

**Victoria Public Library  
Advisory Board Meeting**

**Minutes  
December 15, 2010**

1. Minutes of the November 17, 2010 meeting were approved.
2. Director's Report
  - A. Dayna Williams-Capone reviewed the library statistics for November. Library circulation increased which means more materials are being checked out. Library internet users and website visit are also up.
  - B. Dayna introduced the new children's librarian Erica Lien to the board. Erica's first day on the job was December 13<sup>th</sup>. She is new to the Victoria area and is looking forward to getting settled. Dayna also announced that she has offered the position of Public Service Manager to Catherine Muehlbrad. Catherine will begin on January 3, 2011.
  - C. Dayna informed the board that Jesica McCue has given her resignation. Jesica's work schedule has increased and she is no longer able to attend the meetings. Jesica was a wonderful asset to the board and she will be missed. The board was asked to give suggestions for a possible candidate to fill Jesica's position.
  - D. Dennis Tardan attended the library staff's First Friday meeting on December 3<sup>rd</sup>. Dennis and Dayna talked to staff about the Strategic Plan. Staff was also asked to give suggestions on possible candidates for the committee.
3. Committee Reports – None
4. Friends Report – Doris Dickson reported that the Friends purchased a curtain for the Bronte Room. The purpose of the curtain is to section off one side of the Bronte Room for Book Sale materials. The curtain should be here in a couple of months. She also announced that the Friends book sale will be January 17-22, 2011.
5. Unfinished Business – The Strategic Planning Timeline and Budget were approved.
6. New Business – Task 4 on the time line asks for the board to nominate community planning members. The board discussed and shared their nomination for the members. A total of 25 candidates were listed and Dayna asked for volunteers who would contact the candidates to see if they would agree to be a community member. Dayna will combine this list with the staff suggestions. She will be in touch with the board members via email in selecting the members.
7. Meeting adjourned – 1:17 p.m.