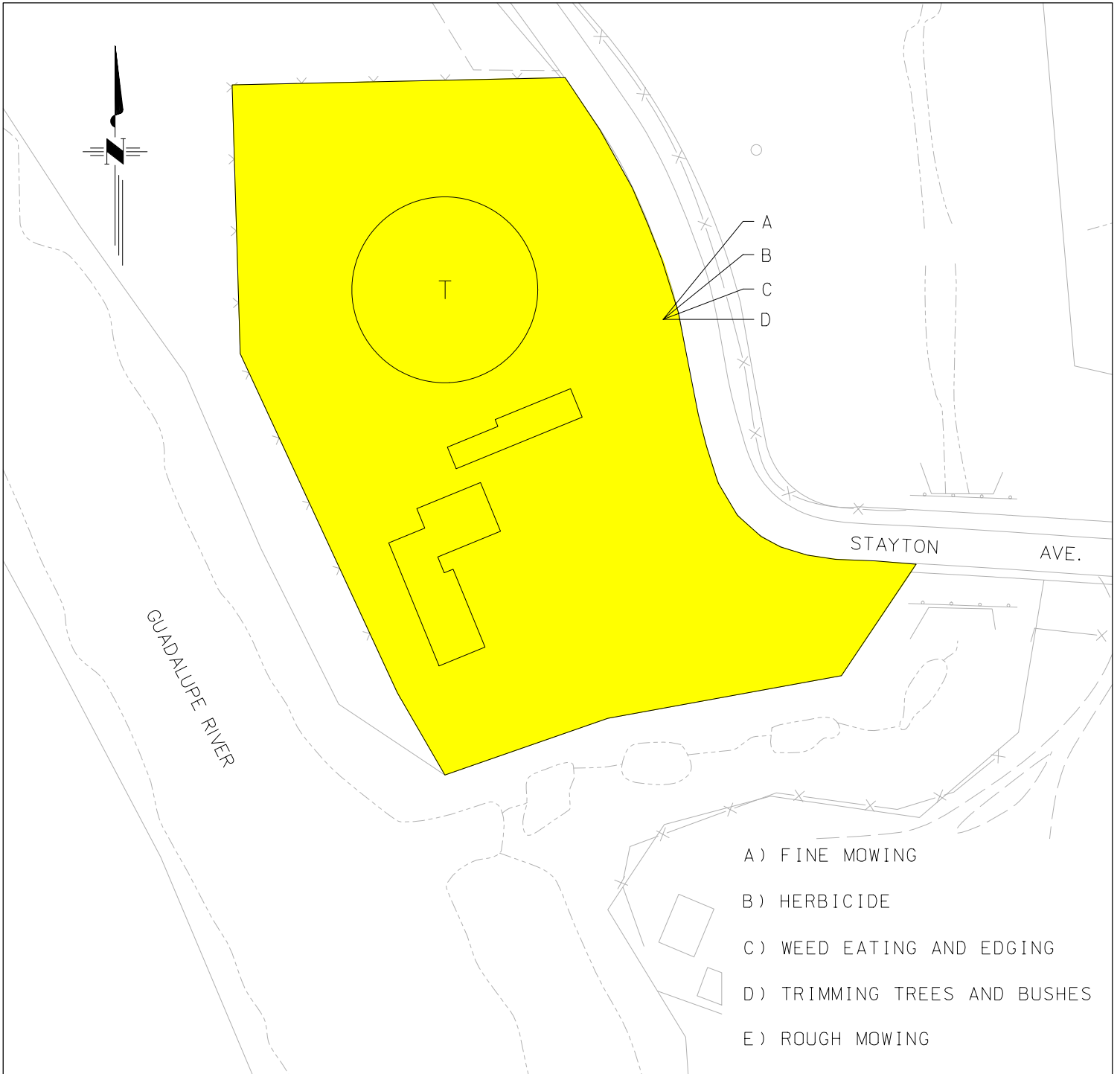
WATER TOWER NO. 5



MAP 31

8292 NURSERY DRIVE

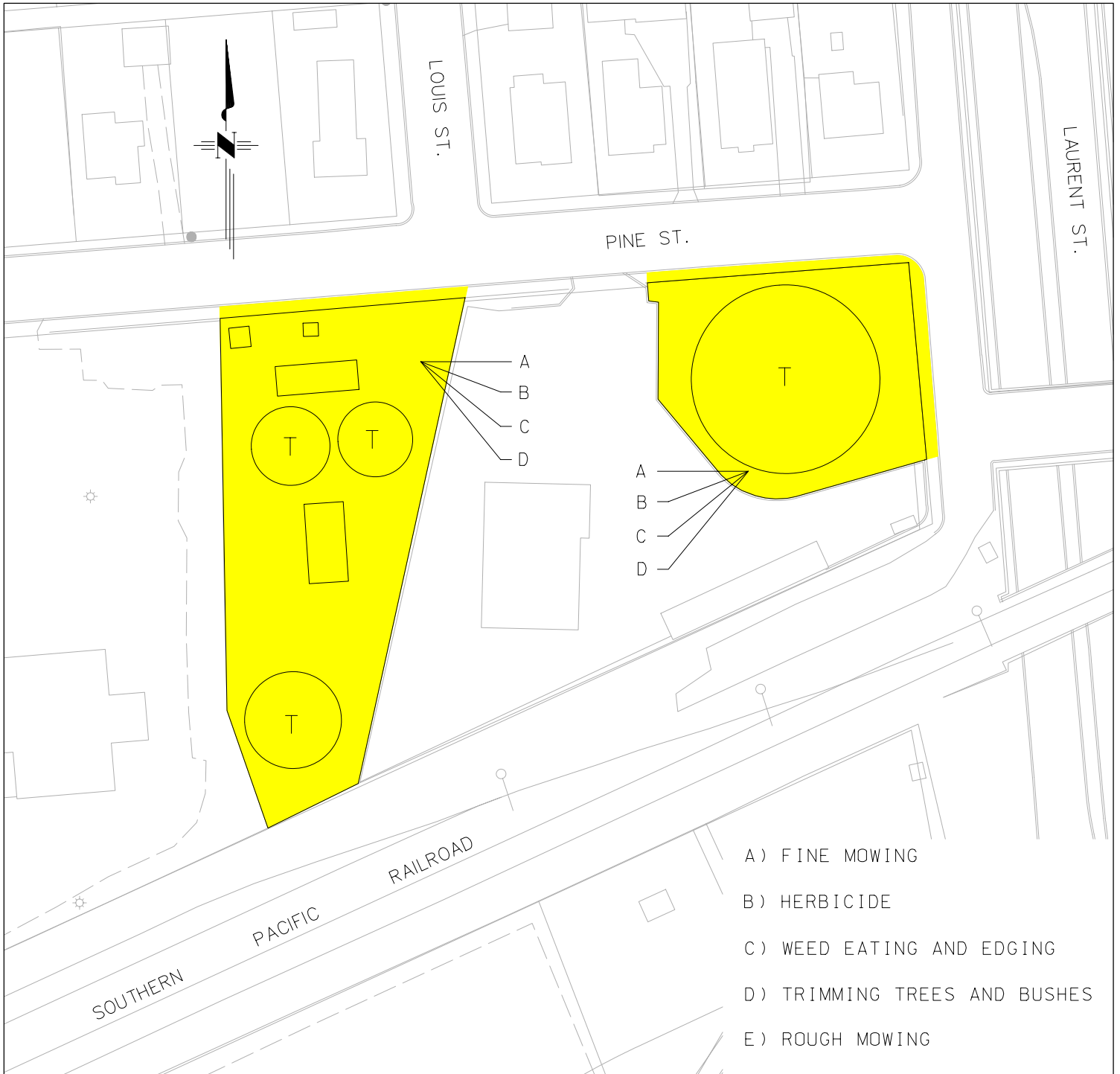
WATER TOWER NO. 6



MAP 32

1201 W. STAYTON AVENUE

