

**RESOLUTION NO. 2009- 138 R**

**A resolution ratifying the City of Victoria Fire Department's grant application and authorizing the City Manager to execute all documents necessary to accept a grant from the Federal Emergency Management Agency (FEMA) 2009 Assistance to Firefighters Grant Fire Station Construction Program, which will provide for the remodel of the old Fire Station #2 to consolidate the fire department administrative and training operations, in a total amount of up to \$1,088,836, with no local match required; and declaring an effective date.**

IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF VICTORIA, TEXAS:

1.

The City of Victoria Fire Department's grant application to the Federal Emergency Management Agency (FEMA) 2009 Assistance to Firefighters Grant Fire Station Construction Program, which will provide for the remodel of the old Fire Station #2 to consolidate the fire department administrative and training operations, in a total amount of up to \$1,088,836, with no local match required, in the form attached hereto, is ratified. The City Manager is authorized to execute all documents necessary to accept said grant, in a form to be approved by the City Attorney.

2.

This resolution shall become effective immediately upon adoption.

PASSED, this the 4<sup>th</sup> day of August, 2009.

AYES: 7

NAYS: 0

ABSTENTIONS: 0

APPROVED AND ADOPTED, this the 4<sup>th</sup> day of August, 2009.



ATTEST:

*Scarlet Swoboda*  
SCARLET SWOBODA, City Secretary

*Will Armstrong*  
WILL ARMSTRONG, Mayor of the  
City of Victoria, Texas

APPROVED AS TO LEGAL FORM:  
*George E. Hyde*  
BY: GEORGE E. HYDE, City Attorney  
DENTON, NAVARRO, ROCHA & BERNAL, P.C.

Distribution: Legal Department  
Fire Department  
Finance Department

Copies Sent: AUGUST 5, 2009

## Entire Application

### Overview

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**Are you a member, or are you currently involved in the management, of the fire department applying for this grant with this application?**

Yes, I am a member/officer of this applicant

If you are a grant writer or otherwise not affiliated with this applicant, please **complete** the information below.

**Fields marked with an \* are required.**

If you are a member/officer of this applicant, please **do not** complete the information requested below.

#### Preparer Information

- Preparer's Name
- Address 1
- Address 2
- City
- State
- Zip

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\* Enter Grant-writing fee associated with the preparation of this request. Enter 0 if there is no fee. 0

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**Contact Information**

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**Alternate Contact Information Number 1**

• Title Fire Chief  
Prefix N/A  
• First Name Vance  
Middle Initial L  
• Last Name Riley  
• Business Phone 361-485-3450 Ext.  
Alternate Phone Number Ext.  
Mobile Phone/Pager  
Fax  
•Email vriley@victoriatx.org

**Alternate Contact Information Number 2**

• Title Captian  
Prefix N/A  
• First Name Tim  
Middle Initial  
• Last Name Hunter  
• Business Phone 361-485-3456 Ext.  
Alternate Phone Number Ext.  
Mobile Phone/Pager  
Fax  
•Email thunter@victoriatx.org

**Applicant Information**

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EMW-2009-FC-05958

Originally submitted on 07/10/2009 by Michael Belt (Userid: mkatbelt)

**Contact Information:**

Address: 606 East Goodwin Ave  
 City: Victoria  
 State: Texas  
 Zip: 77901  
 Day Phone: 3614853450  
 Evening Phone: 3616524599  
 Cell Phone: 3615506512  
 Email: mbelt@victoriabx.org

