

RESOLUTION NO. 2010- 49 R

A resolution authorizing the City Manager to execute all documents necessary to apply for and accept an Automobile Burglary and Theft Prevention Authority (ABTPA) Grant from the Texas Department of Transportation Automobile Burglary and Theft Prevention Authority in an amount of approximately \$121,025.00 from the state, which will require a City match in an amount not to exceed \$30,280.00; and declaring an effective date.

IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF VICTORIA, TEXAS:

1.

The City Manager is authorized to execute all documents necessary, with the application substantially in the form attached hereto, as approved by the City Attorney, to apply for and accept an Automobile Burglary and Theft Prevention Authority Grant from the Texas Department of Transportation Automobile Burglary and Theft Prevention Authority, in an amount of approximately \$121,025.00 from the state, which will require a City match in an amount not to exceed \$30,280.00.

2.

This resolution shall become effective immediately upon adoption.

PASSED, this the 20th day of April, 2010.

AYES: 7

NAYS: 0

ABSTENTIONS: 0

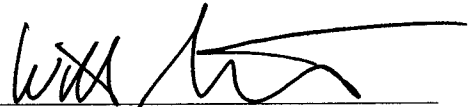
APPROVED AND ADOPTED, this 20th day of April, 2010.



ATTEST:



SCARLET SWOBODA, City Secretary

Distribution: Legal Department
 Police Department
 Finance Department



WILL ARMSTRONG, Mayor of the
City of Victoria, Texas

APPROVED AS TO LEGAL FORM:


THOMAS A. GWOSDZ, City Attorney

Copies Sent: APRIL 21, 2010

APPLICATION FOR STATE ASSISTANCE AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY (ABTPA)

1. For ABTPA Use Only	3. a. Date Submitted	b. Applicant Identifier																					
2. State Program Classification (For ABTPA Use Only)	4. a. Date Received by State	b. State Application Identifier																					
5. Applicant Information																							
a. Legal Name: City of Victoria	c. Organized Unit: Police Department																						
b. Address (give street or P. O. Box, City, County, State, and Zip Code) P.O. Box 2086 Victoria, Victoria County, Texas 77902-2086	d. Name and telephone number of person to be contacted on matters involving this application (give area code) Deputy Chief Roy Boyd 361-485-3717																						
6. State Payee Identification Number: 74-600-2441	7. Type of Applicant (enter the appropriate letter in box) <div style="border: 1px solid black; display: inline-block; padding: 2px 5px; margin: 5px;">C</div>																						
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">A. State</td> <td style="width: 33%;">H. Independent School District</td> <td style="width: 33%;">I. State Controlled Institution of Higher Learning</td> </tr> <tr> <td>B. County</td> <td>J. Private University</td> <td></td> </tr> <tr> <td>C. Municipal</td> <td>K. Indian Tribe</td> <td></td> </tr> <tr> <td>D. Township</td> <td>L. Individual</td> <td></td> </tr> <tr> <td>E. Interstate</td> <td>M. Nonprofit Organization</td> <td></td> </tr> <tr> <td>F. Intermunicipal</td> <td>N. Other (specify): _____</td> <td></td> </tr> <tr> <td>G. Special District</td> <td></td> <td></td> </tr> </table>			A. State	H. Independent School District	I. State Controlled Institution of Higher Learning	B. County	J. Private University		C. Municipal	K. Indian Tribe		D. Township	L. Individual		E. Interstate	M. Nonprofit Organization		F. Intermunicipal	N. Other (specify): _____		G. Special District		
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F. Intermunicipal	N. Other (specify): _____																						
G. Special District																							
8. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, check appropriate box(es). <input type="checkbox"/> Increase Award <input type="checkbox"/> Decrease Award <input type="checkbox"/> Other (specify) <input type="checkbox"/> Increase Duration <input type="checkbox"/> Decrease Duration	9. Name of Grantor Agency: Texas Automobile Burglary & Theft Prevention Authority 4000 Jackson Avenue Austin, Texas 78731 Phone: (512) 374-5101 Fax: (512) 374-5110 Website: www.txwatchyourcar.com																						
10. Title of Project: Law Enforcement Detection and Apprehension	11. Areas of Project Activities (Cities, Counties, States, etc.) Victoria and Victoria County																						
12. Proposed Project Start Date: 09-01-2010 Ending Date: 08-31-2011	13. Is application subject to review by state executive order 12372 process? YES, this application was made available to the Texas Review and Comment System (TRACS) for review on _____ Date <input checked="" type="checkbox"/> NO. <input type="checkbox"/> Program is not covered by E. O. 12372 <input checked="" type="checkbox"/> Program has not been selected by state for review																						
14. Funding Summary: Total of a, b, & c must agree with d. Note: Please enter whole dollars for the amounts requested.	15. Is the applicant delinquent on any federal debt? <input type="checkbox"/> YES If "Yes" attach an explanation <input checked="" type="checkbox"/> NO																						
a. Total State Grant Funds Requested (ABTPA) \$ 121,025																							
b. Cash Match \$ 30,280																							
c. In-Kind Match \$ -0-																							
d. TOTAL(s) \$ 151,305																							
16. To the best of my knowledge and belief, all data in this application is true and correct. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.																							
a. Typed name of Authorized Official Charles Windwehen	b. Title City Manager	c. Telephone Number 361-485-3030																					
d. Signature of Authorized Official	e. Date Signed																						

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

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AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

DESCRIPTION OF PROPOSED PROJECT

This section must include a brief description (not exceeding 200 words) of the proposed project.

