

## Public Works

700 Main Center, Ste. 106

485-3381

The Department of Public Works is responsible for maintaining the City's infrastructure including water and sewer lines, streets, storm water drainage, sidewalks, traffic signs and signals, and for designing and managing various City construction projects.

The Public Works Department also operates and maintains the City's water supply and treatment and wastewater treatment systems, and enforces regulations governing the industrial pretreatment of wastewater and storm water runoff. Public Works also bills and collects revenue from the City's utility bills. The department is comprised of several divisions which include:



- Engineering
- Streets and Drainage
- Traffic Control
- Water Distribution and Wastewater Collection
- Surface Water Treatment Plant
- Wastewater Treatment Plant
- Industrial Pretreatment
- Utility Billing Office

## Solid Waste & Recycling

1701 S. Ben Jordan

485-3220

The primary responsibility of the Solid Waste/Recycling Department is to collect the City's residential solid waste and the operation of the city's recycling efforts. The City operates one drop-off recycling center at 124 Huvar St. The Department is also responsible for:



- Residential Solid Waste Collection, including brush and large items
- Recycling Center Operations and Activities
- Recycling and Waste Reduction Education
- Resolution of Citizens' Issues
- Landfill Contract Administration
- Commercial Collection Contract Administration

## Online Services

The City of Victoria offers the public several online options, such as paying water bills, purchasing a garage sale permit, registering teams for softball tournaments and paying a traffic ticket. Online payments are subject to a \$3 convenience fee. All payments can be made at [www.victoriatx.org](http://www.victoriatx.org)

## Other Important Phone Numbers Area Code (361)

Cable (Suddenlink Communications) .....	573-6301
Chamber of Commerce .....	573-5277
County Clerk (Assumed Names - DBA) .....	575-1478
Cultural Council of Victoria.....	572-2787
Driver's License (Tx. Dept. Public Safety).....	578-3450
Electrical Power	
AEP (Outages) .....	877-223-8508
www.powertochoose.org - power providers	
Gas Service (Centerpoint Energy) .....	575-4586
Health Department .....	578-6281
Hospitals	
Citizens Medical Center .....	573-9181
DeTar - Navarro .....	575-7441
DeTar - North .....	573-6100
Marriage Licenses (County Clerk) .....	575-1478
Landfill.....	897-1622
Phone Service	
AT&T .....	800-464-7928
Suddenlink .....	573-6301
Property Appraisal .....	576-3621
Sheriff's Office .....	575-0651
Street Lights .....	576-3671
Taxes (County Tax Assessor) .....	576-3671
Texas Workforce Center (Jobs).....	578-0341
Victoria Advocate www.victoriaadvocate.com..	575-1451
Victoria Convention & Visitors Bureau.....	582-4285
Vehicle Registration (County Clerk) .....	576-3671
Victoria ISD.....	788-9250
Victoria Regional Airport.....	578-2704
Victoria Transit Public Transportation.....	578-8775
Voter Registration.....	576-0124



## Guide to City Services



**Communications Office**  
700 Main Center, Suite 105  
361.485.3110  
[www.victoriatx.org](http://www.victoriatx.org)



[www.victoriatx.org](http://www.victoriatx.org)

## City Secretary

105 W. Juan Linn

485-3040

The City Secretary's Office writes minutes of Council meetings, files all ordinances, resolutions and contracts approved by Council. This office keeps on file the current City Code of Ordinances. The City Secretary facilitates city elections with the County Election Administrator.

This office is the local registrar for filing all birth and death certificates in Victoria County. Responsibilities include:

- Records Management
- Birth and Death Certificates
- Paternity Amendments
- Garage Sale Permits
- Vendor Permits

## Code Enforcement

700 Main Center, Ste. 115

485-3360

Code Enforcement is tasked with enforcing City ordinances relating to high grass and weeds, junk motor vehicles, sign violations, trash and dangerous buildings. Code Enforcement strives to promote awareness and compliance with city codes in order to stabilize and reverse the deterioration of neighborhoods.