**Application number is EMW-2009-FC-05958**

• Fire Department Name	Victoria Fire Department
• Type of Jurisdiction Served	Other (Explain)
If other, please enter the type of Jurisdiction	City/County
• <u>Employer Identification Number</u>	74-6002441
• What is your organization's <u>DUNS Number</u> ?	796683220 (call 1-866-705-5711 to get a DUNS number)
<b>Headquarters or Main Station Physical Address</b>	
• Physical Address 1	606 East Goodwin Ave
Physical Address 2	
• City	Victoria
• State	Texas
• Zip	77901 - 6846 <a href="#">Need help for ZIP+4?</a>
<b>Mailing Address</b>	
• Mailing Address 1	606 East Godwin Ave.
Mailing Address 2	
• City	Victoria
• State	Texas
• Zip	77901 - 6846 <a href="#">Need help for ZIP+4?</a>
<b>Account Information</b>	
• Type of bank account	Checking
• Bank routing number - <u>9 digit</u> number on the bottom left hand corner of your check	121000248
• Your account number	4496845603
<b>Additional Information</b>	
• For this fiscal year is your organization receiving Federal funding from any other grant program that may duplicate the purpose and/or scope of this grant request?	No

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- If awarded the FSC grant, will your organization  
expend more than \$500,000 in Federal funds during  
your organization's fiscal year in which this FSC grant  
was awarded? Yes

- Is the applicant delinquent on any Federal debt? No

If you answered yes to any of the additional questions  
above, please provide an explanation in the space  
provided below:

Our proposal exceeds the \$500,000.00 figure. If awarded we would spend more than \$500,000.00.

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**Fire Department Characteristics (Part I)**

• Are you a member of a Federal Fire Department or contracted by the Federal government and solely responsible for suppression of fires on Federal property?	No
• What kind of fire department do you represent?	All Paid/Career
If you answered combination, above, what is the percentage of career members in your organization?	%
If you answered volunteer or combination or paid on-call, how many of your volunteer Firefighters are paid members from another career department?	
• What type of community does your organization serve?	Suburban
• What is the square mileage of your first-due response area?	882
• What percentage of your response area is protected by hydrants?	60 %
• In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located?	Victoria
• Does your organization protect critical infrastructure of the state?	Yes
• How much of your jurisdiction's land use is for agriculture, wild land, open space, or undeveloped properties?	65 %
• What percentage of your jurisdiction's land use is for commercial, industrial, or institutional purposes?	15 %
• What percentage of your jurisdiction's land is used for residential purposes?	20 %
• How many occupied structures (commercial, industrial, residential, or institutional) in your jurisdiction are more than four stories tall? Do not include structures which are not regularly occupied such as silos, towers, steeples, etc.	10
• What is the permanent resident population of your Primary/First-Due Response Area or jurisdiction served?	85648
• How many active firefighters does your department have who perform firefighting duties?	115
• How many fire stations does your department currently operate?	5
• Do you currently report to the National Fire Incident Reporting System (NFIRS)?	Yes
If you answered yes above, please enter your <u>FDIN/FDID</u>	2180
• What services does your organization provide?	

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Structural Fire Suppression  
Wildland Fire Suppression

Medical First Response  
Basic Life Support  
Advanced Life Support  
Formal/Year-Round Fire Prevention Program

Hazmat Operational Level  
Hazmat Technical Level  
Rescue Operational Level  
Rescue Technical Level

**Fire Department Characteristics (Part II)**

	2008	2007	2006
• What is the total number of fire-related civilian fatalities in your jurisdiction over the last three years?	1	0	6
• What is the total number of fire-related civilian injuries in your jurisdiction over the last three years?	1	3	4
• What is the total number of line of duty member fatalities in your jurisdiction over the last three years?	0	0	0
• What is the total number of line of duty member injuries in your jurisdiction over the last three years?	1	3	2
• Over the last three years, what was your fire department's average operating budget?	10006131		
• What percentage of your TOTAL budget is dedicated to personnel costs (salary, overtime and fringe benefits)?	71.78 %		
• What percentage of your annual operating budget is derived from: Enter numbers only, percentages must sum up to 100%			
Taxes?	100 %		
Grants?	0 %		
Donations?	0 %		
Fund drives?	0 %		
Fee for Service?	0 %		
Other?	0 %		

If you entered a value into Other field (other than 0), please explain

• How many vehicles does your organization have in each of the types or class of vehicle listed below? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession. Enter numbers only and enter 0 if you do not have any of the vehicles below.