For continuation, if necessary, of any item on application page ABTPA-1. Identify by number the item being continued.

This sheet may also be used for any other remarks, at the applicant's option.

Grant year 2010-2011 will be the 17th year for the Victoria Police Department to be funded by ABTPA. In the 17th year of the grant if approved, the Victoria Police Department will to assign a two full time auto theft and auto burglary Detectives to investigate these crimes in the Victoria area. The Detectives will be assisted by an Officer assigned to our Community Services Division who will coordinate our public awareness, crime prevention programs, VIN etching, HEAT registration, media spots and interviews in the Victoria area. We will continue to work closely with area law enforcement officers, insurance companies, the National Insurance Crime Bureau, and others to reach our goals.

We will continue to produce success in the future, as we have in the past, in maintaining a low rate of auto theft, and continue to address the problem of auto burglary in our area through continuing prevention, enforcement efforts, and aggressive proactive operations.

ABTPA funds allow the area to benefit from the specialization of Detectives concentrating on auto theft and auto burglary investigations, which without the assistance of the ABTPA, would be financially difficult to concentrate solely on these crimes and issues.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

PROJECT APPROVAL INFORMATION

Item 1.

Does this assistance request require state, local, regional, or other priority rating?

Yes No

Name of Governing Body _____

Priority Rating _____

Item 2.

Does this assistance request require state, or local advisory, educational, or health clearance?

Yes No

Name of Agency or Board _____

(Attach Documentation)

Item 3.

Does this assistance request require TRACS review?

Yes No

(Attach Comments)

Item 4.

Does this assistance request require state, local, regional, or other planning approval?

Yes No

Name of Approving Agency _____

Item 5.

Is the proposed project covered by an approved comprehensive plan?

Yes No

Check One: State

Local

Regional

Location of Plan _____

Item 6.

Will the assistance requested serve a federal installation?

Yes No

Name of Federal Installation _____

Federal Population Benefiting from Project _____

Item 7.

Will the assistance required be on federal land or installation?

Yes No

Name of Federal Installation _____

Location of Federal Land _____

Percent of Project _____

Item 8.

Will the assistance requested have an impact or effect on the environment?

Yes No

See instructions for additional information to be provided.

Item 9.

Will the assistance requested cause the displacement of individuals, families, businesses or farms?

Yes No

Number of Individuals _____

Families _____

Businesses _____

Farms _____

Item 10.

Is there other related assistance on this project (previous, pending, or anticipated)?

Yes No

See instructions for additional information to be provided.

Item 11.

Is the project in a designated flood hazard area?

Yes No

See instructions for additional information to be provided.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

BUDGET SUMMARY

Section A—Budget Summary						
Line	Schedule	Budget Categories	(1) ABTPA Funds	(2) Cash Match	(3) In-Kind Match	(4) Total
1	A	Personnel (Salaries)	\$ 103,800	--	--	\$ 103,800
2	A	Personnel (Fringe Benefits)	\$ 13,725	\$ 21,880	--	\$ 35,605
3	B	Contractual	--	--	--	--
4	C	Travel	\$ 3,500.00	--	--	\$ 3,500.00
5	D	Equipment	--	--	--	--
6	E	Supplies & Direct Operating Exp.	--	\$ 8,400	--	\$ 8,400
7		Total Direct Charges (Sum of 1-6)	\$ 121,025	\$30,280	--	\$ 151,305
8	F	Indirect Costs	--	--	--	--
9		TOTALS (Sum of 7-8)	\$ 121,025	\$ 30,280	--	\$ 151,305

Section B—Cash and/or In-Kind Match
 Enter separately each source of matching funds and the amounts. Total Match must agree with Line 9, Column 2 above and the total of lines 14 (b) and (c) on ABTPA-1.

CASH				TOTAL \$ 30,280
Source	Amount	Source	Amount	
City Funds	\$ 30,280	General Fund	\$ 30,280	
PROGRAM INCOME (To be utilized.)				TOTAL -0-
Total Program Income (available) \$				
IN-KIND (Total must agree with ABTPA-1, Line 14c.)				TOTAL -0-
Schedule	Amount	Schedule	Amount	
A		D		
B		E		
C				
				TOTAL MATCH \$ 30,280

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE A

PERSONNEL

1. Direct Salaries		(1)	(2)	(3)	(4)
Title or Position ¹	% of Salary ²	ABTPA Funds	Cash Match	In-Kind	TOTAL ³
(A) Detective	100%	\$45,800			\$ 45,800
(B) Detective	100%	\$42,500			\$ 42,500
(C) Lieutenant	10%	\$6,500			\$ 6,500
(D) Public Awareness Officer	10%	\$4,000			\$4,000
(E)					
(F)					
(G)					
(H)					
(I)					
(J)					
(K)					
(L)					
Overtime		\$5,000			\$ 5,000
TOTAL Direct Salaries		\$103,800			\$103,800

2. Fringe Benefits

	% or \$ Rate			
FICA	@ 7.65%		\$ 7,950	\$7,950
Retirement	@ 13.42%		\$ 13,930	\$ 13,930
Insurance	@ 7.97%	\$8,275		\$ 8,275
Other (Explain) Workman's Comp	@ 5.25%	\$5,450		\$5,450
TOTAL Fringe Benefits	34.29%	\$13,725	\$21,880	\$ 33,640
TOTAL PERSONNEL BUDGET		\$117,525	\$ 21,880	\$ 139,405

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE A NARRATIVE

JOB SUMMARY - Follows up on offenses reported and conducts and completes investigations of violations of state and federal laws.