Reporting a code violation is important. Citizen input helps Code Enforcement better identify issues and resolve neighborhood problems.

## Engineering

700 Main Center, Ste. 201

485-3340

The Engineering Department operates as an in-house engineering consultant for the City of Victoria. Engineering is responsible for:

- Engineering Consulting Contracts
- Construction Project Administration and Inspection
- Street Inventory Maintenance
- Engineering Design
- Master drainage plan administration
- Subdivision plan review and construction inspection



## Environmental Services

485-3230

700 Main Center, Ste. 113

This department meets the environmental needs of the City and monitors the federal and state environmental regulations. In an effort to keep Victoria clean, healthy and aesthetically pleasing, Environmental Services is responsible for the following:

- Solid Waste (Garbage Collection)
- Recycling
- Air Quality



## Municipal Court

105 W. Juan Linn

485-3050

The Municipal Court has jurisdiction over Class C Misdemeanors and some other fine-only state law violations. They enforce municipal ordinances such as traffic tickets and fines. Municipal Court is located adjacent to City Hall.

## Library

302 N. Main Street

485-3302

Victoria Public Library supports and nurtures readers of all ages, accessing information, satisfying curiosity and celebrating the diverse heritage and cultures of our community. The Library offers a wide variety of services including access to reading, listening and viewing materials for all ages, Internet and free Wiifi, events for all ages with a special focus on children's literacy and summer reading. Patrons can access downloadable books and audio, full text of magazines, newspapers, genealogy resources and auto repair guides from the Library's website. A meeting room is available free of charge to nonprofit organizations. The Library is open Mon., Tues. and Thurs. from 9 am to 8 pm, Friday from 9 am to 5:30 pm and Saturday from 9 am to 5 pm.



## Parks & Recreation

476 McCright Drive

485-3200

The Parks & Recreation Department provides and maintains 15 parks, the Gary T. Moses Municipal Swimming Pool, 4-Field Adult Softball Complex, 12-Field Youth Sports Complex, Community Center and a Skate Park. The Parks & Recreation Department's mission is to make Victoria a better place to live, work and PLAY! The Department offers recreational events, sports and leisure events throughout the entire year such as Market Days, the Christmas Lighted Parade, adult softball and kickball leagues, and ASA and TAAF sanctioned tournaments. The Department also accepts reservations for facilities and events for pavilions, gazebos and ballfields.

## Permits/Building Inspections

700 Main Center, Ste. 122

485-3360

The Development Services Center is a "one-stop" permit application counter. Permit Specialists are cross-trained in all aspects of the permit application process. The Center is responsible for the issuance of all permits ranging from building/remodeling to plumbing and signs.

All construction within the city limits must secure a building permit. Inspections are conducted to verify compliance with all applicable codes and state and Federal rules, laws and regulations.

## Development Services

700 Main Center, Ste. 115

485-3360

The Planning Department provides sound professional advice and technical expertise to assist the development community and citizens in planning, developing, preserving and growing a great city.

The Planning Department coordinates land development proposals to insure that all site development codes and policies are met. Planning also oversees the administration of the Community Block Grant program, affordable housing programs, as well as other state and federal grants.

Geographic Information Systems (GIS) Mapping is also available offering information such as police patrol zones, fire districts, political boundaries, census tracts and blocks, traffic counts and much more.

## Police

306 S. Bridge

485-3700

The Victoria Police Department's mission is to reduce crime and the fear of crime through outstanding police services in partnership with the community.

The VPD desires to treat all persons with dignity, respect, courtesy and compassion while providing citizens and visitors to our City with the highest professional law enforcement.

The VPD Crime Prevention Unit offers programs aimed at educating citizens on ways they can protect themselves and their property. The Crime Prevention Unit is located at the Victoria Mall Police Substation and can be reached at 485-3808. The location also has a community room available for nonprofit organizations to hold meetings or trainings. Other activities and services offered are:

- Civilian Police Academy
- H.E.A.T. (Help End Auto Theft/VIN Etching)
- Neighborhood Watch
- Home Security Surveys
- Operation ID