Type or Class of Vehicle	Total Number	Total Number of Riding Positions
Engines or Pumpers (pumping capacity of 750 gpm or greater and water capacity of 300 gallons or more): Pumper, Pumper/Tanker, Rescue/Pumper, Foam Pumper, CAFS Pumper, Quint (Aerial device of less than 76 feet), Type I Engine, Type II Engine, Type III Wildland/Urban Interface	7	28
Tankers (pumping capacity of less than 750 gallons per minute (gpm) and water capacity of 1,000 gallons or more): Tanker, Tender, Tanker/Tender	1	4
Aerial Apparatus: Aerial Ladder Truck, Telescoping, Articulating, Ladder Towers, Platform, Tiller Ladder Truck, Quint (Aerial device of 76 feet or greater)	2	8
Brush/Quick attack (pumping capacity of less than 750 gpm): Brush Truck, Patrol Unit (Pick up w/ Skid Unit), Quick Attack Unit, Mini-Pumper, Type III Engine, Type IV Engine, Type V Engine, Type VI Engine, Type VII Engine	2	4
Rescue Vehicles: Rescue Squad, Rescue (Light, Medium, Heavy), Technical Rescue Vehicle,	1	2

Hazardous Materials Unit

Other:

EMS Chase Vehicle, Air/Light Unit, Rehab Units, Bomb Unit, Technical Support (Command, Operational Support/Supply), Hose Tender, Salvage Truck, ARFF (Aircraft Rescue Firefighting), Command/Mobile Communications Vehicle, Other Vehicle	14	28
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**Fire Department Call Volume**

<	2008	2007	2006
* How many responses per year by category? (Enter whole numbers only. If you have no calls for any of the categories, enter 0)			
Working Structural Fires	137	108	145
False Alarms/Good Intent Calls	266	266	237
Vehicle Fires	67	59	77
Vegetation Fires	257	111	154
EMS-BLS Response Calls	0	0	0
EMS-ALS Response Calls	6189	4990	4768
EMS-BLS Scheduled Transports	0	0	0
EMS-ALS Scheduled Transports	0	0	0
Vehicle Accidents w/o Extrication	0	698	614
Vehicle Extrications	0	18	8
Other Rescue	0	2	3
Hazardous Condition/Materials Calls	0	122	140
Service Calls	0	674	721
Other Calls and Incidents	0	307	308
<b>Total</b>	<b>6916</b>	<b>7355</b>	<b>7175</b>
What is the total acreage of all vegetation fires?	0	750	950
How many times does your organization receive mutual/automatic aid?	0	0	0
How many times does your organization provide mutual/automatic aid? (Please indicate the number of times your department provides or receives mutual aid. Do not include first-due responses claimed above.)	9	6	2

**Request Details**

The activities for program **Fire Station Construction** are listed in the table below.

Activity	Number of Entries	Total Cost	Total Applicant Share	Total Federal Share
Fire Station Construction	1	\$ 1,088,836	\$ 21,089	\$ 1,067,747

Project	Cost	Applicant Share	Federal Share	Action
Expansion/modification of an existing fire station to accommodate communications or other support functions.	\$ 1,088,836	\$ 21,089	\$ 1,067,747	<a href="#">View Details</a> <a href="#">View Project Budget</a>

**Fire Station Construction**

- \*1. What is the purpose of your request? Expansion/modification of an existing fire station to accommodate communications or other support functions.
  
- \*2. If your request is to replace or rehabilitate an unsafe or uninhabitable station, what is the reason for your request? The existing structure is in need of repairs that the department cannot afford to implement.
  