PRINCIPAL DUTIES AND RESPONSIBILITIES -

1. Conducts investigations of suspected violations as assigned. Interviews witnesses, victims, suspects. Takes statements and confessions. Develops offense reports, arrest reports and supplemental information.
2. Gathers evidence and presents to the District Attorney's office. Determines amounts and value of stolen merchandise.
3. Reviews daily incoming cases and determines priority status of cases.
4. Completes administrative reports on case updates or closures.
5. Attends monthly in-service training.
6. Trains and educates officers on auto theft and auto burglary crime trends.
7. Researches & prepares investigative reports & arrest reports.
8. Secures crime scenes and arrests suspects. Interviews suspects and takes statements. Collects and preserves evidence.
9. Establishes and maintains contacts with informants in order to collect evidence or glean information.
10. Issues warnings & citations to violators of city/state regulations & laws. Arrests violators & transports to other facilities.
11. Testifies in court as required concerning methods of investigation and evidence secured for cases.
12. Operates investigative & surveillance equipment as well as video, photograph & related equipment while conducting surveillance activities.
13. Transports prisoners as necessary.
14. Responds to citizen's requests and complaints regarding possible criminal activity such as disturbances, burglaries, prowlers or suspicious persons.
15. Investigates suspicious and criminal activity. Responds to emergency calls, traffic accidents and general requests for assistance.
16. Informs the community of crime prevention, public safety and public awareness programs. Provides citizens with assistance concerning laws and ordinances.
17. Serves as weekend or evening duty investigator when assigned.
18. Regular attendance at work and arrives on time.
19. Performs all other job related duties as assigned or as apparent.
20. Ability to get along with other employees and the public.

PHYSICAL AND ENVIRONMENTAL CONDITIONS - Employee is exposed to possibly dangerous criminals on a daily basis. Employee must work in seasonal temperatures and may be exposed to potentially hazardous chemicals and diseases. Sufficient physical ability and stamina to bend, run, lift and crawl into small spaces. Must be able to restrain suspects. Must be able to drive a motor vehicle at high speeds during emergencies. Ability to lift 10-60 pounds frequently and 100 pounds occasionally. Specific vision abilities required include close vision, distance vision, co-peripheral vision, depth perception, and the ability to adjust focus.

REQUIRED CONTACTS - Ability to effectively communicate with employees, citizens and other law enforcement agencies in order to discuss requests for service and possible criminal activities. Will work with other agencies in exchanging information or requesting assistance. May respond to questions from the public regarding programs, processes, or specific projects.

- 2. Percentage of salary to be funded by grant funds:** 100%
- 3. Should reflect employee's gross salary attributable to the project:**
- 4. Include percent of time on auto theft for each position. (40 hours per week)**

AUTOMOBILE THEFT PREVENTION AUTHORITY

SCHEDULE A - OVERTIME NARRATIVE

REQUIRED NARRATIVE: Provide a brief summary on the use of overtime funds.

- 1. Include description of work activity to be conducted.**
- 2. Estimate number of hours and cost for overtime activities.**

Overtime funds will be utilized for proactive auto theft detection and auto burglary operations, public awareness events, and case investigation running over the normal 40 hours per week. Overtime is estimated at 16 hours per month, at approximately \$ 32.00 per hour.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE B

PROFESSIONAL AND CONTRACTUAL SERVICES

Description of Service	(1)	(2)	(3)	(4)
	ABTPA Funds	Cash Match	In-Kind Match	TOTAL
(A) None Requested				
(B)				
(C)				
(D)				
(E)				
(F)				
(G)				
(H)				
(I)				
TOTAL PROFESSIONAL AND CONTRACTUAL SERVICES				

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE B NARRATIVE

REQUIRED NARRATIVE: Briefly describe any anticipated contractual arrangement and work products expected. Describe basis for arriving at the cost of each line item. Professional services (such as consultants, trainers, counselors, evaluators, etc.) should be described by type of service, number of hours, rate per hour, and travel costs, if any.

None Requested – Not Applicable

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE C

TRAVEL

1. Local Travel		(1)	(2)	(3)	(4)
Title or Position	Miles Traveled Annually/\$Rate	ABTPA Funds	Cash Match	In-Kind Match	TOTAL
(A)					
(B)					
(C)					
(D)					
(E)					
(F)					
(G)					
(H)					
LOCAL TRAVEL TOTAL					

2. In-State Travel (Specify clearly and use continuation pages if necessary)

Purpose	Destination	ABTPA Funds	Cash Match	In-Kind Match	TOTAL
A.B.T.P.A. conference	To be announced	\$ 925.00			\$ 925.00
TAVTI conference	Amarillo	\$ 925.00			\$ 925.00
ABTPA meetings, training	To be announced	\$ 1,650.00			\$ 1650.00
IN-STATE TRAVEL TOTAL		\$ 3,500.00			\$ 3,500.00

3. Out-of-State Travel (Specify clearly and use continuation pages if necessary)

Purpose	Destination	ABTPA Funds	Cash Match	In-Kind Match	TOTAL
OUT-OF-STATE TRAVEL TOTAL					
TOTAL TRAVEL BUDGET		\$ 3500.00			\$ 3,500.00

SCHEDULE C NARRATIVE

REQUIRED NARRATIVE: Briefly describe the applicant's travel policy (i.e., mileage rates and per diem rates). Specify purposes for each item of travel. Break out costs of each in-state and each out-of-state trip to separately show the specific costs of transportation and per diem.