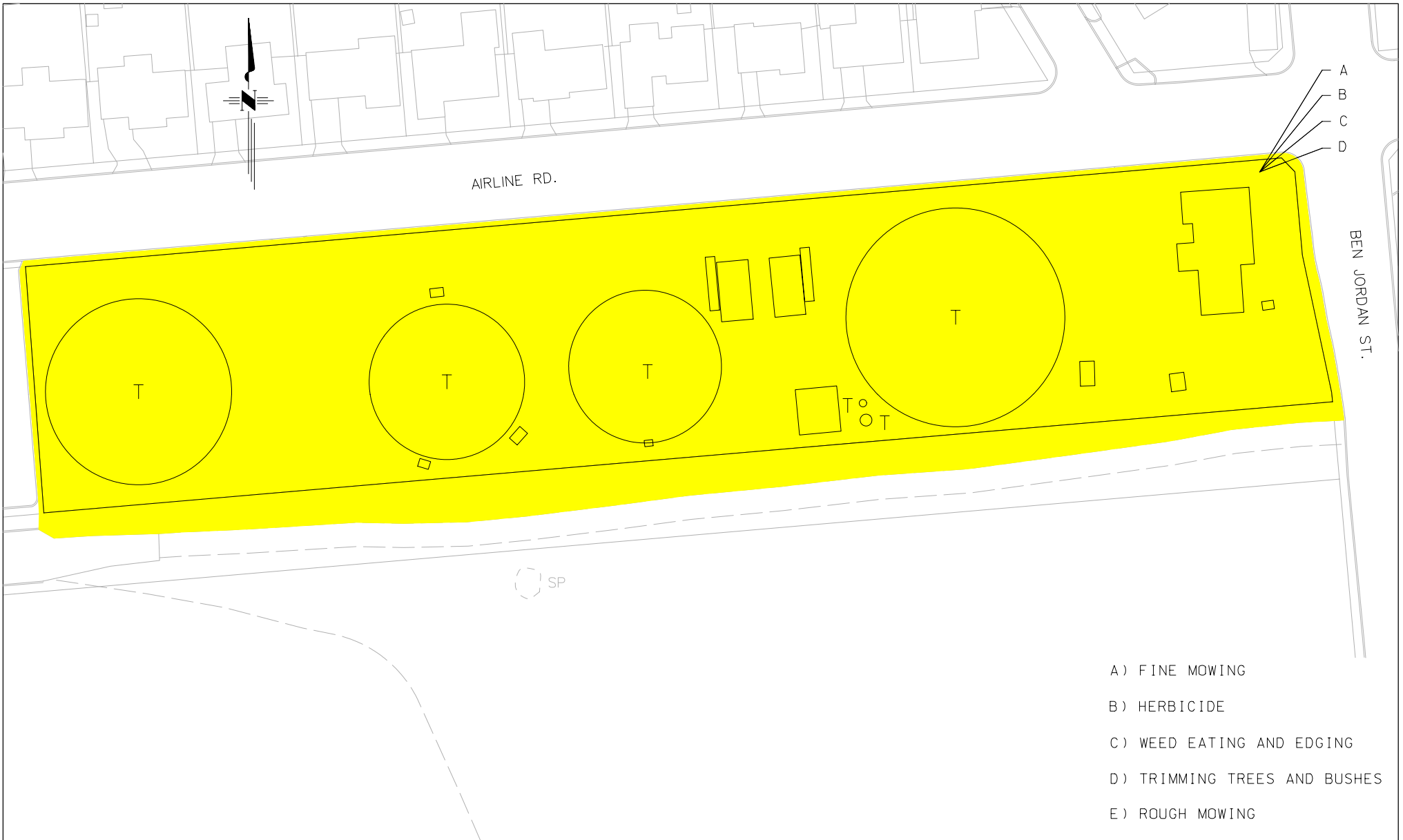
WATER PLANT NO. 1



MAP 33

1109 PINE STREET

WATER PLANT NO. 2



3209 N. BEN JORDAN STREET
 WATER PLANT NO. 3



- A) FINE MOWING