- 2a. If you have health-code violations or orders to vacate your existing fire station, what is the date of that order and what are the conditions under which the order was issued? Date: (mm/dd/yyyy)
  
- \* 3. If your request is to construct an additional fire station in order to better serve your community, did you conduct a formal survey to identify the location of your new fire station? N/A (we're modifying an existing station)
  
- a. If yes, what percentage of your first-due response area can currently be protected within a five minute response time (from the time of dispatch), without the new station? %
  
- b. If yes, what percentage of your first-due response area will be protected within a five minute response time (from the time of dispatch) once the new station is operational? %
  
- \* 4. Regardless of local building code requirements, will your new station or your modification project be designed and built according to the most recently approved requirements and codes developed by the International Code Council as well as NFPA standards that involve fire station construction including sprinkler systems (in accordance with NFPA 1, chapter 13) and fire alarms and vehicle exhaust extraction systems (in accordance with NFPA 1500, chapter 9)? Yes
  
- \* 5. Will your project provide for sleeping quarters and other Yes

amenities to accommodate 24/7 occupancy?

- \*6a. Has your department obtained formal cost estimates for your project from a contractor, engineering firm, architectural firm, or some other industry source? Yes
- 6b. If so, please provide the estimated cost obtained. If not please provide your best estimates for the cost necessary to complete your project. \$1,100,000
- 6c. What is the source of *the* estimated cost (e.g., general construction contractor, engineering firm, construction cost estimate tables such as Marshall and Swift, R.S. Means, etc.)? Engineering Firm
- \* 6d. What is the total square *footage of the modification to your facility or your new facility?* 7400
- \* 6e. There are no cost-share requirements under this program, but is your department willing to contribute to the cost of the project? Yes - how much? \$21,089
- \* 7. Do you own the land on which the construction will occur? Yes
- \* 8. Is the land on which the construction will occur already zoned for the planned fire station? Yes
- \* 9. The land on which you plan to build the new fire station:  
N/A, our project is a renovation project.
- \* 10. Has your department already obtained all the necessary local permits for your planned construction project? No
- \* 11. Has your department already conducted an environmental assessment (EA) for your planned construction project?  
N/A (we are modifying an existing station).  
If applicable, explain what work has been done on the EA:
- \* 12. If your project is for a renovation of an existing structure, have you already received clearances from the State Historic Preservation Office (SHPO) to proceed with the project?  
No work has been done on historical clearances from the SHPO.
- \* 13. Are utilities already at or adjacent to the land on which the construction will occur? Yes, the utilities are readily available to the site.
- \* 14. Is your community a participant in the National Flood Yes

Insurance Program and in good standing (i.e. not sanctioned)?

- \* 15. What was the unemployment rate for your county or city in December 2008 (go to the website provided under the help button to the right)? 4.4 %
- \* 16. What was the unemployment rate for your county or city in December 2007 (go to the website provided under the help button to the right)? 3.4 %
- \* 17. What is the population of the county or city for which you have provided the unemployment statistics above? 85396
- \*18. How long will it take to complete your fire station after the completion of the environmental assessment and receipt of Federal approval to begin work? 15 Months
- \*19. How long has your department been ready to start the construction of your fire station (how long have you had your permits)? 36 Months
- \*20. How much has your department spent on your project to date? 63268.00 for design (architects)  
0.0 for permits  
0.0 other (explain)
- \* 21. Is your department responsible for the provision of Emergency Medical Services in addition to fire suppression? Yes
- \*22. What percentage of your active firefighters meets the training requirements under NFPA 1001? 100 %
- \*23. Will the new fire station improve your department's ability to affect mutual aid? No  
If yes, explain

**BUDGET INFORMATION - Construction Programs**

Item Name	Cost Classification	Project Cost Estimate			Unit of Measure	Unit Cost (\$)	Cost Estimate (\$)
		Grant Budget Class	Unit Quantity				
Building construction	Construction	Construction	7400	Square Foot	147.14	1088836	
<b>Total Cost Estimate</b>						<b>\$1088836</b>	
Applicant Share						\$21089 / 1.94%	

Federal Share \$1067747 / 98.06%

**Fire Station Construction**

- \*1. Select an item from the drop-down menu. Building construction
- \*2. Select a grant budget class for each item selected. Construction
- \*3. Select a cost classification for each item selected. Construction
- \*4. Select unit of Measure for the cost classification item selected in question 3. Square Foot
- \*5. Provide Unit quantity 7400
- \*6. Provide a unit cost. \$147.14
- \*7. Budget Item Narrative.
 