The City of Victoria pays a \$ 49.00 per employee per day per diem which covers meals. The City of Victoria also pays hotel at the quoted rate and the mileage for any travel which is included in the budget summary, Schedule C and Schedule D.

A. ABTPA conference – TBA

Motel – 4 nights at \$ 130.00 night + taxes

Per Diem – 4 days at \$ 49.00 per day x 2 officers - \$ 392.00

Approximate total - \$ 925.00

B. TAVTI conference – Amarillo

Motel- 4 nights at \$ 85.00 night

Per Diem- 4 days at \$ 49.00 per day x 2 officers- \$ 392.00

Approximate total - \$ 925.00

C. ABTPA quarterly board meetings, travel and costs for other Motor Vehicle Theft informational meetings, continuing education and auto theft trainings.

Approximate total- \$ 1,650.00

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE D

EQUIPMENT PURCHASES

	(1)	(2)	(3)	(4)
Equipment Name or Description and Quantity (Do Not List Brand Names)	ABTPA Funds	Cash Match	In-Kind Match	TOTAL
(A) None requested				
(B)				
(C)				
(D)				
(E)				
(F)				
(G)				
(H)				
(I)				
(J)				
(K)				
(L)				
(M)				
(N)				
(O)				
(P)				
(Q)				
TOTAL EQUIPMENT PURCHASES				

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE D NARRATIVE

REQUIRED NARRATIVE: Briefly describe the use of equipment and the cost of each line item.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE E

SUPPLIES AND DIRECT OPERATING EXPENSES

	(1)	(2)	(3)	(4)
Directly Charged Supplies and Other Operating Expenses	ABTPA Funds	Cash Match	In-Kind Match	TOTAL
(A) Vehicle expense, includes fuel, maintenance		\$ 8,400		\$ 8,400
(B)				
(C)				
(D)				
(E)				
(F)				
(G)				
(H)				
(I)				
(J)				
(K)				
(L)				
(M)				
(N)				
(O)				
(P)				
(Q)				
TOTAL SUPPLIES AND DIRECT OPERATING EXPENSES		\$ 8,400		\$ 8,400

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE E NARRATIVE

REQUIRED NARRATIVE: Briefly describe the basis for arriving at the cost of each line item AND THE USE OF EACH ITEM.

A. This is the lease cost of 2 detective's vehicles, including maintenance and fuel. The cost is an average of \$ 350 per month.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SCHEDULE F NARRATIVE

Currently ABTPA does not fund indirect costs, except for the Council of Governments agencies. Applicants may not use option (A) without having an official cost allocation plan developed in accordance with OMB Circular No. A-87. The amount may be entered as ABTPA funds or cash match for those applicants having such an approved plan.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

PROGRAM NARRATIVE

(Instructions)

I. To be considered for funding, a proposed grant project:

1. Must address a problem that is clearly identified, is measurable and is supported by relevant statistical evidence;
2. Must minimize duplication or overlapping of existing programs;
3. Must have a design wherein the activities and goals are realistic and attainable;
4. Preferably should, but is not required to, be innovative in its concept/ design/operation; (a project is considered innovative if it provides a new and different strategy or approach that prevents, deters, intervenes, or stops a criminal act from occurring);
5. Must have a cost structure which is realistic when compared to its goals;
6. Must cooperate and coordinate its activities with other appropriate agencies/projects;
7. Must include measures to assure that it demonstrates cross-cultural awareness in all project activities and in its staffing and training; and
8. Must include a proposed evaluation design that provides relevant data to measure the effectiveness of the project and a plan for performing such evaluation.

II. Accordingly, the Program Narrative must present the information by which the eligibility and merit of the project can be assessed. Applications will be scored and ranked numerically, for funding consideration, according to the congruence of the project with the criteria stated above. At a minimum, the five sections of the Program Narrative must include the following information:

1. **PROBLEM STATEMENT & HISTORICAL INFORMATION:** (Please limit information to 2 pgs)
 - ◆ Provide an assessment of the auto theft problem in the areas of coverage and what efforts have been undertaken to address it.
 - a. Describe and document trends of the problem and the need that makes this grant necessary. (e.g., cite 3 years of UCR data)
 - b. Identify the target population and the geographic target area.
 - c. Describe existing activities that address the problem.
 - d. Describe the extent to which this project will duplicate or overlap existing activities, and why that (if any) is necessary.
 - e. Provide and cite accurate statistical data for problem in project area.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

PROGRAM NARRATIVE

(Instructions Continued)

2. **PROPOSED GOALS & OBJECTIVES:**

- ◆ The applicant must provide specific goals and objectives for the project that are consistent with the proposal. The goals should reflect the overall impact that you intend the project to attain.
 - ◆ The objectives should explain how the goal will be accomplished. The activities described should support the goal and be Specific, Measurable, Action-oriented, Realistic, and Time-oriented.
 - ◆ The applicant must include a goal that addresses *auto theft, auto burglary, and crime prevention* that you intend the project to attain.
- a. Describe the specific goals of the project.
 - b. Describe the proposed activities of this project. Include any quantifiable data by which project activities can be measured.
 - c. Describe how the project will impact the stated problem.
 - d. Describe the functions of significant personnel involved.
 - e. Describe proposed plan for auto theft crime prevention, education and training.