- B) HERBICIDE
- C) WEED EATING AND EDGING
- D) TRIMMING TREES AND BUSHES
- E) ROUGH MOWING

MAP 35

6301 DAIRY ROAD

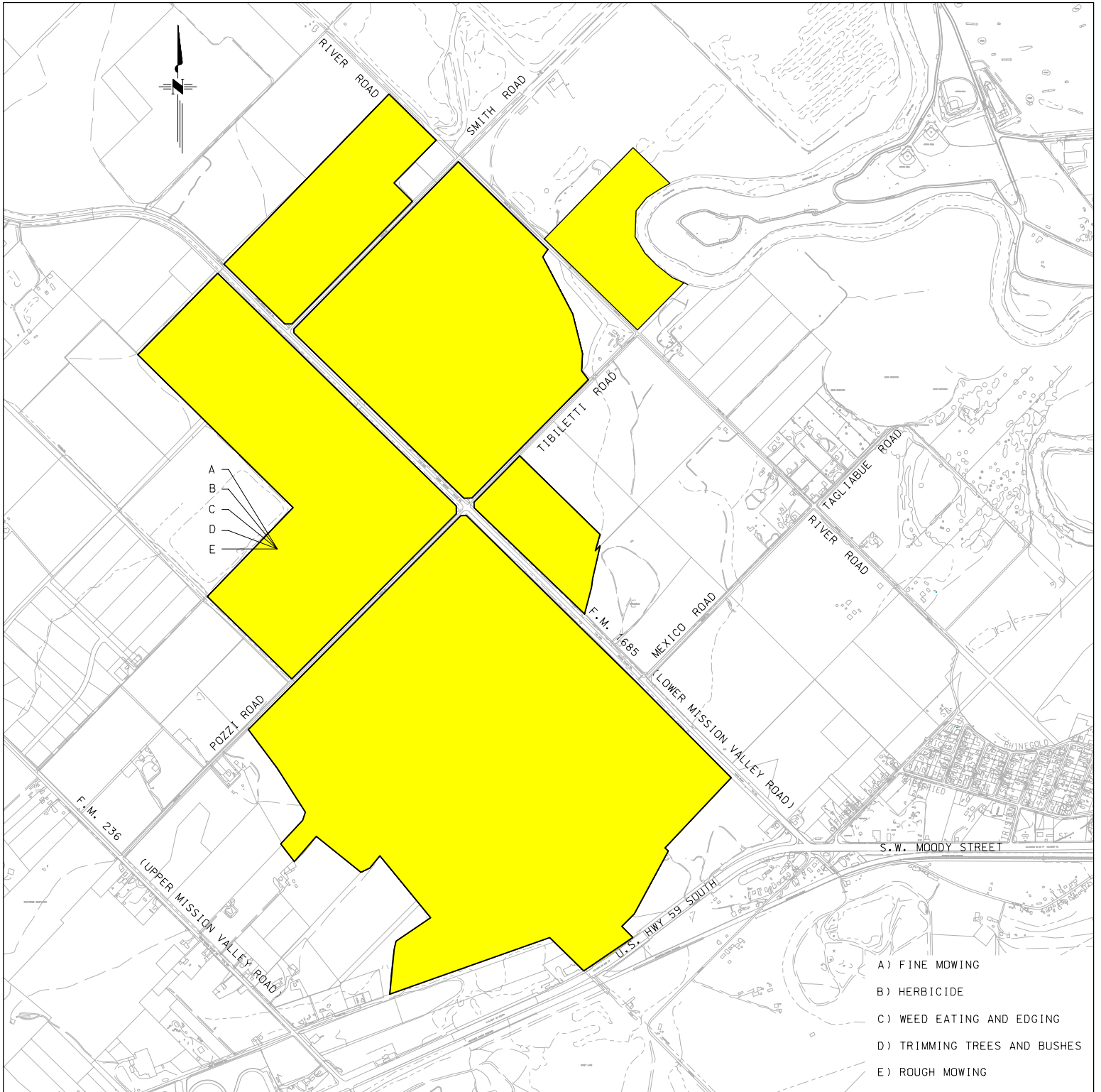
WATER PLANT NO. 4