To complete this section, refer to the requirements outlined in the help link located below right.

VICTORIA FIRE STATION NO. 2  
 RENOVATION  
 Wednesday, June 03, 2009  
 Statement of Probable Cost  
 Description CT QTY \$/UNIT COST Sub Total

1 GENERAL CONIDITIONS  
 General Conditions LS 1 \$38,305.00  
 \$38,305.00  
 Temporary facilities and utilities LS 1  
 \$8,200.00 \$8,200.00  
 Mobilization LS 1 \$4,512.00 \$4,512.00  
 Materials Testing LS 1 \$7,000.00 \$7,000.00

Demolition  
 Asbestos Abatement SF 670 \$24.50  
 \$16,415.00  
 Utilities LS 1 \$2,200.00 \$2,200.00  
 Concrete SF 4,900 \$12.20 \$59,780.00  
 Interior mechanical, electrical and plumbing  
 SF 7,400 \$1.53 \$11,322.00  
 Partitions LF 154 \$15.54 \$2,393.16  
 \$150,127.16

2 SITEWORK  
 Erosion Control LS 1 \$2,500.00 \$2,500.00  
 Site Utilities LS 1 \$21,500.00 \$21,500.00  
 Earthwork LS 1 \$7,500.00 \$7,500.00  
 Termite Treatment LS 1 \$1,200.00  
 \$1,200.00  
 Pavement Markings LS 1 \$700.00 \$700.00  
 Bicycle Rack EA 1 \$350.00 \$350.00  
 Fencing and Gate LF 225 \$57.20  
 \$12,870.00  
 Final Grading LS 1 \$4,500.00 \$4,500.00  
 Landscaping LS 1 \$19,000.00 \$19,000.00  
 Irrigation LS 1 \$9,000.00 \$9,000.00  
 \$79,120.00

3 CONCRETE

Monolithic curbs LF 1,376 \$6.94 \$9,549.44  
 Generator Pad EA 1 \$2,500.00 \$2,500.00  
 Self Leveling Concrete SF 3,420 \$2.46  
 \$8,413.20  
 Concrete 5" Paving w/ Steel SF 15,325  
 \$3.30 \$50,572.50  
 Concrete 4" Paving w/ Steel SF 3,838 \$2.75  
 \$10,554.50 \$81,589.64  
 4 MASONRY  
 CMU Walls SF-total 220 \$6.65 \$1,463.00  
 Brick SF-total 10 \$13.30 \$133.00 \$1,596.00

## 5 METALS

Metal Framing SF 7,344 \$4.06 \$29,816.64  
 Misc Steel LS 1 \$2,500.00 \$2,500.00  
 \$32,316.64

## 6 WOODS &amp; PLASTICS

Rough Carpentry LS 1 \$9,700.00 \$9,700.00

Finish Carpentry LS 1 \$27,500.00  
 \$27,500.00 \$37,200.00

## 7 THERMAL / MOISTURE

Joint Sealants SF 7,400 \$0.73 \$5,402.00  
 Waterproofing SF 7,400 \$1.31 \$9,694.00  
 Insulation SF 7,400 \$0.95 \$7,030.00  
 \$22,126.00

## 8 DOORS &amp; WINDOWS

HM Doors EA 8 \$313.00 \$2,504.00  
 HM Door Frames EA 41 \$180.00 \$7,380.00  
 Wood Doors with P-Lam finish EA 26  
 \$275.00 \$7,150.00

## AL ENTERS, STRFT, WDW

Doors EA 5 \$1,450.00 \$7,250.00  
 Operable window EA 1 \$750.00 \$750.00  
 Glazing Store Front SF 1,173 \$26.50  
 \$31,084.50