3. **FUNCTIONS OF PROPOSED PROJECT:**

The functions of the project should:

- ◆ Identify the target population, the estimated number of persons to be served, and the service needs to be met by this project.
- ◆ Describe the applicant's experience or qualifications.
- ◆ Describe how this project will cooperate/coordinate activities with other appropriate agencies/projects.
- ◆ Describe in what way (if any) is this project innovative and what methods taken to assure that the project demonstrates cross-cultural awareness in all project activities and in its staffing and training.

4. **EVALUATION DESIGN:**

- ◆ The program evaluation should indicate how the applicant will assess the success of the project and the extent to which the strategy achieved the project's goals and objectives.
- a. Describe the design of a plan for local evaluation of this project.
 - b. Cite relevant data that will be used to measure the effectiveness of this project.
 - c. Describe the mechanism to evaluate the program's progress.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

PROGRAM NARRATIVE

1. Problem Statement and Historical Information (See Instructions on page 17)

During the calendar year of 2009 the City of Victoria there were 99 actual motor vehicle thefts in Victoria. Several more were reported and investigated and determined to be unfounded.

The City of Victoria has experienced an increase of 1 motor vehicle thefts in the calendar year of 2009, 1 over the period calendar year of 2008 in which the City of Victoria experienced 98 motor vehicle thefts. This represents a consistent decrease over previous years as the City of Victoria continues to grow and continues the increase of registered motor vehicles in the County of Victoria.

The current motor vehicle thefts are still well below the calendar year of 1992 in which 301 motor vehicle thefts were reported. There were 464 burglary of motor vehicle reported to the Victoria Police Department, a decrease from the previous year.

In the year 2008 there were a total of 86,515 vehicles registered in Victoria County, with a theft rate of 1 in every 786 vehicles being stolen. This rate is down for 2009.

In September 2007 we started addressing auto burglary crimes in conjunction to the change to Texas Auto Burglary and Theft Prevention Authority. This has added to the work load and affected pro active auto theft investigation as we have to review and conduct administrative reports and the added burglary of motor vehicle cases.

Victoria is geographically located at the intersection of major U.S. Highways. U.S. 59 leads from Houston, Texas to Mexico through Victoria. U.S. 77 leads from Northern Texas to Mexico, also through Victoria. U.S. 87 leads from San Antonio, through Victoria and intersects with U.S. 59 and U.S. 77. in Victoria. Victoria is also the largest city located between the major cities of Houston to the northeast, San Antonio to the northwest, Austin to the north and Corpus Christi to the southwest. There are no other A.B.T.P.A. funded law enforcement agencies located within the surrounding neighboring area. Our goal is to maintain motor vehicle theft at the current low level in spite of continued growth and high through traffic leading from these major cities and Mexico. Case study and recoveries indicate some stolen vehicles leaving Victoria County with the destination of Corpus Christi, Houston, Austin, and Mexico. Stolen vehicle recoveries continue of vehicles leaving the Houston area and traveling south to the Mexican border, and stolen vehicles traveling back north to the Houston area, some transporting illegal immigrants, narcotics, weapons, currency, and other contraband.

Victoria is also the supervisor area for the 18 county Coastal Bend Joint Operations and Intelligence Center. The area is overseen by Retired Victoria Police Department Chief Richard Jones, and Victoria Police Department will be part of Operation Border Star. Our Motor Vehicle Theft unit will be involved with assisting on any stolen vehicle issues encountered here.

In 2010 the Texas Department of Public Safety has reassigned their personnel formally with Motor Vehicle Theft to Criminal Law Enforcement, and their primary goal is no longer Motor Vehicle Theft investigation.

We anticipate an increase in our workload in handling auto, ATV, and heavy equipment crimes, as well as VTR-68A inspections for Victoria as well as the surrounding counties that were previously served by DPS Motor Vehicle Theft.

In our attempt to continue the decrease of auto thefts and auto burglaries, and increase recoveries we feel we can accomplish this by the following law enforcement/community awareness efforts.

- Assign two full time Detectives to auto theft and auto burglary investigations in Victoria and to have these Detectives available to assist area law enforcement personnel in these type investigations. With the addition of burglary of a motor vehicle to our program, this additional Detective will allow for more production and assistance with proactive operations.**
- Continue to assign an Community Services officer to present a proactive approach to auto theft and burglary prevention, and lead in public awareness activities.**

In the last 16 years the ABPTA funded grant has allowed the City of Victoria along with the surrounding area to benefit in the area of Crime Prevention and the investigation of auto theft and recently auto burglary problems faced by all in the State of Texas. The program has produced very positive results as proven by the past track record of the program in lowering the number of auto theft as well as identifying perpetrators.

We still need to sustain these low vehicle theft numbers, and address the burglary of motor vehicle problem which we believe can be accomplished through our comprehensive plan.

Historical Data:

In the City of Victoria, our past experience showed the majority of the vehicles reported stolen in the Victoria area were recovered locally. We continue to witness the trend shift from juvenile offenders to adult offenders.