- A
- B
- C
- D
- E

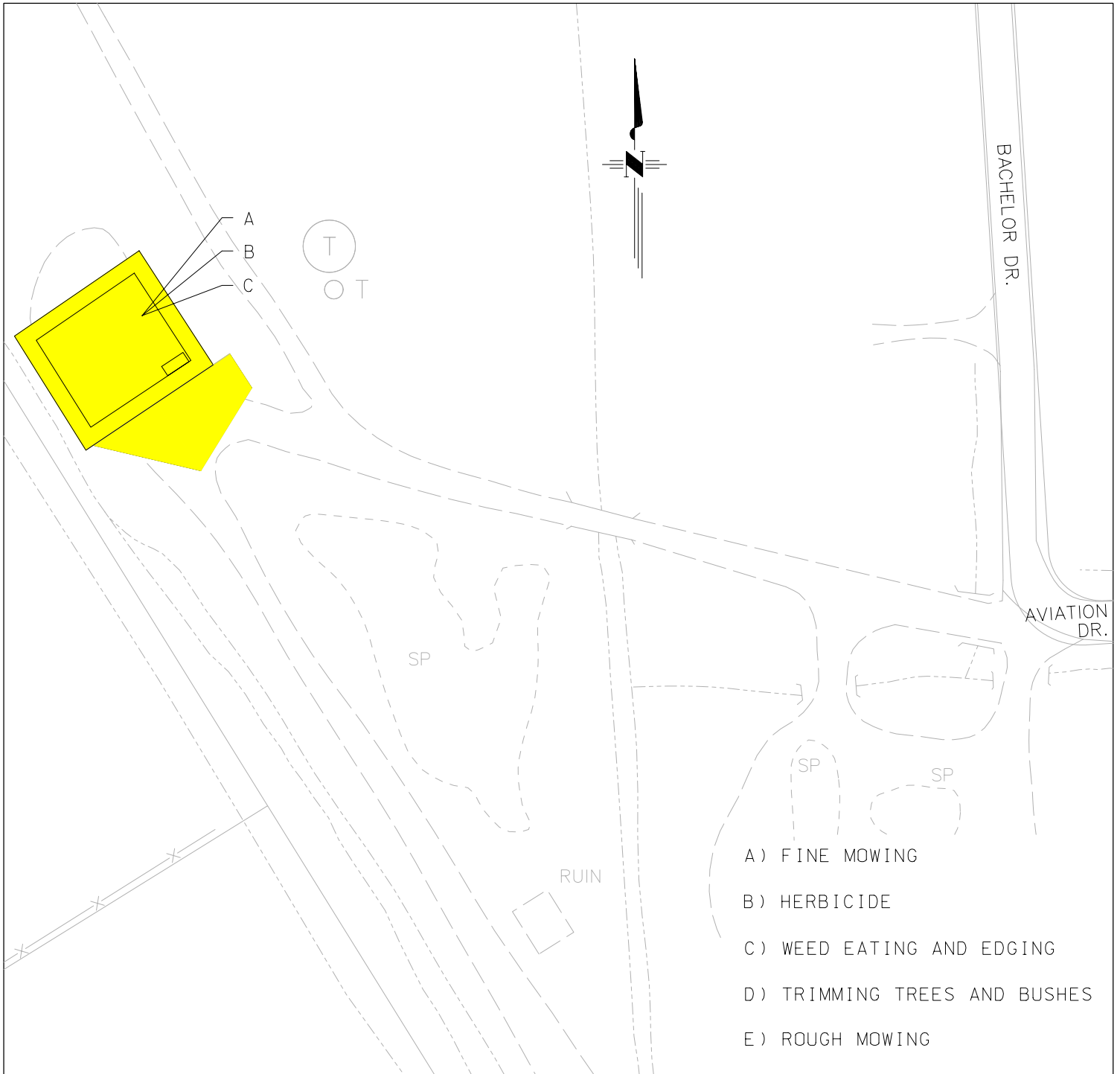
- A) FINE MOWING
- B) HERBICIDE
- C) WEED EATING AND EDGING
- D) TRIMMING TREES AND BUSHES
- E) ROUGH MOWING