Hardware LS 1 \$14,000.00 \$14,000.00  
 \$70,118.50

## 9 FINISHES

Gypsum Board SF 7,400 \$5.46 \$40,404.00  
 Flooring

Ceramic Tile SF 2,250 \$2.85 \$6,412.50  
 Carpeting SY 220 \$22.00 \$4,840.00  
 Sealed Concrete SF 725 \$1.75 \$1,268.75  
 Acoustical Ceilings SF 6,533 \$2.25  
 \$14,699.25

Painting SF 7,400 \$3.47 \$25,678.00  
 \$93,302.50

## 10 SPECIALTIES

Toilet Accessories LS 1 \$1,500.00  
 \$1,500.00

Louvers and Specialties LS 1 \$1,700.00  
 \$1,700.00

Signage Int. & Ext. LS 1 \$2,500.00  
 \$2,500.00

Storm Shutters SF 900 \$10.50 \$9,450.00

Metal Shelving LS 1 \$800.00 \$800.00

TV accessories LS 1 \$2,300.00 \$2,300.00

Flagpoles EA 1 \$2,100.00 \$2,100.00

Fire Extinguishers, Cabs. Etc EA 4 \$250.00

\$1,000.00  
 Corner guards LS 1 \$500.00 \$500.00  
 \$21,850.00  
 11 EQUIPMENT  
 Appliances LS 1 \$5,000.00 \$5,000.00  
 \$5,000.00  
 12 FURNISHINGS  
 Window Treatments LS 1 \$500.00 \$500.00  
 \$500.00  
 15 MECHANICAL  
 Plumbing SF 7,400 \$10.75 \$79,550.00  
 Fire Spinkler System SF 7,400 \$4.25  
 \$31,450.00  
 HVAC SF 7,400 \$10.71 \$79,254.00  
 \$190,254.00  
 16 ELECTRICAL  
 Electrical SUB LS 7,400 \$21.51  
 \$159,174.00 \$159,174.00  
 CONTINGENCY  
 50,000.00  
 SUBTOTAL \$994,274.44  
 BONDS \$13,442.74  
 INSURANCE \$19,885.49  
 CONTRACTOR OHP \$49,713.72  
 SUPERVISION \$11,533.58  
 TOTAL \$1,088,849.98  
 Cost per square foot Square foot Total Cost  
 Cost per sq ft  
 7400 \$1,088,849.98 \$147.14

**Budget**

Budget Object Class

a. Personnel	\$ 0
b. Fringe Benefits	\$ 0
c. Travel	\$ 0
d. Equipment	\$ 0
e. Supplies	\$ 0
f. Contractual	\$ 0
g. Construction	\$ 1,088,836
h. Other	\$ 0
i. Indirect Charges	\$ 0
<b>Federal and Applicant Share</b>	
Federal Share	\$ 1,067,747
Applicant Share	\$ 21,089

Federal Rate Sharing (%)	98/2
* <u>Non-Federal Resources</u> (The combined Non-Federal Resources must equal the Applicant Share of \$ 21,089)	
a. Applicant	\$ 21,089
b. State	\$ 0
c. Local	\$ 0
d. Other Sources	\$ 0

If you entered a value in Other Sources other than zero (0), include your explanation below. You can use this space to provide information on the project, cost share match, or if you have an indirect cost agreement with a federal agency.

**Total Budget** **\$ 1,088,836**

**Narrative Statement**

## Project Description

**\* Please indicate which of these Target Capabilities your request outlined in this application will satisfy. Check all that apply:**

Responder Safety and Health  
 Firefighting Operations/Support  
 Emergency Medical Services

## Project Description

\* Please provide your narrative statement in the space provided below. Include in your narrative, details regarding your fire station project as detailed above.

The County of Victoria is located along the Texas coast and is situated between Houston, Austin, Corpus Christi, and San Antonio almost equally in that all of these cities are approximately 100 miles away. The largest city in the county is Victoria. The area is known as the "crossroads" due to several major highways coming together in the county. The major Highways are U.S. 59, 77, and 87. These highways all connect to the Mexico border and are major transportation routes leading to the larger metropolitan areas of the state and beyond.