Ten year auto theft history and seven year auto burglary history

Calendar year	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
City Only	145	155	174	191	171	169	145	110	98	99
County Total	158	173	194	218	214	208	186	133	112	131

Calendar year	2002	2003	2004	2005	2006	2007	2008	2009
City Only	256	394	335	410	414	406	672	464

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

PROGRAM NARRATIVE

2. Goals and Objectives (See Instructions on page 18)

2 Full time Detective assigned for these duties:

A) **Maintain Auto Thefts at 45 per quarter.**

- 1) We will assign 2 full time Detectives to conduct follow up investigations on all motor vehicle thefts and burglaries.
- 2) The Detectives will investigate all auto theft and auto burglary reports to ascertain validity of the reports to reveal false reports, drug rentals, insurance frauds, and to file the appropriate charges as needed. On suspected false reports and frauds, we will contact and work with NICB and the insurance companies on these cases. We will review the cases for patterns or trends, which will aid in determining locations and types of stings or operations to conduct.

B) **Conduct 2 automotive salvage yard, or automotive dealer business inspections per quarter**

- 1) These inspections will be to inspect vehicles, part, and components and determine if any items at these locations are stolen. We will also insure compliance with the appropriate state and federal statutory and regulatory laws and rules.

C) **Conduct two highway proactive operations per quarter to address and detect stolen vehicles, trailers, and heavy equipment in our area or in transit through Victoria.**

D) **Conduct 2 proactive operations addressing areas of Burglary of a Motor Vehicle.**

- 1) We will determine areas of multiple vehicle burglaries and target these areas with saturated patrol, surveillance, news releases, and other means deemed necessary. We will conduct these operations as needed to address vehicle burglary issues. These operations will include bait vehicle utilization, etc.

E) **Conduct aggressive Public Awareness strategies and maintain area H.E.A.T Registrations.**

Community Services Officer assigned for these duties

- 1) Conduct at least 3 public awareness presentations addressing auto theft, burglary, and promoting H.E.A.T. registrations per quarter

- 2) Conduct 2 news media releases for the grant year, addressing the prevention of auto theft and burglary.
- 3) Monitor the number of H.E.A.T registrations
- 4) Conduct 1 VIN etching and H.E.A.T. registration event per quarter
- 5) Monitor established and coordinate placement of new metal Lock, Take, Hide signs throughout the City.

F) Proposed Project Activities

In the 17th year of this grant, we will continue to emphasize methods which have proven to be effective over the past years. We believe public awareness and crime prevention efforts can directly affect the reduction of auto theft and burglary in our area. It is also believed that with public awareness of current crime trends, a reduction can be increased or at the very least maintained. Our plans are as follows:

Continue to assign a Community Services Officer to conduct public awareness activities and address H.E.A.T. registration and VIN etching.

The Community Services Officer will conduct at least 3 crime prevention presentations per quarter addressing auto theft, burglary and H.E.A.T. registrations.

Conduct 2 news media releases per year on auto theft and burglary.

Coordinate with local and area media on Public Service Announcements, and press releases.

Maintain information and brochures on the H.E.A.T. program at various locations.

Monitor the status and number of H.E.A.T. registrations.

Assign a 2 full time detectives to conduct follow up investigations on all reported auto thefts and to assist with auto burglaries, and to conduct proactive operations addressing these crimes.

Aggressively investigate all reports made to the Victoria Police Department for validity, and pursue cases of insurance fraud, false report, and perjury if investigation reveals this has occurred.

Issue municipal court summons to persons/victims of auto theft for violation of leaving keys in unattended vehicle law. Spot check businesses, mall, parking lots for these violations.

Inspect vehicles in parking lots and distribute vehicle Burglary Report Cards.

Work with area law enforcement, insurance companies, and NICB, along with neighboring ABTPA grantees to combat the regional auto theft problem.

Continue to train new officers of the department on Auto Theft and Burglary detection and investigation.

3) Functions of the Proposed Project

Sixty-three thousand five hundred (63,500) people reside in Victoria with 20,000 more people living within the County limits. Most individuals living within 60 miles of Victoria shop and receive their medical services in our community. This span encompasses just under 250,000 people. Several local and new businesses, and 2 hospital systems in Victoria continue to expand. Several new, and large national retail, restaurant, and other businesses have built and located to Victoria the last three years. Growth and population continues to grow in Victoria and the surrounding area. The influx of people and personal motor vehicles provides the target vehicle population.

Our goal in this 17th year will be a concentrated effort toward target hardening. We have witnessed a number of vehicle thefts with keys left in the ignition or inside unlocked vehicles. Few, if any of these thefts were difficult for the perpetrator and it is estimated that 70% were crimes of opportunity rather than criminals who actually set out to target and steal a vehicle.

A benefit of an aggressive public information prevention campaign we feel will also be realized in reduced numbers of burglary of motor vehicles that occur when the vehicles are left unlocked or items are left in plain view.

We will continue an aggressive public awareness campaign with results being measured against earlier years.

2 Detectives, the Chief of Police, Deputy Chief of Police, 1 Captain, 1 Lieutenant, 1 Community Services Sergeant, 1 Community Services officer, will all be team players with our program. Actual 2009 data will be utilized in this campaign.