2902 BLUFF STREET
 SURFACE WATER TREATMENT PLANT



- A) FINE MOWING
- B) HERBICIDE
- C) WEED EATING AND EDGING
- D) TRIMMING TREES AND BUSHES
- E) ROUGH MOWING

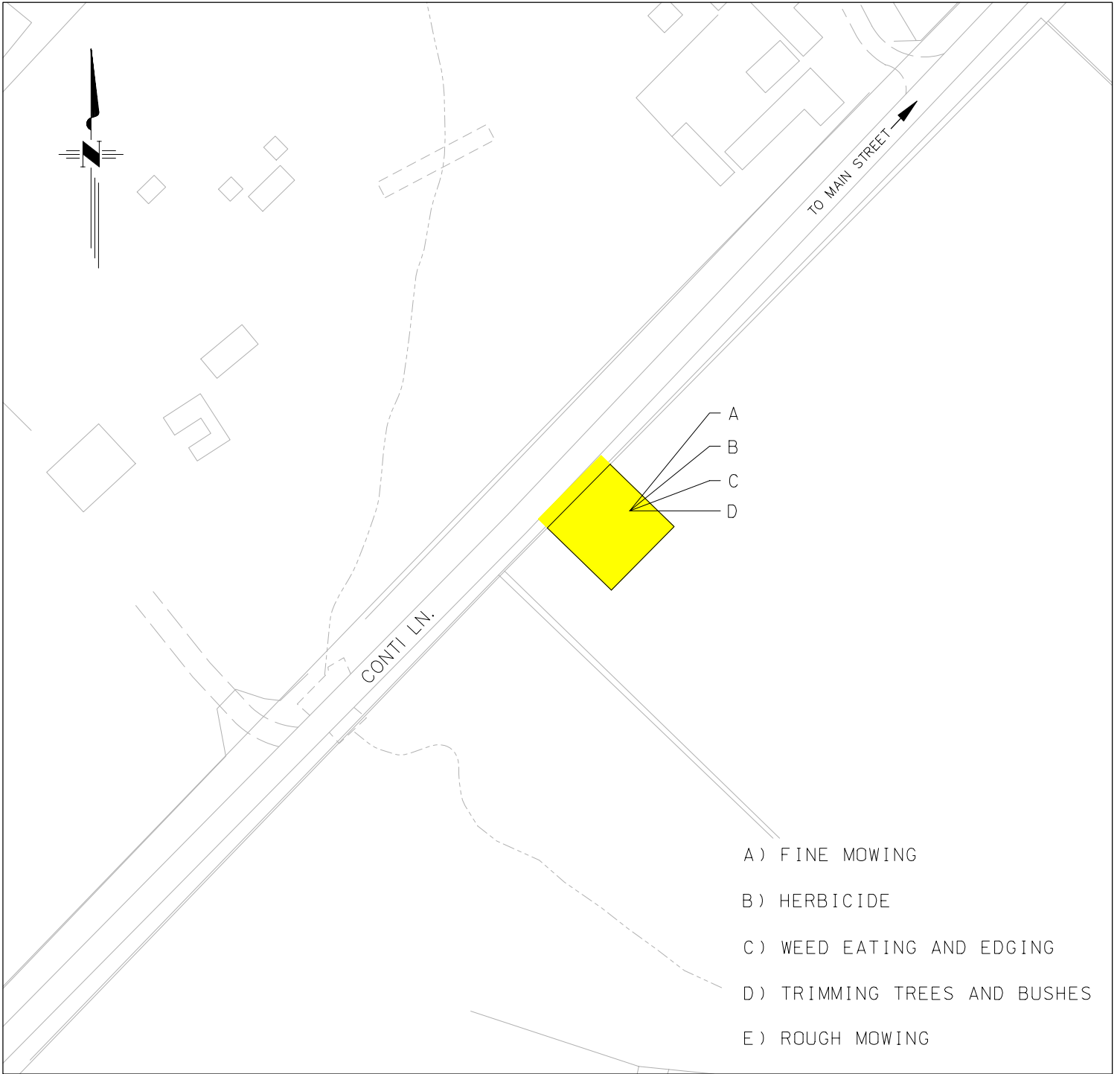