These major highways, bringing virtually every type of product or material into the county, all pass through Victoria. These routes also bring many visitors to our shopping and medical facilities. The majority of Victoria County is rural with the exception of the City of Victoria. The City has the largest paid full time career fire department in the region. The Victoria Fire Department is responsible for providing fire protection for the entire county, which encompasses 880 square miles.

Because of the size of our response area we are often classified as a rural department, however, 62% of our calls are within the city limits. Because of this, we are more in line with a suburban department. Our department responded to 8295 incidents in 2008. This was an 11% increase from the previous year. We are on track to respond to 9000 incidents this year.

Our 118 member department is divided into 3 divisions- Operations, Life Safety, and Administration housed at 6 locations. The operations division is comprised of 108 members divided among 3 shifts staffing 5 engine/pumpers, 2 ladders, 1 water tender/pumper, 2 brush units, and 4 ALS Medic units. Life Safety is headed by the Fire Marshall and is responsible for code enforcement, plan review, permitting, and fire ground safety. Administrations include the Fire Chief, clerical staff, training, logistics and support.

## Project description:

Fire Station 2 built in 1966 is no longer suited to be a fire station. Our department is in the process of relocating Station 2 to a new building and location. We would like to remodel the old station into a new centralized administration building for use by the whole fire department.

Currently the Administration of the fire department is located in 3 separate locations though the city. We have the office of the Fire Chief, shift commanders and training located at Station 1 which is located on the far South Side of town. The Life Safety/ Fire Marshals offices are located near the center of town in and have inadequate living space for on duty and investigators and inspectors. They currently have a makeshift bedroom with no shower or kitchen facilities. The third component, Support services are housed at Fire Station 5 on the extreme North Side of town. They are located in a facility designed to support EMS. The current services is tasked with supporting not only EMS, but building, apparatus and equipment maintenance, Uniforms protective clothing and all fire department supplies. In addition the training office (located at Station 1) is assigned to Support services Chief making leadership by walking around, a key component of our leadership strategy, very difficult. In 2006 the fire department secured the services of Brown, Reynolds Watford Architectural Inc of College Station, to determine the needs of our department. Brown Reynolds Watford specialize in fire station design and were tasked with the development of three projects.

Project 1- addition of a fifth station based on the recommendations made by an ISO survey.

Project 2- relocation of New Station 2 and new structure in line with ISO survey.

Project 3- design and remodel of station 2 into administration offices.

Through extensive site surveys and internal/external needs assessment the 3 projects were developed. To date the City of Victoria has committed to spend \$4.1 towards projects 1 and 2. Due to the shift in economy Projects 3's future, which we feel is critical to the operations of the department has been put on hold indefinitely.

The reengineering and technical drawings for remodel the old station 2 into an administrative/training office were completed in 2008. The city has committed \$84,357 towards Project 3, which has a total estimated budget of \$1.1 million.

The existing 7400 square foot structure consists of 3 double deep apparatus bays and living space for 10 firefighters. The remodeled facility would involve enclosing apparatus bay, gutting the interior and replacing electrical and plumbing. The remodeled structure would include office and living space for the on duty shift commanders, and inspector/investigators, as well as logistics, support and a 50 seat training room. The new facility would include kitchen, shower and sleeping facilities for on duty personnel. The building will also be rated for category 4 hurricane force winds, have a diesel generator capable of supplying 100% power needs of the facility. A full fire protection sprinkler and a monitored fire alarm will also be included. This will allow us to maintain a safety location for the fire department command and control outside the emergency operations center.

Currently this project is on hold indefinitely, but could be put up for bid within 120 days.