4. Proposed Evaluation Design

Evaluation of the Victoria Police Department's 16th year grant program will be as follows:

1. Maintain the monitoring of motor vehicle theft and burglary statistics as previously established, using the year of September 1st to August 31st.
2. Continue to monitor suspects arrested in order to obtain further information to substantiate the recent trend showing the move from juvenile to adult offenders.
3. Monitor all motor vehicle thefts to determine if the vehicles are being utilized in other crimes such as burglaries, robberies, and drive by shootings.
4. Evaluate an age distribution analysis of offenders by age to determine if the move away from juvenile offenders to adult offenders is a temporary situation or an ongoing trend.
5. Evaluate the effectiveness of the various crime prevention efforts and their impact on community awareness and the reduction of motor vehicle theft.
6. Analyze all stolen vehicles answering the question of key/no key in motor vehicle at the time of the theft.
7. Evaluate in future years, the effectiveness of present Public Awareness campaigns against data analyzed reference calendar year 2009 data.

Conclusion: We will continue these evaluation criteria's into grant year seventeen.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

DESIGNATION OF GRANT OFFICIALS

ABTPA rules require that three persons be designated to the positions of Authorized Official, Project Director, and Financial Officer for the purposes of administering a grant. The Project Director and the Financial Officer may not be the same person, but under extenuating circumstances, one person may otherwise fill two positions. In accordance with the criteria and definition of responsibilities set forth in the Financial and Administrative Requirements section of the ABTPA Grant Application and Administration Guidelines governing submission of this application, the following designations are made:

APPLICANT: City of Victoria _____

PROJECT TITLE: Law Enforcement Detection and Apprehension _____

Mr. Roy Boyd
Project Director (Type or Print)

Deputy Chief, Victoria Police Department
Title and Agency

P.O. Box 2086
Business Address (Street or P. O. Box)

Victoria, Texas 77902-2086
City Zip

361-485-3717 FAX 361-485-3722
Telephone and Fax Numbers

Mr. Gilbert Reyna
Financial Officer (Type or Print)

Finance Director, City of Victoria
Title and Agency

P.O. Box 1758
Business Address (Street or P. O. Box)

Victoria, Texas 77902-1758
City Zip

361-485-3099 FAX 361-485-3099
Telephone and Fax Numbers

Mr. Charles Windwehen
Authorized Official (Type or Print)

City Manager, City of Victoria
Title and Agency

P.O. Box 1758
Business Address (Street or P. O. Box)

Victoria, Texas 77902-1758
City Zip

361-485-3030 FAX 361-485-3534
Telephone and Fax Numbers

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SPECIAL CONDITION

AMERICANS WITH DISABILITIES ACT CERTIFICATION

The Grantee hereby assures and certifies compliance with Subchapter II, Part A of the Americans with Disabilities Act (ADA), 42 U.S.C., Sections 12131-12134, and Department of Justice ADA regulations, 28 CFR Part 35.

Authorized Official

Date

Grantee

Project Title.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SPECIAL CONDITION

Non Supplanting Certification

I certify that the programs proposed in this application meet all the requirements of the Texas Civil Statutes, Article 4413(32a), §6(a)(7), (a) Texas Civil Statutes, Article 4413(32a), §6(a)(7), requires that state funds provided by this Act shall not be used to supplant state or local funds. Public Law 98-473 requires that federal funds provided by that Act shall not be used to supplant state or local funds.

I further certify that ABTPA funds have not been used to replace state or local funds that would have been available in the absence of ABTPA funds. The certification shall be incorporated in each grantee's report of expenditure and status of funds referred to under §57.3(6) of this title (relating to Adoption by Reference).

AUTHORIZED OFFICIAL

DATE

GRANTEE

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SPECIAL CONDITION

COMPLIANCE REQUIREMENT

The attached digest of your grant application represents the Automobile Burglary & Theft Prevention Authority Board's approved amount. The digest represents budgeted amounts only and does not approve any items that conflict with the participating agency's personnel, procurement, travel, or local government code policies and procedures.

The grantee will be responsible in determining that the following requirements are being met prior to the release of funds:

- 1) Salaries are in accordance with local policy of the participating agencies.
- 2) Personnel are classified in accordance with the needed qualification for the position.
- 3) Fringe Benefits are in accordance with local policy of the participating agencies.
- 4) Travel Policy is in accordance with the travel policy of the participating agencies.

Authorized Official

Date

Grantee

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SPECIAL CONDITION

EQUAL EMPLOYMENT OPPORTUNITY PROGRAM CERTIFICATION

I, _____, certify that:

This agency employs fewer than 50 people; therefore, the _____
(Agency)

is not required to file an equal opportunity program in accordance with 28 CFR 42.301 et seq., Subpart E.

or

This agency employs 50 or more people and has received or applied to the Automobile Burglary & Theft Prevention Authority for total funds in excess of \$25,000; therefore, the Victoria Police Department
_____ has formulated an equal employment opportunity
(Agency)

program in accordance with 28 CFR 42.301 et seq., Subpart E and that it is on file in the office of:

Danette Respondek
(name)

Director of Human Resources
(title)

P.O. Box 1758, Victoria, Tx 77902
(address)

for review or audit by an official of the Automobile Burglary & Theft Prevention Authority as required by relevant laws and regulations.