LOWER MISSION VALLEY ROAD
OFF CHANNEL RESERVOIRS



MAP 38

VICTORIA REGIONAL AIRPORT

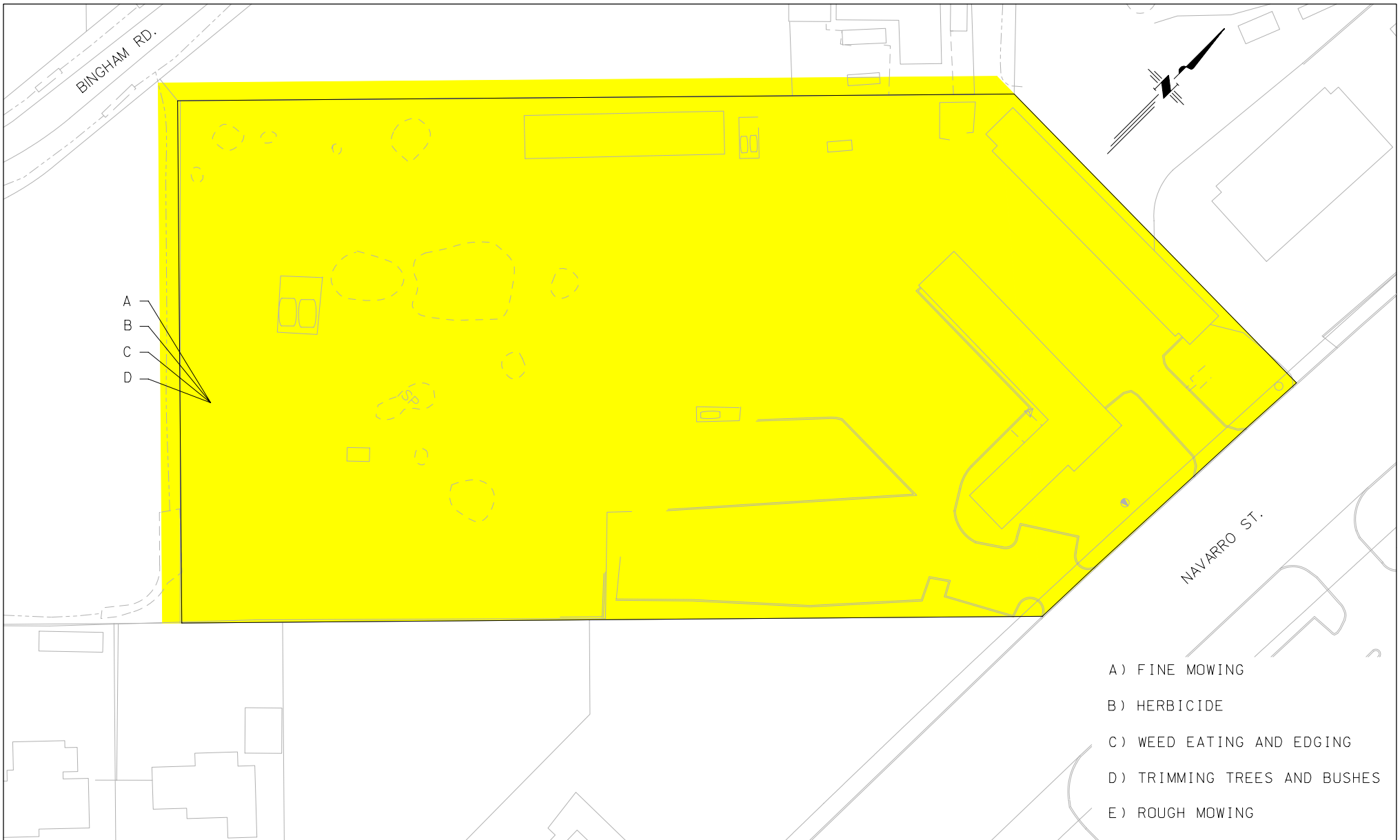
AIRPORT LIFT STATION



MAP 39

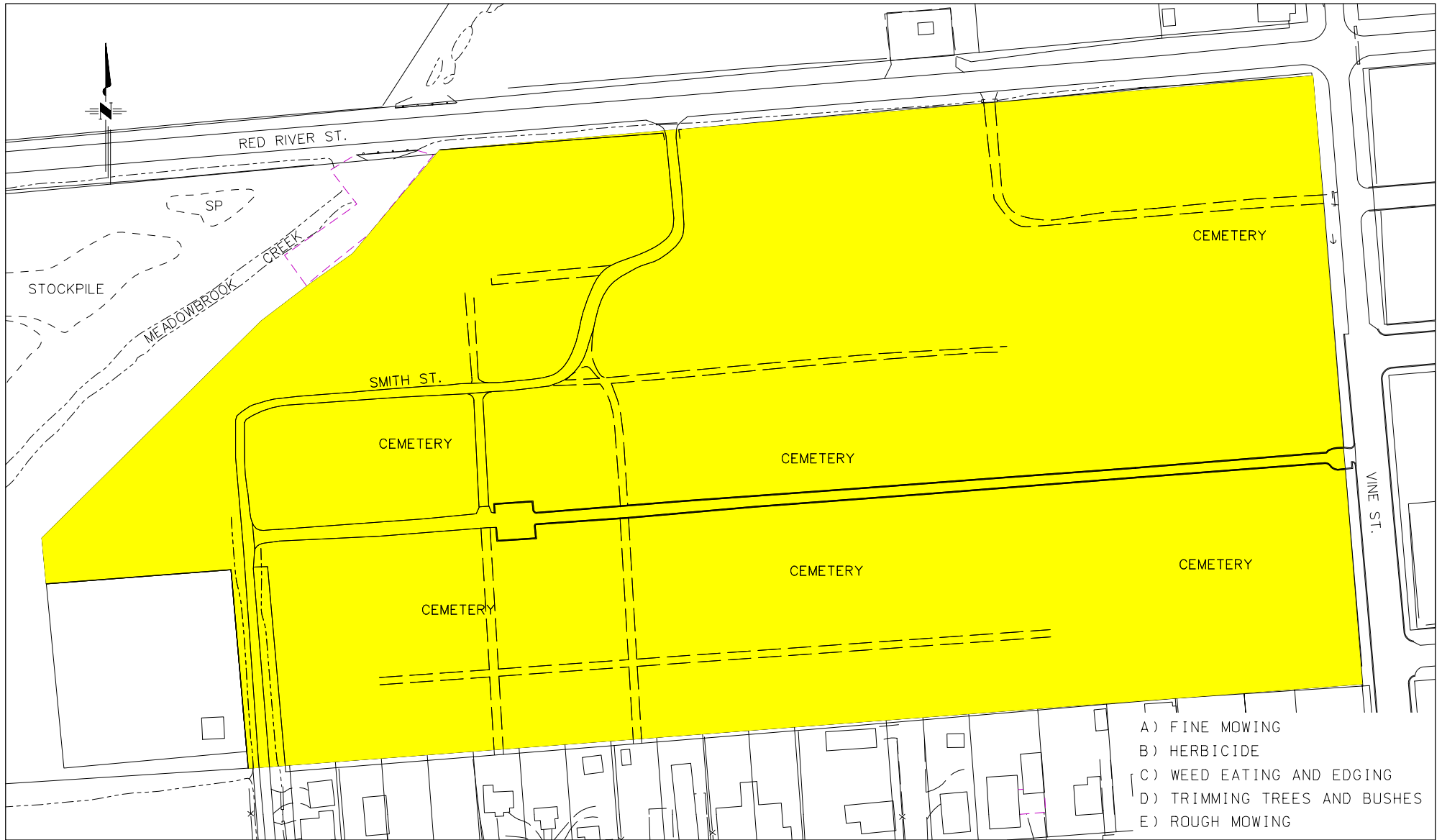
