



## Plat Application

Application must be accurately completed, and accompanied by all required materials at the time of submittal. Incomplete submittals will be returned to the applicant. Development Services cannot guarantee a deadline extension for omitted information or materials.

The following items shall accompany the Application:

- 2 prints each of preliminary plat and final plat
- 2 sets of Construction Plans, if applicable
- Application Review Fee(s)

Please check the appropriate box(es) below to indicate the type of reviews requested.

Minor Plat: Single Lot                      Multi-Lot  
Major Plat: Preliminary Plat                      Final Plat                      Construction Plans

### PROJECT INFORMATION

Project Name: \_\_\_\_\_

Project Address or Location: \_\_\_\_\_

Legal Description: \_\_\_\_\_

\_\_\_\_\_

Parcel(s) Tax ID#: \_\_\_\_\_

Acreage: \_\_\_\_\_ Land Use: \_\_\_\_\_

Number of Lots: \_\_\_\_\_ Number of Blocks: \_\_\_\_\_

Any Variance Requests? Yes      No                      Pre-Application Conference Date: \_\_\_\_\_

### OWNER INFORMATION

Owner Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

I hereby certify that I am the owner of the property and further certify that the information provided on the application is true and correct. Furthermore, I designate the below-mentioned person as my designated agent to act on my behalf in matters related to this request(s).

\_\_\_\_\_  
Owners Signature

\_\_\_\_\_  
Date

State of Texas:

County of \_\_\_\_\_:

SUBSCRIBED AND SWORN TO before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Owners Signature

\_\_\_\_\_  
Date

State of Texas:

County of \_\_\_\_\_:

SUBSCRIBED AND SWORN TO before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

**PROJECT REPRESENTATIVE**

Agent Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

I, the undersigned agent, understand and accept by authority and responsibility to act as the legally authorized agent on behalf of the owner(s) of property described on this application, in matters relating to this request(s).

\_\_\_\_\_  
Agent's Signature

\_\_\_\_\_  
Date