PROJECT TITLE: Law Enforcement Detection and Apprehension of Motor Vehicle Theft and Burglary

Authorized Official (signature)

Project Director (signature)

Date

Date

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SPECIAL CONDITION

ASSURANCES

A Grantee and the Applicant hereby makes and certifies that as grantee, it and any subgrantee shall comply with the following conditions:

- 1. A grantee and subgrantee must comply with ABTPA grant rules and UGMS.**
- 2. A grantee and subgrantee must comply with Texas Government Code, Chapter 573, by ensuring that no officer, employee, or member of the applicant's governing body or of the applicant's contractor shall vote or confirm the employment of any persons related within the second degree of affinity or the third degree of consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise such person. This prohibition shall not prohibit the employment of a person who shall have been continuously employed for a period of two years, or such period stipulated by local law, prior to the election or appointment of the officer, employee, or governing body member related to such person in the prohibited degree.**
- 3. A grantee and subgrantee must insure that all information collected, assembled or maintained by the applicant relative to a project will be available to the public during normal business hours in compliance with Texas Government Code, Chapter 552, unless otherwise expressly prohibited by law.**
- 4. A grantee and subgrantee must comply with Texas Government Code, Chapter 551, which requires all regular, special or called meeting of governmental bodies to be open to the public, except as otherwise provided by law.**
- 5. A grantee and subgrantee must comply with Section 231.006, Texas Family Code, which prohibits payments to a person who is in arrears on child payments.**
- 6. No health and human services agency or public safety or law enforcement agency may contact with or issue a license, certificate or permit to the owner, operator or administrator of a facility if the license, permit or certificate has been revoked by another health and human services agency or public safety or law enforcement agency.**
- 7. A grantee and subgrantee that is a law enforcement agency regulated by Texas Government Code, Chapter 415, must be in compliance with all rules adopted by the Texas Commission on Law Enforcement Officer Standards and Education pursuant to Chapter 415, Texas Government Code or must provide the grantor agency with a certification from the Texas Commission on Law Enforcement Officer Standards and Education that the agency is in process of achieving compliance with such rules.**

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SPECIAL CONDITION

ASSURANCES (continued)

8. When incorporated into a grant award or contract, these standards assurances contained in the application package become terms or conditions for receipt of grant funds. Administering state agencies and local subrecipients shall maintain an appropriate contact administration system to insure that all terms, conditions, and specifications are met. (See Section _____.36 for additional guidance on contract provisions.)
9. A grantee and subgrantee must comply with the Texas Family Code, Section 261.101 which requires reporting of all suspected cases of child abuse to local law enforcement authorities and to the Texas Department of Child Protective and Regulatory Services. Grantees and subgrantees shall also ensure that all program personnel are properly trained and aware of this requirement.
10. Grantees and subgrantees will comply with all federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps and the Americans With Disabilities Act of 1990; (d) the Age Discrimination Act of 1974, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to the nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
11. Grantees and subgrantees will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. §§ 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.
12. Grantees and subgrantees will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SPECIAL CONDITION

ASSURANCES (continued)

13. Grantees and subgrantees will comply with the provisions of the Hatch Political Activity Act (5 U.S.C. § 7321-29) which limit the political activity of employees whose principal employment activities are funded in whole or in part with Federal funds.
14. Grantees and subgrantees will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act and the Intergovernmental Personnel Act of 1970, as applicable.
15. Grantees and subgrantees will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA. (EO11738)
16. Grantees and subgrantees will comply with Article IX, Section 5 of the state appropriations act which prohibit the use of state funds to influence the outcome of any election or the passage or defeat of any legislative measure.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SPECIAL CONDITION

ASSURANCES CERTIFICATION

I certify that the programs proposed in this application meet all the requirements of the Texas Automobile Burglary & Theft Prevention Authority Program, that all the information presented is correct, and that the applicant will comply with the provisions of the Automobile Burglary & Theft Prevention Authority and all other federal and state laws, regulations, and guidelines. By appropriate language incorporated in each grant, subgrant, or other document under which funds are to be disbursed, the undersigned shall assure that the applicable conditions above apply to all recipients of assistance.

Authorized Official

Date

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SPECIAL CONDITION

INDEPENDENT ANNUAL AUDIT CERTIFICATION

The grantee hereby assures compliance by itself and its applicable sub-recipients (contractors) with the Single Audit Act Amendments of 1996, PL 104 - 156 and, particularly, with the requirements of OMB Circular A-133 as follows (check one):

1. _____ Grant(s) expenditures of \$300,000 or more in federal funds - An annual single audit by an independent auditor made in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133.
2. _____ Grant(s) expenditures of \$300,000 or more in state funds - An annual single audit by an independent auditor made in accordance with the Uniform Grant and Contract Management Standards (UGCMS).
3. _____ Grant(s) expenditures of less than \$300,000 in federal funds - Exempt from the Single Audit Act. However, ABTPA may require a limited scope audit as defined in OMB Circular A-133.
4. _____ Grant(s) expenditures less than \$300,000 but \$50,000 or more in state funds - A program-specific audit.
5. _____ Grant(s) expenditures less than a total of \$50,000 in state funds - Financial Statements audited in accordance with Generally Accepted Auditing Standards (GASS).

NOTE: Grantees exempt from the Single Audit Act requirements (i.e. those expending less than \$300,000 in total federal financial assistance) are prohibited from charging the cost of a Single Audit to a Federal Award.

Authorized Official (Signature)

Financial Officer (Signature)

_____/_____/_____
Date

_____/_____/_____
Date

Grantee Organization

Grant Number

Regardless of items checked above, the grantee should, within 60 days following the date of the grant award, furnish the following information:

1. The identity of the organization conducting the audit.
2. Approximate time audit will be conducted.
3. Audit coverage to be provided.