CONTI LANE

CONTI LANE LIFT STATION

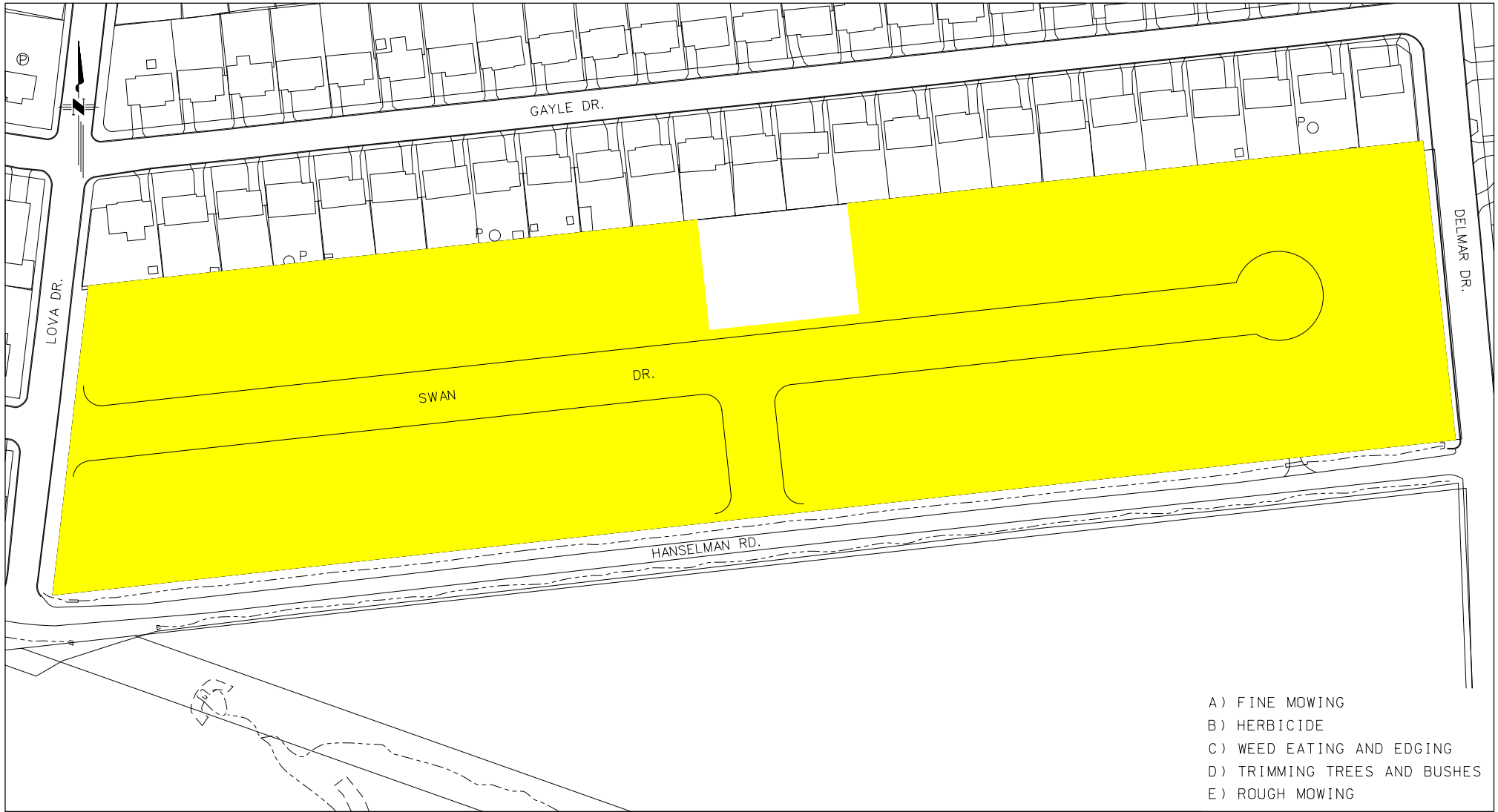


8505 N. NAVARRO STREET
DEL NORTE

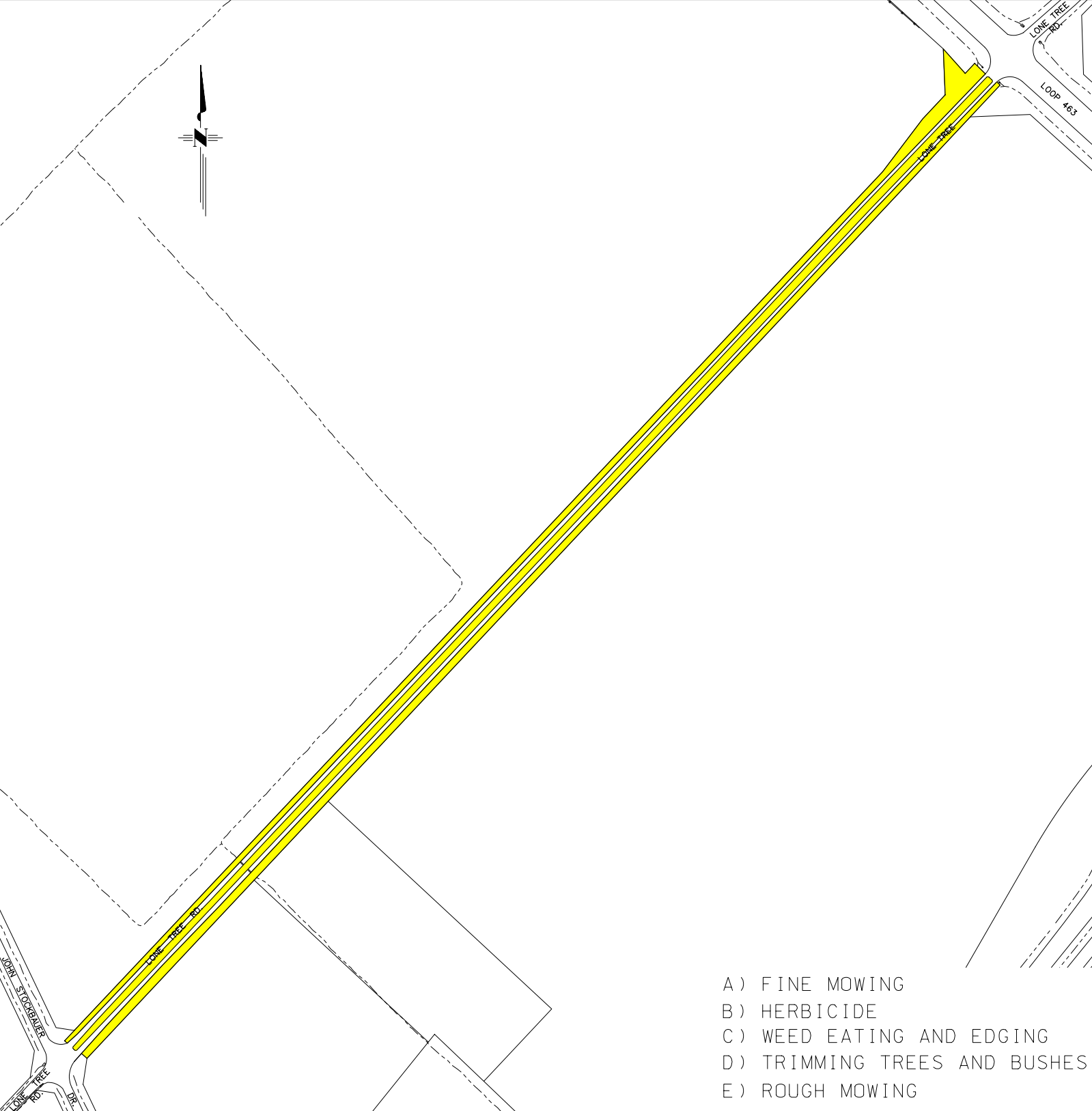
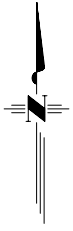
MAP 41



EVERGREEN CEMETERY



SWAN CROSSING



- A) FINE MOWING
- B) HERBICIDE
- C) WEED EATING AND EDGING
- D) TRIMMING TREES AND BUSHES
- E) ROUGH MOWING

LONE TREE BUSINESS CENTER