#### Financial need:

The current state of the economy has caused reduced tax income for both the city and county thus reducing the available funds needed to make such a large purchase. The City of Victoria has been forced to spend the majority of the available funding on infrastructure improvements such as rebuilding crumbling streets and replacing 100 year old water and sewer lines. The City will have planned expenditures of \$313 million from 1999 until 2010 in an effort to keep these necessary utilities functioning. In addition the city plans to spend \$80 million dollars to improve city infrastructure over the next 5 years. These huge and costly projects leave little funding available for our project.

In December 2008 we opened our fifth station and added 10 additional personnel. This added an additional \$850,000.00 in reoccurring expenses to our budget, and 1.4 million dollars in additional apparatus. This is the only addition of this new station, and significant increase in staffing that has occurred in our city over the last 20 years. The city has also committed to relocating fire station 2 to a new location this fiscal year at a cost of 2.1 million dollars. We are also faced with a regional radio system upgrade to meet federal mandates at a cost of \$5 million.

#### Cost/Benefit:

Benefits from this project will include a centralized training facility which will reduce response time during training evolutions. It will also place the administrative offices central to all of the fire stations. The new administration building will allow for "one stop shopping" for all administrative needs, this in turn will reduce fuel costs wear on apparatus and time out of service. Our new administration services will also increase the number of hurricane rated facilities in our area from two to three and will allow fire department command structure in tact during such catastrophic events. This is critical given the City of Victoria's 28 mile distance from the coast. If this project is not funded, we will continue to loose revenue that could be saved with the project. The City of Victoria has approximately \$22,000 remaining in the budget that can be used for the project.

#### Statement of effect:

Currently it is the policy of the department to maintain 1 in-service apparatus in district during training. This is to reduce response times due to the great distances traveled between stations. Because of this, often, units must leave training and return to their district when another apparatus in their district is dispatched to a call. This is directly related to the training office being at the far Southern end of our city. By centralizing training and administration, units are much closer to their districts, elimination the need for them to return when the other unit from their station is dispatched to a call. By centralizing the on duty shift commander and investigator, we will have reduced response time improving department operations and providing effective command and control for incidents.

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**Assurances and Certifications****Form SF-424D**

**You must read and sign these assurances.** These documents contain the Federal requirements attached to all Federal grants including the right of the Federal government to review the grant activity. You should read over the documents to become aware of the requirements. The Assurances and Certifications must be read, signed, and submitted as a part of the application.

**Note:** Fields marked with an \* are required.

**Assurances for Construction Programs**

**Note:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education

Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis- Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327- 333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91- 190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders,

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regulations, and policies governing this program.

Signed by **Michael Belt** on **07/10/2009**

**Form SF-424B**

**You must read and sign these assurances.**

**Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters and Drug-Free Workplace Requirements.**

**Note:** Fields marked with an \* are required.

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying; and 44 CFR Part 17, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Homeland Security (DHS) determines to award the covered transaction, grant, or cooperative agreement.

**1. LOBBYING**

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons (entering) into a grant or cooperative agreement over \$100,000, as defined at 44CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all the sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements and sub contract(s)) and that all sub recipients shall certify and disclose accordingly.

**2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)**

A. As required by Executive Order 12549, Debarment and Suspension, and implemented at 44CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity

(Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification: and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default: and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**3. Drug-Free Workplace (Grantees other than individuals)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 44CFR Part 17, Subpart F, for grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

(A) The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

- (1) Abide by the terms of the statement and
- (2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable DHS awarding office, i.e. regional office or DHS office.

(f) Taking one of the following actions, against such an employee, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Street	City	Place of Performance		Action
		State	Zip	

If your place of performance is different from the physical address provided by you in the Applicant Information, press *Add Place of Performance* button above to ensure that the correct place of performance has been specified. You can add multiple addresses by repeating this process multiple times.

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for DHS funding. States and State agencies may elect to use a Statewide certification.

Signed by **Michael Belt** on 07/10/2009

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**FEMA Standard Form LLL**

**Complete only if applying for a grant for more than \$100,000 and have lobbying activities using Non-Federal funds.**

**If this lobbying form is not applicable, check "this form is not Applicable."**

This form is not applicable